



RELATIONAL SUPPLY (RSUPPLY)
SUPPORT PROCEDURES
USER'S MANUAL
FOURTH DRAFT

RSUPPLY

LOGISTICS MANAGEMENT

CONTENTS:
VOLUME IV: LOGISTICS MANAGEMENT



**RELATIONAL SUPPLY SUPPORT PROCEDURES
USER'S MANUAL (RS-SPUM)
VOLUME IV: LOGISTICS MANAGEMENT**

A. INTRODUCTION

1. Logistics Subsystem Description. The Logistics Management Subsystem includes automated supply procedures for the following processes:

- a. Creating MILSTRIP requisitions,
- b. Receiving and storing material,
- c. Issuing material to supported and nonsupported customers,
- d. Processing incoming and outgoing supply status,
- e. Processing carcass-tracking inquiries and replies,
- f. Updating all logistics information files.



log301.pcx

2. To Access the Logistics Subsystem. The step-by-step procedures for this process are as follows:

- a. **Step 1.** On the IT21 Unclassified Workstation Screen, select the NTCSS II Option (icon).
- b. **Step 2.** On the NTCSS II Desktop Screen, select the RSupply Option that appears at the bottom of the Screen.
- c. **Step 3.** On the RSupply Screen, select the RSupply Option (icon). The Relational Supply Screen will appear.
- d. **Step 4.** On the Relational Supply Main Menu, select the Logistics (Log) Option. The Logistics Submenu provides the following options:
 - (1) Material Requirements,
 - (2) Issuing,
 - (3) Initiate Requisitions,
 - (4) Status,
 - (5) Release Outgoing Transactions,

- (6) Receipts,
- (7) Material Turn-ins,
- (8) Material Expenditures,
- (9) Carcass-tracking,
- (10) Print Duplicate Documents,
- (11) Suspense,
- (12) NALCOMIS Retransmittals,
- (13) Management.

3. RSupply Transactions and Output to MFCS. For every DI in SUADPS-RT, there will be a corresponding DI in RSupply. Refer to the following chart:

RSupply MFCS Interface
Implementation Procedures

SUADPS DI	RSupply DI	Name of Function	DI 100 FIR	MILS to MFCS
A0A/1: A0D/4	A0A/1: A0D/4 Requisition	Stk Requisition or DTO	_____	Z0_ (all stock and Pre-STARs Pre-STARs DTO reqns)
A0E/5	A0E/5	Open Purchase Rqn	_____	Pre-STARs Rqns
AE, AN, AS, AB, AU	AE, AN, AS, AB, AU	Requisition Status	_____	AE, AN, AS, AB, AU Stock and pre-STARs DTO
BK 1_2_3_4_R	BK 1_2_3_4_R	Carcass Status/Follow-up	_____	_____
DRF, DRA_ DRB	DRF, DRA_ DRB	Material Receipt Acknowl.	_____	_____
X05/X08/X09	X05	Item Data Change	_____	NEW (when stock item record is established)
X13	GBI (new)	GBI	D4	D8A
X13	LBI (new)	LBI	M4	D9A
X13	GIS(new)	GIS	D5	D8Z
X13	LIS(new)	LIS	M5	D9Z
X22	X22	Carcass Turn-in Data	_____	_____
X24	X24	Add/Change/Delete Support Package	_____	Modified to post to Stock Item Label
X31	X30 (new)	Issue Location to NRFI	_____	_____
X31 Rev from NALC	X30 Reversal	Return NRFI to Location	_____	_____
X31	X31	Issue to Supported	J1/JA	D7A
X31	BCM	NRFI returned BCM	JA	D7A
_____	X33 (new)	Issue A, Induct B	B4/K5	D8F/D9F
X34	X34	Issue to Non-supported	J1	D7A
X37	X34	QZ transfer to R/V service	J1	D7A
X34CR	Eliminate	Receipt of E-U to Stock	JICR	_____
X35	X35	Sale to non-Navy DOD or Foreign Government: no cash	P4	D7K

RS-T19.pcx

**RSupply MFCS Interface
Implementation Procedures (Con't)**

SUADPS DI	RSupply DI	Name of Function	DI 100 FIR	MILS to MFCS
X35	Eliminate	Cash collected locally	J7	_____
X35R	Eliminate	Cash sale Reversal of J7	J8	_____
X35	Eliminate cash collected locally	Sale to Foreign Government:	J9	_____
X37	X37	Stock Relocation	P4	D7K
X37	X37	ReCOSAL 7_COG. excess, decapitalize	K5	D9F
X37	X37	Xfer to DRMO	L1	D7J
X37	X37	Fuel Offload	A4cr	D7P
X38	Eliminate	Xfer to Shore End-use	P5	_____
X39	Eliminate	MVO Xfer	P4	_____
X40 cc 21 = A	X40	Issue Loc to Subcustody	_____	_____
X40 cc 21 = R	X40	Return Subcustody to Loc	_____	_____
X43	X43	Loss-survey	M6	D9G
X43	X44 (new)	Disaster-survey	M7	D9H
X70	X70	Receipt-bulk fuel	F4	D6U
X71	X71	Receipts for DLA, GSA	A3	D6U
X71	X71	Receipt for OSO	F4	D6K
X71	X71	Capitalization	B4	D8F
X72	X72	Receipt On Board	_____	_____
X73	X73	Open Purchase Receipt	A1/F5	D4S (Pre-STARS DTO)
X32	X75 (new) RFI to Stock	Receipt of E-U: DTO RIP	J2 cr	D6A
X77	Eliminate	MVO Receipt	A1/3/F4	_____
_____	_____	Negative MFCS TIR report	_____	BZA
_____	_____	TIR Count Image	_____	BZC

RST-20.pcx

4. **MILSTRAP Transactions.** RSupply generates new MILSTRAP transactions and it uses some MILSTRAP transactions that already existed in legacy SUADPS-RT for different purposes. The DI, name, and the RSupply transactions that generate each of these MILSTRAP transactions appear in the paragraphs that follow the chart below.

MILS DI	MILSTRAP Name	RSupply Transactions
BZA	Negative TIR Transmission	None
BZC	Count Card. Included with each transmission to NUA, N32, and N35.	Automatically produced upon MFCS TIR transmission
D6A	Material Receipt - Returns (Navy stock)	X75 receipt from end-use (DTO RIP return too)
D6K	Material Receipt - Relocation of NWCF stock	X71 Stock receipt from OSO, all requisition dates X71 Pre-STARs DTO receipt from OSO
D6R	Material Receipt - Exchange	X22 Carcass shipment data
D6U	Material Receipt - DoD Activity	X70 Fuel Receipt X71 Stock receipt from non-OSO, all requisition dates X71 Pre-STARs DTO receipt, non-OSO
D7A	Issue - Navy	X31 Issue to supported BCM Issue to supported MRE Issue to nonsupported end-use customer MRE Issue to afloat NWCF with QZ fund code X71 Pre-STARs DTO receipt
D7J	Issue to DRMO	X37 to DRMO except FLR carcass sent there
D7K	Issue-Relocation of NWCF stock	MRE Transfer to non-Navy X37 NWCF transfers to NWCF stock
D7P	Issue-Returned Purchases	X37 Fuel NIIN offload to shore
D8A	Inv Adjust-increase - Physical	GBI
D8F	Inv Adjust-increase - Capitalization	X71 Pre-R-supply requisitions QZ/All VO
D8Z	Inv Adjust-increase - Other	GIS
D9A	Inv Adjust-decrease - Physical	LBI
D9F	Inv Adjust-decrease - Decapitalization	X37 Excess nonAviation 7_ COG X33 Issued different NIIN than inducted
D9G	Inv Adjust-decrease - Survey	X43 Loss-Survey
D9H	Inv Adjust-decrease - Disaster	X44 Disaster
D9Z	Inv Adjust-decrease - Other	LIS
DZA	Asset Status	End-of-day balance reporting
DZB	Storage Item Data Change	Change notice received by ship
DRA	Material Receipt Acknowledgment	X71, other than cross-decks, DOV, and re-receipt after reverse
DRB	Material Receipt Acknowledgment-Response	Response to DRF
DRF	Follow-up for Delinquent MRAs	MRA received by ship
NEW	Stock Item Record Established	X05 New stock item record
Z0_	Report of stock on-order to MFCS and POE	Stock requisition
Z0_	Report of OPTAR obligation to STARs and POE	DTO requisition

RST-21.pcx

- a. **DI BZA.** This transaction applies to a negative TIR. The system generates it in one of two circumstances. Each MFCS TIR transmission file contains three *addressees*: NUA, N32, and N35. Whenever you transmit a TIR to MFCS and an addressee does not receive individual transactions, the system will supply them with DI BZA and BZC transactions citing a quantity of 1. When you transmit an MFCS TIR file containing one or more MILSTRAP documents (DI D4S, D6K, and others), the system will *look back* to the last time you transmitted an MFCS TIR file of any type. If there is more than one-day's difference between the Julian dates that it assigns to the two transmissions, the system will create a negative TIR (DI BZA) for every addressee on every interim date. It also assigns the RI, 5-digit Julian date, and serial number to each completely negative TIR. You always will transmit a completely negative TIR after the fact.
- b. **DI BZC.** This transaction applies to a TIR count card. The system generates three DI BZC transactions for each MFCS TIR – one for each addressee: N32, N35, and NUA. These transactions report the number of MILSTRAP documents in the transmission for each addressee. The count may be one, if you are transmitting only one TIR or BZA negative TIR, or it may be greater than one.
- c. **DI D4S.** This transaction applies to the receipt of material from commercial procurement. The system generates this transaction upon posting a receipt against a pre-STARs money-value-only requisition for material (DI X73). The DI D4S transaction writes to the To MFCS File on the NTCSS server.
- d. **DI D6A.** This transaction applies to the return of material received (TIR record). The system generates this transaction in the following circumstances:
 - (1) Upon posting a receipt to stock. This is the case when the source of material is a turn-in of end-use material to the afloat supply department and not from an issue reversal (DI X75).
 - (2) Upon posting a receipt to stock for the return of an RFI asset because of satisfaction by a DTO requisition. A NALCOMIS conversation code of N621 (DIFM return) generates the DI X75 interface record (legacy).

The DI D6A transaction writes to the To MFCS File on the NTCSS server.

- e. **DI D6K.** This transaction applies to the receipt of stock in transit (TIR record). The system generates this transaction in the following circumstances:
- (1) Upon posting a receipt to stock. The exceptions to this are material receipts from an end-use ship and turn-ins to the Supply Department, if the Cog is 0_, 2_, 4_, 6_, 8_, 1H, 1R, 3H, 5R, or 7_ (DI X71).
 - (2) Upon posting a pre-STARs DTO receipt that has an NWCF fund code on the external requisition with a Cog of 0_, 2_, 4_, 6_, 8_, 1H, 1R, 3H, 5R, or 7_.

The DI D6K transaction writes to the To MFCS File on the NTCSS server.

- f. **DI D6R.** This transaction applies to the exchange for an item returned. The system generates this transaction upon notification of an off-ship carcass shipment (DI X22) and then forwards it to FACTS.
- g. **DI D6U.** This transaction applies to the receipt of material in transit (TIR record). The system generates this transaction in the following circumstances:

- (1) Upon posting a receipt for stock. The exceptions to this are material receipts from an end-use ship and turn-ins to the Supply Department, if the Cog is 1_ (less 1H and 1R), 3_ (less 3H), 5_ (less 5R), and 9_ (DI X71 or X70).
- (2) Upon posting a pre-STARs DTO receipt that has an NWCF fund code on the external requisition with a Cog of 1_ (less 1H and 1R), 3_ (less 3H), 5_ (less 5R), and 9_. (DI X71 or X70).

The DI D6U transaction writes to the To MFCS File on the NTCSS server.

- h. **DI D7A.** This transaction applies to the expenditure of material to use (TIR record). The system generates this transaction in all the following circumstances:
- (1) Upon posting an issue to a supported customer (DI X31).
 - (2) Upon determination by NALCOMIS that a supply officer's asset is BCM.
 - (3) Upon transfer to a nonsupported Navy customer. This applies to MRE transactions with an end-use or QZ fund code, which includes post-STARs implementation DTO requisitions for all ships and MALS' and QZ stock referrals.

- (4) Upon posting the receipt for a pre-STARS DTO requisition.

The DI D7A transaction writes to the To MFCS File on the NTCSS server.

- i. **DI D7A}.** This transaction applies to the reversal of an expenditure to use (TIR record). The system generates this transaction in all the following circumstances:

- (1) Reversal of an issue to a supported customer (DI X31) within 90 days of processing the issue.
- (2) Reversal of BCM status within 90 days of processing the BCM transaction.
- (3) Reversal of an issue to a nonsupported customer within 90 days of processing the issue (MRE with end-use or QZ fund code).
- (4) Reversal of the receipt for an item requisitioned as a pre-STARS DTO in RSupply within 90 days of processing the receipt.

There is no direction for reversing a DTO receipt requisitioned and received pre-STARS and then reversed after implementation of RSupply. This is because ship's personnel will be unable to reverse DTO receipts if they washed through NWCF funds more than 90 days ago. Another reason for this is that officials will not implement RSupply on a ship within 90 days of implementing STARS.

- j. **DI D7J.** This transaction applies to an inventory-adjustment decrease resulting from re-identification of material. The system generates this transaction upon processing a transfer of stock to DRMO. This does not include FLR items that you send to DRMO, but first issued from stock. The DI D7J transaction writes to the To MFCS File on the NTCSS server.

- k. **DI D7K.** This transaction applies to an issue resulting from the relocation of material. The system generates this transaction in the following circumstances:

- (1) Upon posting an offload of excess material. The exception to this is nonaviation material with a Cog of 7_ and a condition code of A, but includes the transfer of damaged DLR inventory.
- (2) Upon transfer of NWCF stock from another activity to your stock. This applies to all versions of SUADPS-RT and RSupply.

The DI D7K transaction writes to the To MFCS File on the NTCSS server.

- l. DI D7P.** This transaction applies to the return of an item that you previously purchased (issue). The system generates this transaction when you select the Offload to Shore Option in MRE processing and cite the NIIN for a bulk fuel item. The DI D7P transaction writes to the To MFCS File on the NTCSS server.
- m. DI D8A.** This transaction applies to an inventory-adjustment increase resulting from a physical inventory. The system generates this transaction upon posting a GBI during a spot inventory, scheduled inventory, interactive inventory-adjustment, or batch IBS processing. The DI D8A transaction writes to the To MFCS File on the NTCSS server.
- n. DI D8F.** This document identifier applies to an inventory adjustment resulting from capitalization. The system generates this transaction in all the following circumstances:
 - (1) Upon receipt of an asset with a Cog of 7_ and a fund code of QZ when the outstanding requisition predates implementation of RSupply.
 - (2) Upon receipt of an asset with a Cog of 7_ and a fund code of VO regardless of requisition date.
 - (3) Upon processing a NALCOMIS interface record out of Conversation Code N271 (DI X33), which reports induction by AMSU of an item with a NIIN that differs from the one on the issue for use from supply.

The DI D8F transaction writes to the To MFCS File on the NTCSS server.
- o. DI D8Z.** This transaction applies to an inventory-adjustment increase resulting from other processes. The system generates this transaction upon posting a DI GIS transaction (overshipment) during stock-receipt processing or interactive entry. The DI D8Z transaction writes to the To MFCS File on the NTCSS server.
- p. DI D9A.** This transaction applies to an inventory-adjustment decrease resulting from a physical inventory. The system generates this transaction upon posting a DI LBI transaction during spot inventory, scheduled inventory, interactive entry, or batch processing. The DI D9A transaction writes to the To MFCS File on the NTCSS server.
- q. DI D9F.** This transaction applies to an inventory adjustment resulting from decapitalization. The system generates this transaction in both of the following circumstances:
 - (1) Upon transfer of RFI surface DLR excess material to shore (DI X37).

- (2) Upon processing a NALCOMIS interface record with a legacy conversation code of 271 (AMSU induction) that reports the issue of an item with a NIIN that differs from the NIIN of the item inducted for repair (DI X33).

The DI D9F transaction writes to the To MFCS File on the NTCSS server.

- r. **DI D9G.** This transaction applies to an inventory-adjustment decrease resulting from a survey. The system generates this transaction upon posting a loss by inventory from stock (reason unknown: possibly theft) that requires preparation of a Financial Liability Investigation of Loss Report (DI X43). The DI D9G transaction writes to the To MFCS File on the NTCSS server.
- s. **DI D9H.** This transaction applies to an inventory-adjustment decrease resulting from a major disaster. The system generates this transaction upon posting the destruction of material (flood, fire, or enemy action) that requires preparation of a Financial Liability Investigation of Loss Report (DI X44). The DI D9H transaction writes to the To MFCS File on the NTCSS server.
- t. **DI D9Z.** This transaction applies to an inventory-adjustment decrease resulting from other causes. The system generates this transaction upon posting a loss in shipment (LIS) during stock-receipt processing or during an interactive entry and reversal in the Inventory Adjustments Function. The DI D9Z transaction writes to the To MFCS File on the NTCSS server.
- u. **DI DRA.** This transaction applies to a material request acknowledgment (MRA). The system generates this transaction upon posting a receipt (DI X71) except for the following: receipts into stock because of return of material (DI X75), cross-deck receipts, open-purchase receipts, or reprocessing receipts after reversal. The DI DRA transaction writes to the To DAAS File on the NTCSS server.
- v. **DI DRB.** This transaction applies to the response for a follow-up on an MRA. The DI DRB transaction writes to the To DAAS File on the NTCSS server.
- w. **DI DRF.** This transaction applies to a follow-up on a delinquent MRA. The system generates this transaction after receipt of a DI AS_ transaction (shipment) on the ship without appropriate response (DI DRA also) acknowledging receipt. This applies if there is no response within 45 days (in CONUS) or 105 days (outside CONUS) of the value in the Date Shipped Data Field of the DI AS_ transaction. The DI DRF transaction processes afloat in an *incoming* batch process.

- x. **DI DZA.** This transaction applies to the status for an asset. The system generates this transaction upon posting a change to the on-hand balance on the record for a stock item that has not experienced a change since generating and transmitting the previous DI DZA transaction. The DI DZA transaction writes to the To MFCS File on the NTCSS server.
- y. **DI DZB.** This transaction applies to a correction or change to the data for an item in storage. The system generates this transaction and then transmits it to the afloat unit when you forward a TIR to MFCS with an FSC, unit of issue, Cog, MCC, or unit price that differs from data in NMDF for the same NIIN. The DI DZB transaction processes in the same manner as a change-notice transaction (DI BNC).
- z. **DI NEW.** This transaction applies to the establishment of a new stock item record afloat. The system generates this transaction upon establishing a new record for a stock item. The Maintain Stock Item Function is the sole source for new records, but you can initiate it in any of the following programs:
 - (1) Batch Process AVCAL Load,
 - (2) ASI,
 - (3) Change Notice Superseded Item,
 - (4) IBS Receipt Processing,
 - (5) IBS Inventory Gain,
 - (6) Interactive Process Receipts Not From Due (Not Carried),
 - (7) Maintain Stock Item,
 - (8) Material Request Internal,
 - (9) Initiate Requisition (DTO Not Carried),
 - (10) Receipts Stock Control (DI X71),
 - (11) Material Turn-In (DI X75).

The DI NEW transaction writes to the To MFCS File on the NTCSS server.

- aa. **DI Z0_.** This transaction applies to notification of NWCF stock on order. The system generates this transaction upon posting a requisition with a serial number between 0001 and 1999 in the Release Requisitions and Status Requisitions Function. The DI Z0_ transaction writes to the To MFCS File on the NTCSS server.

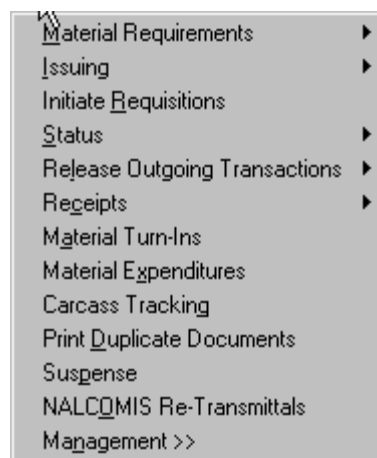
ab. DI Z0A. This transaction applies to an obligation. The system generates this transaction in the following circumstances:

- (1) Upon posting a requisition with a serial number not between 0001 and 1999 and a fund code other than Y6 using the Release Requisitions and Status Requisitions Function.
- (2) Upon posting an issue to use (DI X31) from afloat stock.
- (3) Upon posting a BCM return for stock that you issued previously.

The DI Z0_ transaction writes to the To STARS File on the NTCSS server.

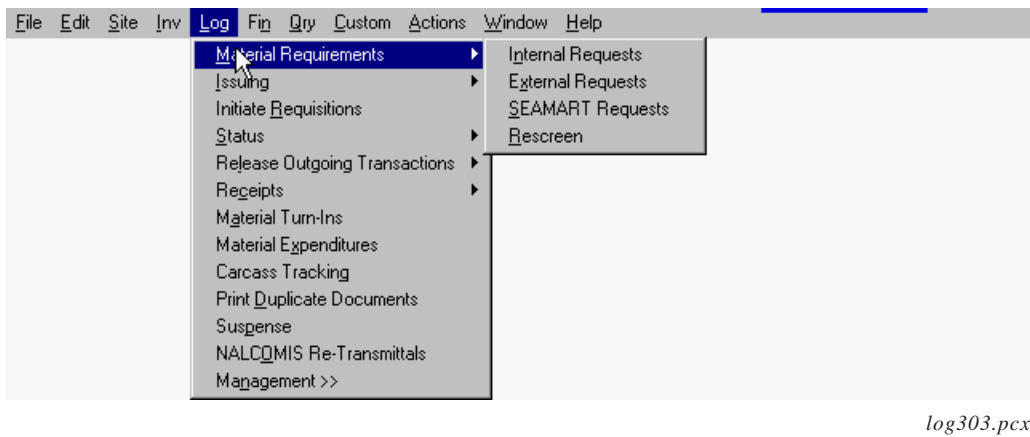
B. MATERIAL REQUIREMENTS OPTION

1. **General.** This option allows you to enter a request for material directly to RSupply. You also can process issue requests from your own ship or activity, from supported units, and from embarked aircraft squadrons that you do not support.



log302.pcx

2. **To Access the Material Requirements Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select the Material Requirements Option



c. **Step 3.** On the Material Requirements Submenu, select one of the following options:

- (1) Internal Requests,
- (2) External Requests,
- (3) SEAMART Requests,
- (4) Rescreen.

3. **To Process an Internal Request.** The step-by-step procedures for this process are as follows:

a. **Step 1.** On the Material Requirement Submenu, select the Internal Requests Option.

log304.pcx

- b. **Step 2.** On the Material Request – Search Screen, enter the appropriate value to the NIIN Data Block or to the Part Number Data Block.
- c. **Step 3.** Select the Q-COSAL Option if applicable and then select the OK Option.
- d. **Step 1.** Enter the appropriate values to the following data blocks:
 - (1) Quantity Requested,
 - (2) Issue Priority,
 - (3) Project Code.
- e. **Step 2.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- f. **Step 3.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

The screenshot displays the 'Relational Supply' application window. At the top, a blue title bar contains the text 'Relational Supply' and a green 'UNCLASSIFIED' label. Below the title bar is a menu bar with options: File, Edit, Site, Inv, Log, Fin, Qry, Custom, Actions, Window, and Help. A toolbar with various icons is positioned below the menu bar. The main window area is titled 'Material Request' and contains a form with several fields:

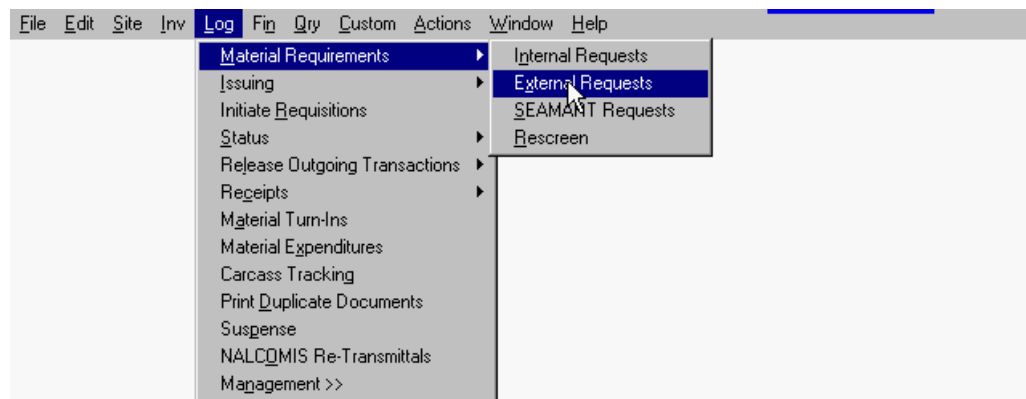
- NSN:** 2995 - 012539179
- SMIC:** PF
- Part Number:** (empty)
- QCOSAL:** (checked)
- Cog:** 7R
- MCC:** H
- UI:** EA
- Nomenclature:** QUADRANT, THROTTLE
- EPI:** N
- UP:** 122,910.00
- HUP:** 3,010.00
- Qty Rqstd:** (empty)
- Fund Code:** (empty)
- RDD:** (empty)
- Advice Code:** (empty)
- Issue Priority:** 13
- Demand Code:** R
- Project Code:** EP5
- Supp Add:** (empty)
- CASREP:** (empty)
- Remarks:** (empty)

The bottom of the window shows a status bar with the text 'Ready' and a taskbar with icons for 'Start', 'NTCSS II De...', 'Relational...', and 'ClipSave - ...'. The system clock indicates the date and time as '30 NOV 1999 13:47' and the user as 'rsupadm1 Supply Officer'.

log305.pcx

NOTE: When the NIIN and Q-COSAL that you enter do not currently exist in RSupply, the “NIIN does not exist in RSupply database. Do you wish to continue?” prompt will appear. If you respond *yes*, the Material Request Screen will appear and require that you enter item information. The system will suspend the request and you must establish the NIIN using the Maintain Stock Item Function before you remove the request from suspension. The same applies if the *part number* does not cross-reference to a NIIN.

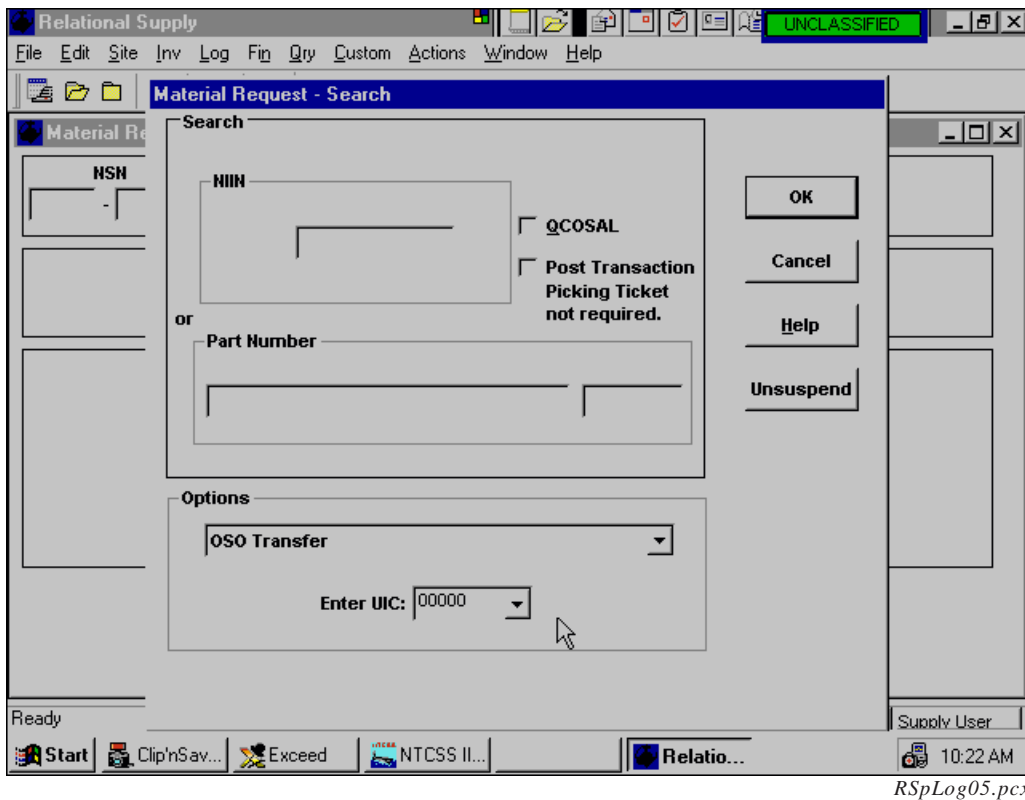
NOTE: The system allows Stock Control personnel to port issues for other *UICs, departments, divisions, or work centers*. To modify this data, you must possess Stock Control authority, which you can obtain through the Users Access Function. When modifiable, the drop-down submenus provide lists of all the UICs, departments, divisions, and work centers that your activity supports.



log306.pcx

4. To Process an External Request. The step-by-step procedures for this process are as follows:

- a. **Step 1.** On the Material Requirements Submenu, select the External Requests Option.
- b. **Step 2.** On the Request and Expenditure Number Assignment Screen, select one of the following options:
 - (1) **Allow System to Generate Request/Expenditure Numbers.** Select the OK Option to continue.
 - (2) **User-entered Request/Expenditure Numbers.** Enter the appropriate values to the Request Number and Expenditure Number data blocks. Select the OK Option to continue.
- c. **Step 3.** Select one of the following options:
 - (1) **NWCF Ship DTO Requisition.** This option allows you to process a DTO requisition to another NWCF unit. Enter the appropriate values to the following data blocks: Quantity Requested, UIC, Issue Priority, and Document Number. Proceed to Step 4.
 - (2) **End-use Requisition.** This option allows you to process a requisition to an end-use activity. Enter the appropriate values to the following data blocks: Quantity Requested, UIC, Issue Priority, Document Number, Fund Code, Project Code, Advice Code, Demand Code, RDD, Signal Code, and Supplementary Address. Proceed to Step 4.
 - (3) **Shore Site Requisition.** This option allows you to process a requisition to a shore activity. Enter the appropriate values to the following data blocks: Quantity Requested, Document Number, UIC, Issue Priority, Fund Code, Project Code, Advice Code, Demand Code, RDD, Signal Code, and Supplementary Address. Proceed to Step 4.



- (4) **Transfer to USA, USAF, USCG, USMC, or Foreign Government.** This option allows you to process a transfer of material to an Army, Air Force, Coast Guard, or Marine Corps unit or to a foreign government. Enter the appropriate value to the Quantity Requested Data Block. Proceed to Step 4.
- (5) **Transfer to Ship's Store.** This option allows you to process a transfer of material to the ship's store. Enter the appropriate values to the following data blocks: Quantity Requested, UIC, Issue Priority, Document Number, Fund Code, Project Code, Advice Code, Demand Code, RDD, Signal Code, and Supplementary Address. Proceed to Step 4.
- (6) **OSO Transfer Afloat.** This option allows you to process a transfer of material to another activity under the cognizant TYCOM. Enter the appropriate values to the following data blocks: Quantity Requested, OSO Document Number, UIC, Issue Priority, Document Number, Fund Code, Project Code, Advice Code, Demand Code, RDD, Signal Code, and Supplementary Address. Proceed to Step 4.
- (7) **Offload to Shore.** This option allows you to process an offload to a shore activity. Enter the appropriate values to the following data blocks: Quantity Requested, Fund Code, Retain Quantity, DRMO, and Issue Priority. Select one of the following options from the Material Condition Group Box and then proceed to Step 4:

NOTE: The Record Demand/Process on Supply Effectiveness Report Option allows you to add this request to the activity's aviation or surface demand for the NIIN and includes it on the activity's Supply Effectiveness Report.

- (a) **RFI.** This option allows you to select material that is in a ready-for-issue condition that you wish to include in the offload to shore process.
- (b) **Damaged in Shipment.** This option allows you to select material damaged in shipment that you wish to include in the offload to shore process (repairables only).
- (c) **Damaged in Storeroom.** This option allows you to select material damaged in the storeroom that you wish to include in the offload to shore process (repairables only).

(8) Aviation Squadron Requisition.

- d. **Step 4.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- e. **Step 5.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

Relational Supply UNCLASSIFIED

File Edit Site Inv Log Fin Qry Custom Actions Window Help

OSD Transfer Afloat

NSN	SMIC	Part Number
2995 - 012539179	PF	

Cog: 7R	MCC: H	UI: EA	Nomenclature: QUADRANT, THROTTLE
EPI: N	UP: 122,910.00	HUP: 3,010.00	

Qty Rqstd:	Fund Code:	Project Code: EEO
Advice Code:	Issue Priority:	Demand Code: R
RDD:		

Doc Nbr: N 00104

☐ Record Demand. Process on Sup Eftvns Rpt.

Ready SL3050CX (99334) 30 NOV 1999 13:49 rsupadm1 Supply Officer

Start NTCSS II De... Relational... Clip'nSave - ... 1:49 PM

log308.pcx

Relational Supply UNCLASSIFIED

File Edit Site Inv Log Fin Qry Custom Actions Window Help

Material Request - Search

Material Request

NSN

Search

NIIN

or

Part Number

☐ QCOSAL

☐ Post Transaction Picking Ticket not required.

Options

OSO Transfer Afloat

Aviation Squadron Requisition (FLTOPS)

End-Use Requisition

Offload to Shore

OSO Transfer Afloat

Shore Site Requisition

Transfer to Ship's Store

Transfer to USA, USAF, USCG, USMC, Foreign Govt

OK

Cancel

Help

Ready

Supply Officer

Start NTCSS II De... Relational... Clip'nSave - ... 1:52 PM

log309.pcx

Relational Supply UNCLASSIFIED

File Edit Site Inv Log Fin Qry Custom Actions Window Help

OSO Transfer Afloat

NSN SMIC Part Number

2995 - 012539179 PF

Cog: 7R MCC: H UI: EA Nomenclature: QUADRANT, THROTTLE

EPI: N UP: 122,910.00 NUP: 3,010.00

Qty Rqstd: Fund Code: Project Code: EEO

Advice Code: Issue Priority: Demand Code: R

RDD:

Doc Nbr: N 00104

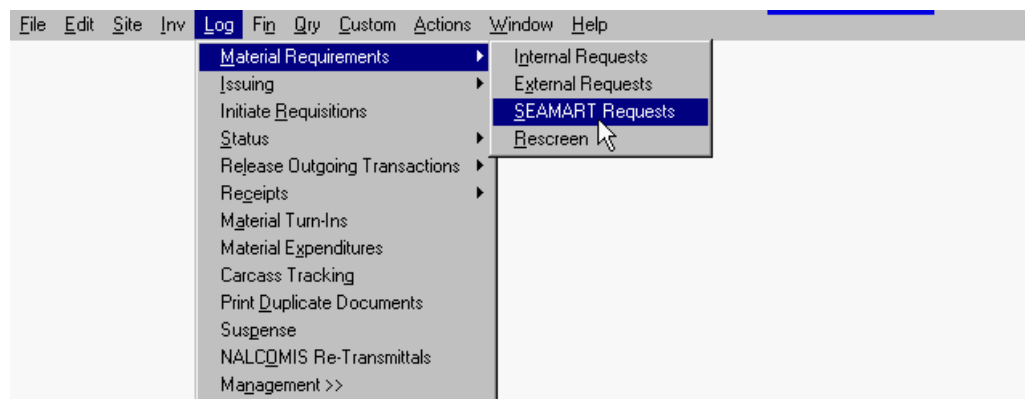
☐ Record Demand. Process on Sup Eftvns Rpt.

Ready

SL3050CX / r99334 / 30 NOV 1999 13:50 / rsuadm1 / Supply Officer

Start NTCSS II De... Relational... Clip'nSave - ... 1:50 PM

log310.pcx



log311.pcx

5. **To Process a SEAMART Request.** The SEAMART Request Option allows you to compile a shopping list of the items you wish to obtain at SEAMART. Then, you can select to generate a listing and obtain required signatures. The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Material Requirements Submenu, select the SEAMART Requests Option.
 - b. **Step 2.** To add an item to the SEAMART list, use the up and down arrows to scroll through the records on the SEAMART NIINs List.
 - c. **Step 3.** Select the item you wish to include on the list and move it to the SEAMART Request List (drag and drop).
 - d. **Step 4.** Enter the appropriate value to the Quantity Requested Data Block. The system automatically updates the values in the Extended Money Value and Total Extended Money Value data blocks.
 - e. **Step 5.** Select the Fund Code Option to enable it and then select one of the codes from the list that appears. The system automatically assigns a document number to the request.
 - f. **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process. Depending on the size of the report, it may appear on the screen or the system may forward it for batch processing.
 - g. **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

Relational Supply [UNCLASSIFIED]

File Edit Site Inv Log Fin Qry Custom Actions Window Help

SEAMART Request

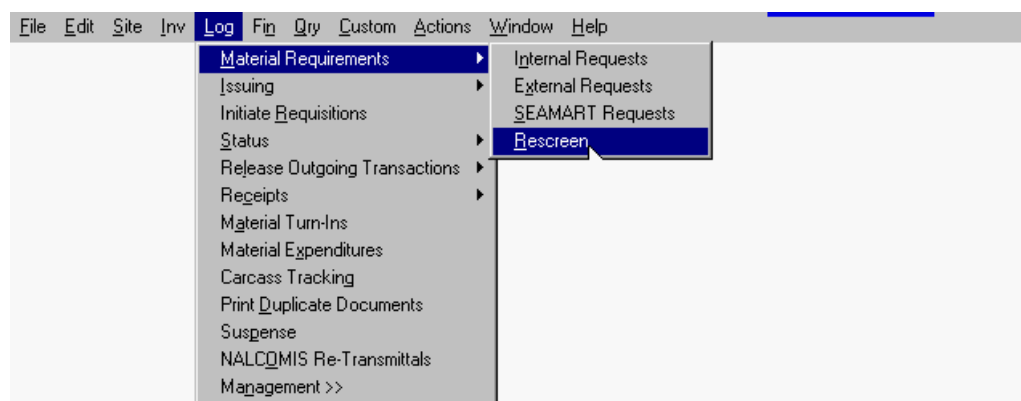
NIIN	Quantity Requested	Unit Price	Fund Code	EMV
SEAMART NIINs				
NIIN Search: <input type="text"/>				
Drag/Drop a product onto the SEAMART request to add it.				
NIIN	Nomenclature	UI	Unit Price	
000014194	WATER INDICATING PAST	PG	\$16.01	
000066552	CIRCUIT CARD ASSEMB	EA	\$554.43	
000110634	NUT_SQ STL#10_24	HD	\$0.97	
000180575	INSERTER AND REMOVE	EA	\$0.75	
000181519	WRENCH,SPANNER	EA	\$12.03	
000187052	BRUSH,BRISTLE	EA	\$0.39	
000193066	LAMP,INCANDESCENT	EA	\$4.60	
000212041	WRENCH,TORQUE	EA	\$124.12	
000302738	WRENCH	EA	\$8.91	
000380709	SOCKET,SOCKET WRENC	EA	\$9.00	
000423867	PAPER,INDEX	BX	\$63.74	

Right click on header for NIIN sort

SL3005CX (011176) 25 JUN 2001 10:31 rsubaa Supply User

Start Clip'n Sav... Exceed NTCSS II... Relatio... 10:32 AM

RSpLof07.pcx



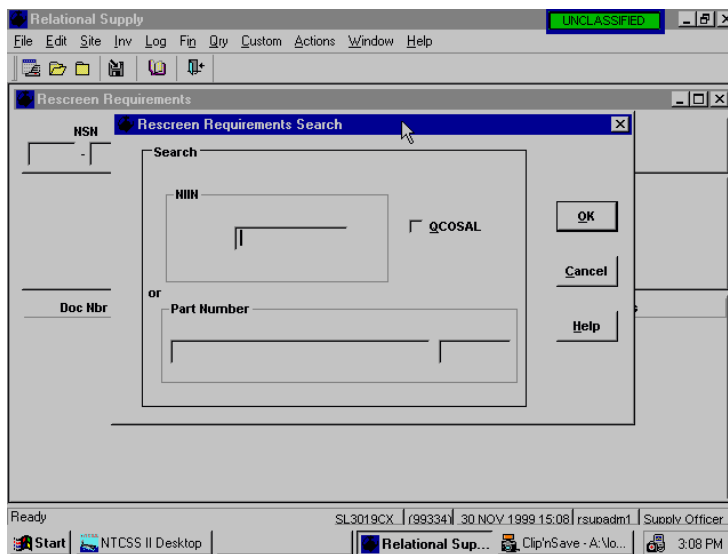
log315.pcx

NOTE: The Rescreen Requirements Screen appears at this point. On this screen, you can review records that appear on the DTO Dues With Material On-Hand Report. The report is for use in determining whether the current on-hand quantities are sufficient to fill outstanding DTO requirements. The system will cancel any requirement that you can fill from on-hand stock.

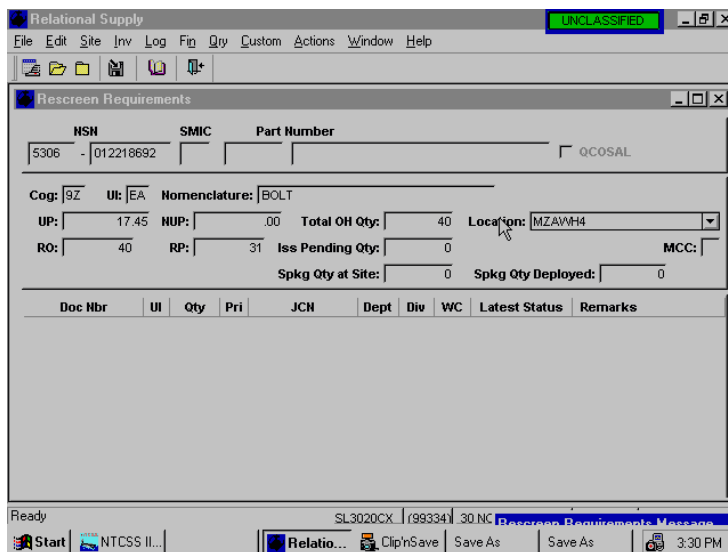
NOTE: The system reviews records and then processes them through the appropriate Material Requirements Internal (MRI) Function. Upon successful completion of MRI processing, the Warehouse Processing (WHP) Function will either complete the issue or cancel the DTO-due quantity. Unsuccessful processing in either MRI or WHP will cause the transaction to suspend.

6. Rescreen Option

- a. **General.** This option allows you to create *rescreen-issue* requests and corresponding picking tickets for material that is on-hand and available to fill outstanding DTO requirements. It allows you as well to review records that appear on the DTO Dues With Material On-Hand Report. The Rescreen Requirement Screen shows selected information about a specific stock number. The bottom half of the screen shows DTO requisitions that are candidates for this process. Requisitions that you previously rescreened or canceled or for which you have received shipment status will not appear on this screen.
- b. **To Initiate a Rescreen Process.** The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** On the Material Requirements Submenu, select the Rescreen Option.
 - (2) **Step 2.** On the Rescreen Requirements Search Screen, enter the NIIN or part number of the item that you wish to locate.
 - (3) **Step 3.** Select the Q-COSAL if applicable and then the OK Option to continue.
 - (4) **Step 4.** To issue material to cover the outstanding DTO requisitions, select the Issue Option.



log316.pcx



log317.pcx

- (5) **Step 5.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (6) **Step 6.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

Relational Supply UNCLASSIFIED

File Edit Site Inv Log Fin Qry Custom Actions Window Help

Rescreen Requirements

NSN: 7920 - 002051711 SMIC: Part Number: QCOSAL

Cog: 9Q UI: BE Nomenclature: RAG, WIPING

UP: 20.00 NUP: .00 Total OH Qty: 297 Location: 13BLK2

RO: 230 RP: 229 Iss Pending Qty: 0 MCC:

Spkg Qty at Site: 0 Spkg Qty Deployed: 0

Doc Nbr	UI	Qty	Pri	JCN	Dept	Div	WC	Latest Status	Remarks

Ready SL3020CX (r99341) 07 DEC 1999 16:01 rsupadm1 Supply Officer

Start NTCSS II De... Relational... Exploring - A:\ Clip'nSave - ... 4:01 PM

log318.pcx

7. Functional Changes.

- a. **Scope.** Because of diminished reporting requirements and changes in business rules, many individual transactions have changes in required or disallowed input and triggers to other processes.
- b. **Material Requirements Internal.** DI A0_ and DI X31 transactions will continue to process internally as in the past.

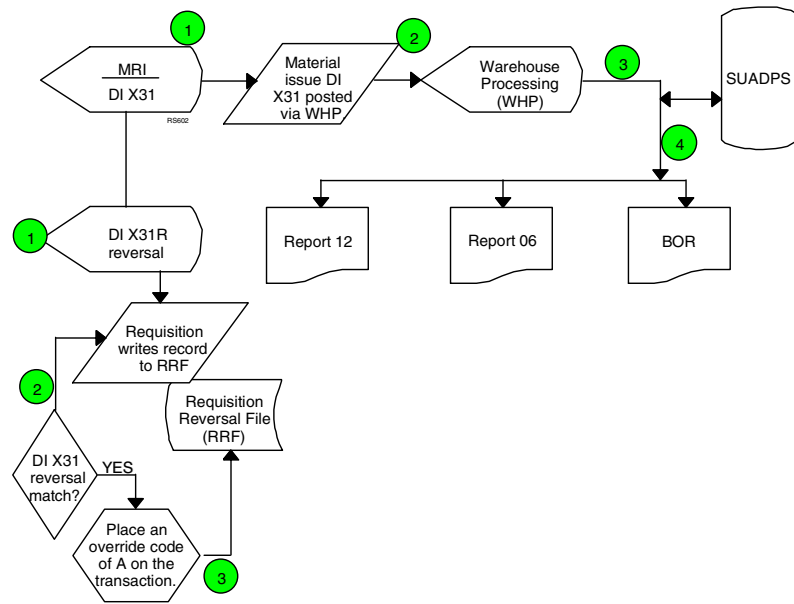
Status Code	DTO Requisition: DI A0_ Released <i>Before</i> or <i>After</i> R-supply Implementation	Stock Requisition: DI A0_ Released <i>After</i> R-supply Implementation	7_ COG Stock Requisition: DI A0_ Released <i>Before</i> R-supply Implementation (USID C and M)
B4 (Canceled - do not deobligate)	<ol style="list-style-type: none"> Set the requisition-completed date and reduce the requisition-outstanding quantity on the stock item's record and on the requisition record by the amount canceled. Write the status to the Transaction Ledger for Material. 	<ol style="list-style-type: none"> Increase the NRQty on the stock item's record by the quantity canceled if the fund code is QZ or VO. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. Write the canceled-status record to the Transaction Ledger for Material. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. Provide a replenishment option with a 7EO Project Code if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status interactively. Write a replenishment DI A0_ transaction with a 7EO Project Code to release-requisitions, status-requisitions, and to the Stock Control Review Listing. This applies only if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status through batch-processing. Generate a DI D6K receipt TIR and a DI D9F decapitalization TIR. Then, write them to the <i>To MFCS</i> File on the NTCSS server. 	<ol style="list-style-type: none"> Increase the NRQty on the stock item's record by the quantity canceled if the fund code is QZ or VO. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. Write the canceled-status record to the Transaction Ledger for Material. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. Provide a replenishment option with a 7EO Project Code (Advice Code 5X), if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status interactively. Write a replenishment DI A0_ transaction with a 7EO Project Code (Advice Code 5X) to release-requisitions, status-requisitions, and to the Stock Control Review Listing. This applies only if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status through batch-processing. Generate a DI D6K receipt TIR and a DI D9F decapitalization TIR (for all fund codes). Then, write them to the <i>To MFCS</i> File on the NTCSS server.

R19024.2

tbl4_4

(1) Changes.

- (a) If a DI X31 transaction indicates a reversal, the system writes the record to the PCF.
- (b) After reversing a DI X31 transaction (a match found on the PCF), the system assigns an override code of A to the transaction.
- (c) A DI X31 reversal will not post to the appropriate BOR.

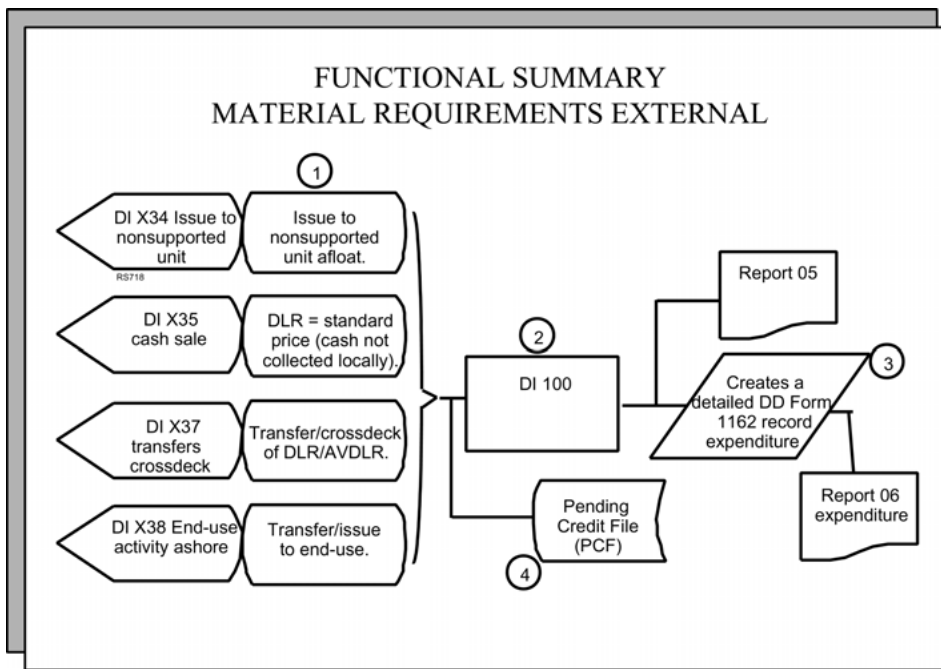


R5-T63

c. Material Requirements External.

- (1) USID A or T. All processing will remain as at present.
- (2) USID C or M.
 - (a) The system must capture all transactions for DLRs or AVDLRs before posting to the OPTAR.
 - (b) Transactions still post to Report 05 and create detailed record images (DD Form 1162) to report the expenditures on Report 06.

NOTE: This requires creation of an additional report and file (the PCF showing anticipated credits from STARS).



R5-T147

d. Interactive External Material Requirements.

(1) The system will provide you with eight options to help you identify the type of material transfer you requested or wish to record. RSupply procedures moved the DI X34 function from MRI under legacy SUADPS-RT to MRE. The MRE options on the Material Request-Search Response Screen are as follows:

- (a) OSO Transfer Afloat;
- (b) Offload to Shore;
- (c) Fill NWCF Ship DTO Requisition and QZ;
- (d) Fill Aviation Squadron Requisition;
- (e) Fill Non-NWCF Ship Requisition;
- (f) Fill Shore Site Requisition;
- (g) Transfer to USA, USAF, USCG, USMC, or Foreign Governments;
- (h) Transfer to Ship's Shore.

- (2) The screen prompts allowed in addition to options are as follows:
 - (a) You can apply the Transfer Recording Option to any one of the eight other choices. Select it when you do not want a picking ticket for the issue-pending quantity. The MRE default will be Request Mode.
 - (b) You can apply the Reversal Option to any one of the eight choices. Otherwise, the system will input the MRE default.
 - (c) The DLR Damaged-in-shipment Option will be unavailable except when you select the Offload to Shore Option.
 - (d) The DLR Damaged-in-the-storeroom Option will become unavailable when you select the Offload to Shore Option.
- (3) RSupply eliminates the functionality that validated the fund codes of other activities. The system will use the Cog to Fund Code Table to provide the accurate fund code on transfers of NWCF material to NWCF stock.
- (4) RSupply uses the NWCF Activities Validation Table to verify your authority to use a particular option. It will validate the UIC on the document number for all options.
- (5) Automation assigns all fund codes in MRE, based on the Cog in the stock-item's record in the afloat database and the transfer option, except **for end-use afloat fund codes and QZ referrals**.
- (6) Transfers and transfer reversals must state the material's location before removal or after return to stock, unless the line item has only one location.
- (7) The changes to the procedure for verifying the availability of the quantity required and recording the transfer process for all options are as follows:
 - (a) RSupply will compare the quantity requested to the sum of quantities in the various storeroom locations as they appear on the stock-item's record. If there is sufficient quantity to fill the entire request, the issue-pending quantity on the stock-item's record increases by the request quantity and the system automatically prints a picking ticket. If there is an insufficient quantity, the request suspends.
 - (b) Upon transfer of the material, the system reports the transfer quantity in the issuing function. The issue-pending quantity in the stock-item's record decreases by the request quantity. The storeroom-location and total on-hand quantities in the stock-item's record decrease by the transfer quantity.

- (8) The system automatically applies the unit of issue and Cog for all logistics-data options based on the afloat line item's record (you cannot modify this data).
- (9) The system replaces the process of validating another activity's appropriation spread and serial number with the new NWCF Activities Table and a plain address file that collects the UIC and associated plain language mailing address.
- (10) Procedures for the OSO Transfer Option are as follows:
 - (a) The system automatically applies data to the MRE Fund Code Data Block. It also automatically assigns an NWCF stock fund code based on the Cog of the requested stock item.
 - (b) Personnel on board the requesting ship or MALS will provide a document number. RSupply verifies whether the UIC on the document number appears in the NWCF Activities Validation Table and that the serial number is in the 0001 to 1999 range.
 - (c) Transfer of an item to another NWCF ship will generate an immediate stock replenishment requisition if the item has an MCC of E, G, H, Q, or X and if the line item is in a deficiency-to-RO condition.
 - (d) Changes to override codes are as follows.
 - [1] RSupply standardizes the legacy functionality of Override Code K that allowed USID B, C, M, and T activities to record an OSO transfer as afloat demand and as supply effectiveness by making it available to all users.
 - [2] The functionality of Override Code K replaces the functionality of Override Code H that allowed USID B and T activities to record afloat demand based on an OSO transfer, but excluded supply effectiveness for the same transaction.
 - [3] The functionality of Override Code K also replaces the functionality of Override Code V that allowed USID A, B, and T activities to record supply effectiveness based on an OSO transfer, but excluded afloat demand for the same transaction.
 - (e) The system automatically generates a DI D7K transaction upon processing a MRE post-only transaction or after issuing the report of transfer and writing it to the *To MFCS* File on the NTCSS server.

(11) Procedures for the Offload to Shore Option are as follows:

- (a) Only the ship's own UIC is acceptable in the document number with the Offload to Shore Option. For prepost transactions, RSupply will assign the Julian date and the serial number.
- (b) The Offload Ashore Screen must offer a material condition indicator consisting of three options: RFI, Damaged in Shipment, and Damaged in the Storeroom. Select only one. For the RFI Option, the system will set a Material Condition Code of A on the transfer document. For the other options, the system will set a Material Condition Code of F on the transfer document.
- (c) Fund code assignments by RSupply are as follows:
 - [1] If the item has a non-7_ Cog, the system will take the fund code from the Cog Validation Table.
 - [2] If the item has a 7R Cog and a material condition code of A, the fund code will be QZ.
 - [3] If the item has a 7R Cog and a material condition code of F, the fund code will be VZ.
- (d) An offload of damaged or excess material ashore will generate an immediate stock replenishment requisition if the item is in a deficiency-to-RO condition and has an MCC of E, G, H, Q, or X.
- (e) Post-only MRE processing and processing a transfer through the Issuing Function will generate a MILSTRAP automatically. The system posts the MILSTRAP to the *To MFCS* File on the NTCSS server for transmission ashore by the SALTS and EDI Operator.
 - [1] The system generates a DI D7K transaction, if the DI X37 transaction is for an offload to a FISC, regardless of whether it is in an A or F condition.
 - [2] The system also generates a DI D7J transaction, if the transfer is to DRMO.
 - [3] In addition, the system generates a DI D9F transaction, if the transfer item has a 7_ Cog other than 7R.
- (f) Changes to DD Form 1348-1A output are as follows:
 - [1] If the transfer is for an item with an MCC of E, G, H, Q, or X with a condition code of F, the system prints a DI of BC2 on the IRRD.

- [2] If the transfer is to DRMO, the system prints a DI of D6J on the IRRD.
- [3] If the transfer is an offload to a FISC or DLA activity, the system prints a DI of D6K on the IRRD.
- [4] If the transfer is for an item with a 7R Cog, the system prints the following on the IRRD;
 - [a] Condition Code A,
 - [b] Fund Code QZ,
 - [c] DI D6K,
 - [d] Purpose Code A,
 - [e] Project Code RDE,
 - [f] Signal Code C,
 - [g] Management Code C.
- [5] If the transfer is for an item with a 7_ Cog other than 7R, the system prints the following on the IRRD;
 - [a] Condition Code A,
 - [b] Fund Code VO,
 - [c] DI *blank*,
 - [d] Purpose Code A,
 - [e] Project Code RDE,
 - [f] Signal Code C,
 - [g] Management Code C.

(12) Procedures for the Offload to Shore Fuel Option are as follows:

- (a) If the system recorded the NSN on the stock-item's record in the database as a bulk fuel NSN and you select the Offload to Shore Option, MRE automatically enters the DLA fuel manager's RI in the Routing Identifier Data Block.
- (b) Transfer of aviation fuel generates a DI D7P transaction and automatically writes it to the *To MFCS* File on the NTCSS server for transmission to MFCS.

(13) Procedures for the Fill NWCF Ship DTO Requisition and QZ Option are as follows: RSupply will use this function to fill an NWCF ship's DTO requisitions released off ship after 1 October 1997 and all QZ fund-coded requisitions. The option will require the following:

- (a) A service designator of R or V.
- (b) A serial number from the requester.
- (c) A UIC other than your own ship's UIC.
- (d) A fund code other than those already on the Cog Table without NRQty.

The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission to MFCS by the SALTS and EDI Operator. The reversal of this process generates a DI D7A } indicator that also posts to the *To MFCS* File the NTCSS server.

(14) Procedures for the Fill Aviation Squadron Requisition Option are as follows: RSupply will use this function to fill an aviation squadron's requests for material and to record fuel expenditures. The option will require the following:

- (a) A service designator of R or V.
- (b) serial number from the requester with an F in the first position.
- (c) A UIC other than your own ship's UIC.
- (d) A fund code other than those already on the Cog Table.

The system generate a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission to MFCS by the SALTS and EDI Operator. The reversal of this option generates a DI D7A } indicator that also posts to the *To MFCS* File on the NTCSS server.

(15) Procedures for the Fill Non-NWCF Ship Stock or DTO Requisition Option are as follows: RSupply will use this function to fill the non-NWCF ship's request for material. The option will require the following:

- (a) A service designator of V or R.
- (b) A serial number from the requester.
- (c) A UIC other than your own ship's UIC.
- (d) A fund code other than those already on the Cog Table.

The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission to MFCS by the SALTS and EDI operator. This option, reversed, generates a D7A indicator that also posts to the *To MFCS* File on the NTCSS server.

- (16) Procedures for the Fill Shore Site Requisition Option are as follows:
RSupply will use this function to fill requests for shore sites. The option will require the following:

- (a) Service Designator N.
- (b) A serial number from the requester.
- (c) A UIC other than your ship's own UIC.
- (d) An end-use fund code from the requesting activity.

The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission to MFCS by the SALTS and EDI Operator. The reversal of this process generates a DI D7A } indicator that also posts to the *To MFCS* File on the NTCSS server.

- (17) Procedures for the Transfer to USA, USAF, USCG, USMC, Foreign Government Option are as follows:

- (a) Use this option to process an afloat record and shore report of each sale to other governments and branches of the Armed Forces. Cash will always be collected ashore for all cash-based transfers.
- (b) RSupply eliminates the requirement to use a cash sale DI X35 to transfer APA and ship's store material to MSC ships.
- (c) Do not collect cash for afloat transfers of material to the Army, Air Force, Coast Guard, and USMC, or to foreign governments.
- (d) The system prompts you to enter the UIC of the embassy or other service unit.
- (e) RSupply eliminated the MRE Expenditure Indicator.
- (f) RSupply eliminated the MRE Cash Sale Code.
- (g) Do not enter a fund code. The system automatically reports a default fund code of XP as the fund code on the TIR to M FCS.

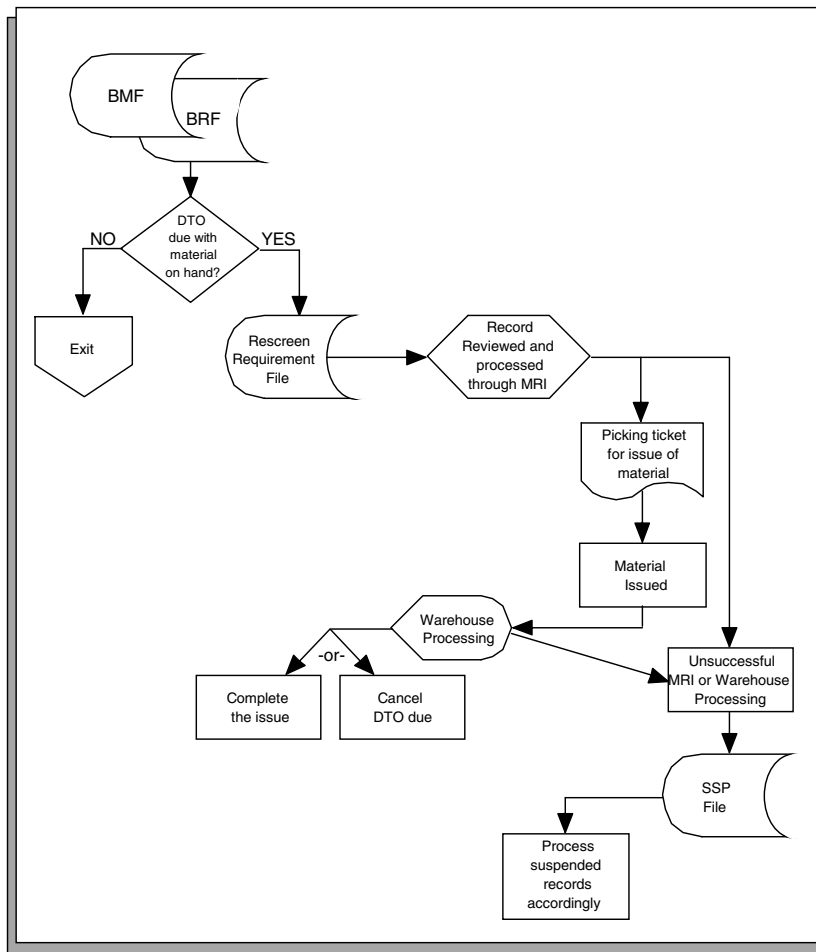
The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission to MFCS by the SALTS and EDI Operator. The reversal of this process, generates a DI D7A } indicator that also posts to the *To MFCS* File on the NTCSS server.

(18) Common features of MRE options are as follows:

- (a) You can only reverse a transfer to an end-use customer within 90 days of posting the issue. The system compares reversals to existing transactions to verify that the issue posted initially and there has been no reversal.
- (b) An issue to an end-user does not require an RSupply document number. Personnel on board the requesting unit must provide one of their document numbers. The document number cannot have a date in the future nor one that is older than the first day of the second prior fiscal year.
- (c) RSupply eliminated CIA and CID functionality. However, the system will not allow the use of UICs that appear on the NWCF Activities Validation Table in options 4 through 7. However, their use is mandatory for Option 3.
- (d) Transfer of an item that has an MCC of E, G, H, Q, or X generates a stock replenishment requisition, if the line item is in a deficiency-to-RO condition.

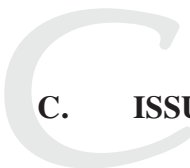
(19) Procedures for the Transfer to Ship's Store Option are as follows:

- (a) This option allows you to enter your ship's UIC and a document number and logistics data that apply to the ship's store. Automation assigns Fund Code NZ and extracts nonmodifiable line-item data for FSC, SMIC, unit of issue, cognizance symbol, MCC, unit price, and nomenclature.
- (b) RSupply eliminated Cog changes from the line item Cog to 1Q. The transfer IRRD and output transactions will display the Cog from the stock-item's record.
- (c) Output.
 - [1] The system generates a DI D7K transaction and immediately posts it to the *To MFCS* File on the NTCSS server. A reversal generates a DI D7K } indicator for transmission to MFCS.
 - [2] The system generates a picking ticket, if pre-post, with a fund code of NZ and a Cog from the record of the line item.



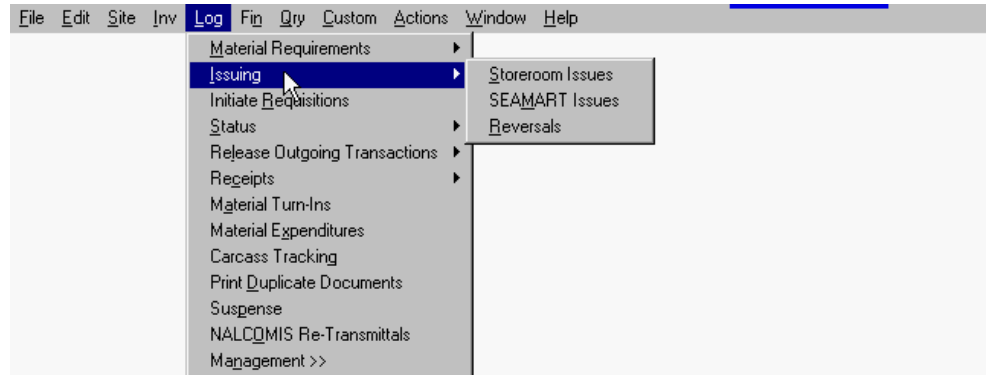
sitev0001.wmf

- d. **Rescreen Requirements Suboption.** This option is for use in reviewing record that appear on the DTO Dues With Material on Hand Report. It prompts the system to select records based on parameters you select. After reviewing the records, the system processes them through MRI. After successful MRI processing, warehouse processing (WP) will either complete the issue or cancel the DTO-due quantity. Successful MRI or WP processing will cause the transaction to suspend.



C. ISSUING OPTION

1. **General.** This option allows you to complete a material request.



log319.pcx

2. **To Access the Issuing Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select the Issuing Option.
 - c. **Step 3.** On the Issuing Submenu, select one of the following options:
 - (1) Storeroom Issues,
 - (2) SEAMART Issues,
 - (3) Reversals.
3. **Storeroom Issues Option.**
 - a. **General.** This option allows you to complete a request that you entered through Material Request Internal, Material Request External, OMMS, Q-COSAL, or SAMS interfaces.

b. To Process a Storeroom Issue. The step-by-step procedures for this process are as follows:

- (1) **Step 1.** On the Issuing Submenu, select the Storeroom Issues Option. The Storeroom Issue – Search Screen will appear. Every outstanding transaction that requires storeroom issue will appear on this screen in a document-number sequence (system default).

Document Number	NIIN
V 03367 9310 G100	000042056
V 21412 9293 8H19	002752690
V 21412 9295 6D52	012179046
V 21412 9302 8H37	006211819
V 21412 9302 8H38	001889858
V 21412 9302 8H39	001817929
V 21412 9302 8H40	001497432
V 21412 9302 8H41	001429273
V 21412 9302 8H42	005587026

log321.pcx

- (2) **Step 2.** Use the up and down arrow to scroll through the list and find the requisition that you wish to process. Next, select that record and then the OK Option to continue.
- (3) **Step 3.** On the Storeroom Issue Screen, select the Budget Balance Option from the Icon Menu Bar (if available) if you wish to view the current budget. Then, select the OK Option to continue.
- (4) **Step 4.** Select the Warehouse Refusal Option if applicable.
- (5) **Step 5.** Enter the appropriate values to the following data blocks:
 - (a) Quantity Issued,
 - (b) Inventory Quantity.

NOTE: As an alternative to this, select the Doc. Nbr. Option from the Search By Group Box and then the OK Option. On the Stock Item Search Screen, enter the NIIN or part number of the item that you wish to process and then select the OK Option.

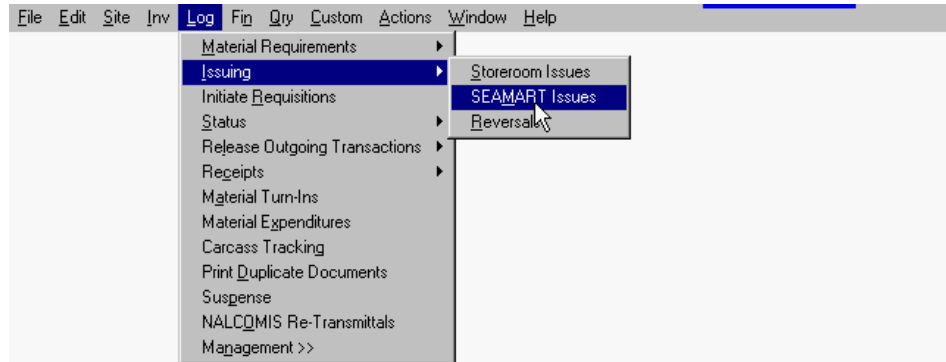
NOTE: Often the issue quantity will be less than the request quantity. If the record indicates that material is available to complete the issue, the system will prompt you to decide whether you want to initiate an inventory of the item in question.

NOTE: When you enter an inventory quantity, the system adds the issue quantity to the inventory quantity. Then it compares them to the on-hand quantity for the location. If they do not match, you must initiate a spot inventory for the item in question.

NOTE: When you select the Apply Option and the issue quantity is less than the request quantity, the Storeroom Issue-Process Remainder Screen will appear. You then can select one of the following options:

- Order. Select this option to process a requisition for the remaining quantity from the Requisition Screen.
- Cancel Remainder. Select this option to cancel the total request or the portion that remains unissued.
- Substitutes (Subs). Select this option to view the substitutes available on the Storeroom Issue-Select Substitutes Screen. All the substitutes that have an on-hand quantity will appear at the top of the screen. Select (double click) the appropriate substitute to view applicable locations and enter the quantity issued from each location. If there are several substitutes, select the next substitute and repeat this procedure. After processing all substitutes and updating their quantities, a screen will appear indicating assigned document numbers and issue quantities.

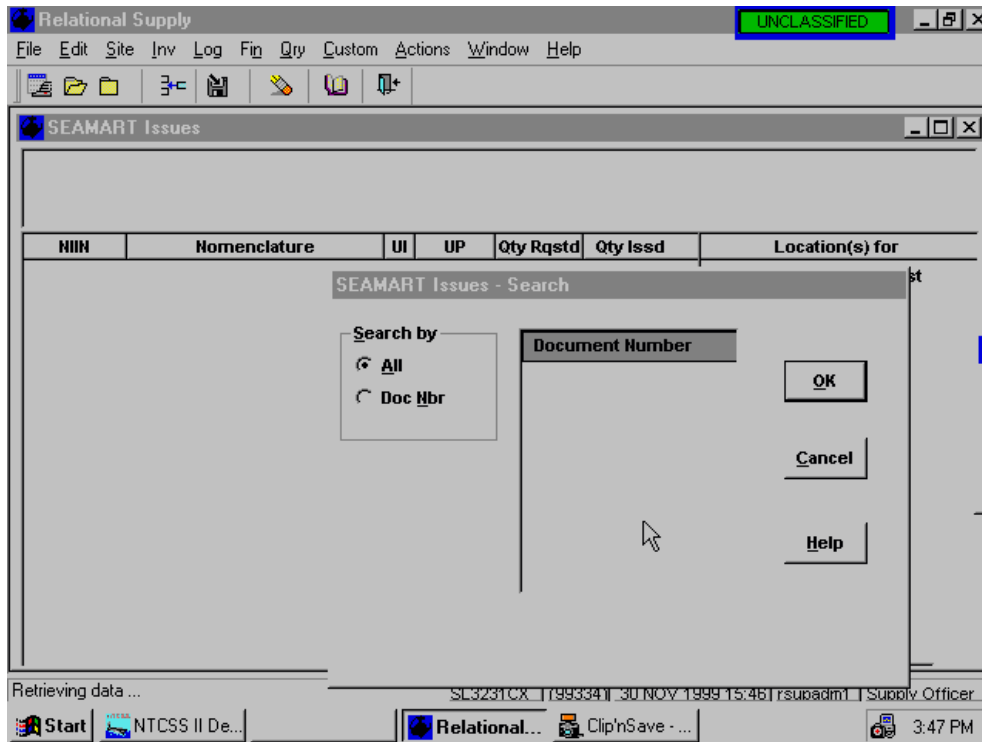
- f. **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- g. **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.



log323.pcx

4. **To Process a SEAMART Issue.** The step-by-step procedures for this process are as follows:

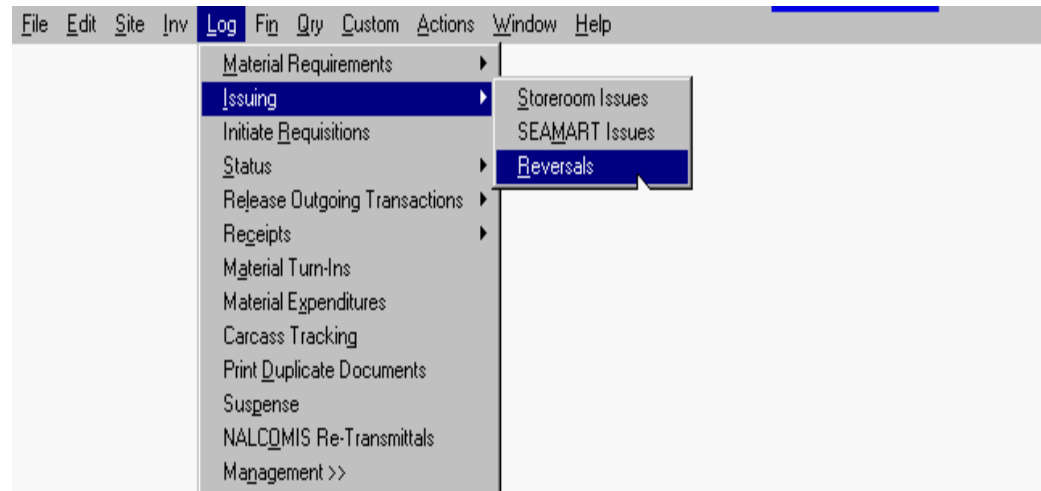
- a. **Step 1.** On the Issuing Submenu, select the SEAMART Issues Option. The SEAMART Issue – Search Screen will appear. Every outstanding transaction that requires storeroom issue will appear on this screen in a document-number sequence (system default).



log324.pcx

- b. **Step 2.** Use the up and down arrow to scroll through the list and find the requisition that you wish to process. Next, select that record and then the OK Option to continue.
- c. **Step 3.** Enter the appropriate values to the Quantity Issued Data Block.
- d. **Step 4.** If you wish to add an item to this issue, select the Add Option from the Icon Menu Bar and then enter the appropriate values to the NIIN and Quantity Requested data blocks that appear.
- e. **Step 5.** If you wish to delete an item from this issue, select the item that you wish to delete. Then, select the Delete Option from the Icon Menu Bar and then the Yes Option to confirm your selection.
- f. **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process. Depending on the size of the report, it may appear on the screen or the system may forward it for batch processing.
- g. **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

NOTE: As an alternative to this, select the Doc. Nbr. Option from the Search By Group Box and then the OK Option. On the Stock Item Search Screen, enter the NIIN or part number of the item that you wish to process and then select the OK Option.



log325.pcx

5. To Process a Storeroom Reversals.

- a. **General.** This option allows you to enter the *document number* for a completed *storeroom issue*, so that you can reverse the initial issue.
- b. **Procedures.** The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** On the Issuing Submenu, select the Reversals Option. The Storeroom Issue Reversal – Search Screen will appear.

log327.pcx

- (2) **Step 2.** Enter the document number of the issue record that you wish to reverse to the appropriate data blocks and then select the OK Option.
- (3) **Step 3.** On the Storeroom Issue Reversals Screen, enter the appropriate value to the Quantity Returned Data Block.
- (4) **Step 4.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (5) **Step 5.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

6. Functional Changes.

- a. **Scope.** Because of diminished reporting requirements and changes in business rules, many individual transactions have changes in required or disallowed input and prompts for other processes.
- b. **Issue to Use.**
 - (1) **Definition of Issue.** The definition of the term issue changed from that of removing an item from the storeroom and processing an MRI post-post joint financial and inventory expenditure. The current definition for the term is that of removal of inventory from a stock location for loan or use by an afloat customer (DI X30, X31, X33, or X40). You may remove stock from a location for any of the following reasons:

- (a) For customer use with subsequent replacement by an item with the same NIIN, this is assumed when posting proof of delivery (PoD);
- (b) For customer use with subsequent replacement by an item with a different NIIN identified by personnel in the Aeronautical Material Screening Unit (AMSU) upon induction;
- (c) For customer use without replacement;
- (d) For subcustody.

Each of reasons above requires different processing in RSupply. You will no longer process the return of an asset in a BCM status from the Intermediate Maintenance Activity (IMA) or Organization Maintenance Activity (OMA) as an MRI transaction (DI X31). The MRI process is for use only by the requesting supply officer or issuing supply officer to fill an immediate inventory need. You will process the BCM item interactively only in NALCOMIS and the BCM expenditure will post through the interface.

- (2) **Unique Transaction.** Each of the four types of issues has a unique RSupply transaction as shown below. In order to minimize changes to the NALCOMIS interface, the system will use existing interface transactions and translate others where possible.

RSupply Transaction (DI)	Legacy MALCOMIS Transaction	Basic Description
X30 (new)	N615 Proof of delivery	Issue of Suppo asset with turn-in advice code (any Cog).
X31	N615 Proof of delivery	Issue of Suppo asset with no turn-in advice code. The system does not create a DI X31 transaction, if an issue has no turn-in advice code.
X33	N271 and N272 AMSU induction to IMA/OMA	Induction of NIIN different from that issued (capitalization or decapitalization).
X40 (CC21 = A)	N622 Subcustody	Issue of Suppo asset to subcustody.

tbl4_14

(3) Material Request.

- (a) When initiating an issue, select the Logistics Option from the RSupply Main Menu Screen, next the Material Requirements Option, then the Internal Requirements Option, and finally the Requests Option to make the request. To report the issue, select the Logistics Option, next the Storeroom Issues Option, and finally the Issuing Option. If you wish to omit the request and process a post-only record for the issue, select the Logistics Option, next the Material Requirements Option, and finally the Requests Option.
- (b) All requests for afloat stock material that you process in OMMS-NG (without replacement and subcustody requests) will process through the MRI function.
- (c) All prepost requests will immediately record the request quantity to the item's stock record in the Issue Pending Quantity Data Block.
- (d) All issues that you process in NALCOMIS will process as post-post transactions. Requests for stock will begin in optimized NALCOMIS in a manner similar to that in legacy NALCOMIS (Conversation Code N601), the issue will process in legacy NALCOMIS (Conversation Code N615), and the report to RSupply will process through an after-the-fact report of issue (IOR). The system will not withhold information on issues of DLR or FLR material until the DIFM return process, as occurs in legacy. Instead, NALCOMIS will notify SUADPS-RT, upon issue of an item with an exchange advice code, by sending a DI X30 transaction over the interface. The same data that legacy NALCOMIS (Conversation Code N615) collected decreasing the RFI quantity and increasing the SOIOU quantity will prompt RSupply to increase the NRFI quantity and decrease the on-hand quantity on the item's stock record. The total on-hand quantity will not change.

(4) Subcustody Option. Both the Issuing and MRI functions, for use in recording issues, will offer a Subcustody Option. The system processes requests for subcustody material in the same way as routine issue requests (issue-pending quantity, pending picking ticket, and others) with the following exceptions:

- (a) Upon successful issue to a custodian, the system generates a DI X40 transaction and changes the amount of the subcustody quantity on the item's stock record.
- (b) If the quantity that appears in the Storeroom Location Data Block of the item's stock record is insufficient to completely fill the request quantity, the request will suspend.

(c) The system does not provide the capability to interactively enter a subcustody issue to the stock record of an item that has an allowance name and quantity in one of the following categories: AvCAL FISP, FOSP, CSP, or CCSP. If you attempt to do this, the system will notify you to use legacy NALCOMIS (Conversation Code N622).

(5) **NRFI Tracking.** RSupply removed the capability to track NRFI assets (IPF-3) from MRI and storeroom-issue functions. This usually was the result of inputting a DI X31 transaction in SUADPS-RT. Instead, the proof-of-delivery process in legacy NALCOMIS (Conversation Code N615) will generate a DI X30 transaction for submission to RSupply. The DI X30 function will be disabled for interactive input during MRI post-only and issuing processes. If you enter a requirement citing a turn-in advice code through MRI and the associated stock record has an AvCAL allowance of any type, a message appears informing you that you must post the issue through NALCOMIS. RSupply also eliminates the use of DI X31 and X31 reversal transactions to track induction.

(6) **Aviation Requirement Afloat.** This process applies to a storeroom issue with the same NIIN inducted for repair. The proof-of-delivery process in legacy NALCOMIS (Conversation Code N615) will generate a DI X30 transaction for afloat use when the issue from the storeroom fills a requirement that cites a turn-in advice code. (After issuing an RFI asset to a customer, the system adds an NRFI asset to the SOIOU category in NALCOMIS.) Neither MRI nor storeroom-issue functions provide this capability. All attempts to issue an item with an MCC of D, E, G, H, Q, or X and an AvCAL allowance of any type will cause a message to appear directing you to use NALCOMIS. This process will not generate a transaction for transmission ashore. RSupply will not monitor the induction of *ExRep* or DTO RIP assets. RSupply will monitor NWCF stock assets.

(a) An issue from a storeroom location (DI X30 issue or SOIOU pending AMSU induction) affects RSupply as follows:

- [1] The quantity in the Storeroom Location Data Block decreases by the amount of the issue.
- [2] The quantity in the NRFI Quantity Data Block increases by the amount of the issue. (For the NIIN issued, RSupply assumes the same NIIN will be inducted, unless notified otherwise upon induction.)
- [3] The total on-hand quantity does not change.

The system will write demand data (current month, quantity, and frequency) to the item's stock record. This demand will

not change, even upon induction of a NIIN that is different from that issued or after repair of the asset.

- (b) The issue of an item from a support-package location (DI X30 issue or SOIOU pending AMSU induction) affects RSupply as follows:
 - [1] The quantity in the Support Package Data Block decreases by the amount of the issue.
 - [2] The quantity in the Pack-up Location Data Block decreases by the amount of the issue.
 - [3] The quantity in the NRFI Quantity Data Block increases by the amount of the issue.
 - [4] The total on-hand quantity does not change.
- (c) The DI X30 process will generate a record in the Material Transaction Ledger.

(7) Storeroom Issue With Different NIIN Inducted for Repair. The *induction-to-IMA* process (Conversation Code N271) and the *induction-to-OMA* process (Conversation Code N272) in legacy NALCOMIS will generate a DI X33 transaction for afloat. This applies when the NRFI asset inducted by AMSU has a NIIN that differs from the NIIN you issued. The system will not report induction of the same NIIN as issued to RSupply. An issue from a storeroom or a support-package location (DI X33) affects RSupply as follows:

- (a) A decapitalization transaction (DI D9F) writes to the *To MFCS* File on the NTCSS server to report a decrease in the balance of the NIIN you issued.
- (b) The quantity in the NRFI Quantity Data Block decreases by the amount of the induction.
- (c) The total on-hand quantity decreases by the amount of the induction.
- (d) A capitalization transaction (DI D8F) writes to the *To MFCS* File on the NTCSS server to report an increase in the balance of the NIIN you inducted.
- (e) The quantity in the NRFI Quantity Data Block increases by the amount of the induction.
- (f) The total on-hand quantity increases by the amount of the induction.
- (g) If there is no stock record for the inducted NIIN, the DI X33 transaction will suspend until you establish a record using the

Maintain Stock Item Function. This enables you to build a record and process suspended transactions at the same time.

- (h) The system will not generate a demand record for the inducted NIIN.
- (i) The DI D8F and D9F transactions will post to the respective NIIN records on the Material Transaction Ledger.

(8) DI X31 Afloat/DI D7A TIR. Both storeroom-issue, post-only MRI, and legacy NALCOMIS proof-of-delivery (Conversion Code N615) processing for assets with no turn-in advice code or with an advice code advising no turn-in will generate a DI X31 transaction for afloat use. The return of an NRFI asset (BCM status) in exchange for a previous issue is no longer known as a DI X31 process; in RSupply documentation, it is a BCM procedure.

- (a) The system immediately generates a DI D7A transaction upon processing a DI X31 transaction and then records it to the To MFCS File on the NTCSS server for daily transmission by the SALTS/EDI Operator.
- (b) An issue from a storeroom location (DI X31) without replacement affects the following quantities:
 - [1] The quantity in the Issue Pending Data Block decreases by the amount of the quantity requested (preposted request only).
 - [2] The quantity in the Storeroom Location Data Block decreases by the amount of the issue.
 - [3] The total on-hand quantity decreases by amount of the issue.
- (c) An issue from a support-package location (DI X31) without replacement affects the following quantities:
 - [1] The quantity in the Issue Pending Data Block decreases by the amount of the request quantity (stock item received, prepost request only).
 - [2] The quantity in the Support Package Data Block decreases by the amount of the issue (stock item received).
 - [3] The quantity in the Pack-up Location Data Block decreases by the amount of the issue (support package received).

- [4] The total on-hand quantity decreases by the amount of the issue. (stock item received).
- (d) The DI X31 transaction will create a record in the Material Transaction Ledger.
- (9) DI BCM Afloat.** A DIFM return process in legacy NALCOMIS (Conversion Code N621) citing an action code that indicates the asset is BCM will generate a DI BCM transaction for afloat use. The DI BCM transaction will not be available for interactive use in RSupply. (COSAL requirements post as DI X31 transactions at the time of issue, but never affect the NRFI quantity on the item's stock record.)
 - (a) The DI BCM transaction will immediately generate a DI D7A transaction, then record it to the To MFCS File on the NTCSS server for daily transmission by the SALTS/EDI operator.
 - (b) An issue from a storeroom location or support-package location (BCM issue) affects the following quantities:
 - [1] The NRFI quantity decreases by the amount of the issue.
 - [2] The total on-hand quantity decreases by the amount of the issue.
 - (c) The DI BCM transaction will generate a record in the Material Transaction Ledger for the stock item in a BCM status.
- (10) DI X40 Afloat.** Storeroom-issue, post-only MRI, and Conversation Code N622 (legacy NALCOMIS) processing will generate a DI X40 transaction for afloat use. The DI X40 transaction will cite an A (for add) in cc 21, which indicates that the item is in subcustody.
 - (a) An issue from a storeroom location (DI X40, subcustody) affects the following quantities:
 - [1] The quantity in the Issue Pending Data Block decreases by the amount of the request (pre-post request only).
 - [2] The quantity in the Storeroom Location Quantity Data Block decreases by the amount of the item in subcustody.
 - [3] The quantity in the Subcustody Data Block increases by the amount of the item in subcustody.
 - [4] The total on-hand quantity does not change.

- (b) The Subcustody Option appears disabled for support-package process.
- (c) The DI X40 transaction citing an A in cc 21 will generate a record for the Material Transaction Ledger.

(11) Reversals or Issues to a Supported Customer. Access the Material Request Internal Screen (DI X31 only) and NALCOMIS to accomplish this processing. Issue reversals have two functions. In interactive MRI, a reversal issue indicates that the issue never occurred, that it recorded improperly, or that it is an error requiring correction. Issue reversals that pass over the interface from NALCOMIS are for use in processing DIFM returns.

(a) DI X30 Reversal. Only DIFM return processing (Conversation Code N621) in legacy NALCOMIS will generate a DI X30 Reversal transaction citing an action code that indicates the Supply Officer asset is to be returned to stock. This process affects the following quantities:

- [1] The quantity in the NRFI Data Block will decrease by the amount of the return.
- [2] The quantity in the RFI Data Block will increase will increase by the amount of the return.
- [3] The quantity in the Stow Location Data Block (DIFM return) for the NIIN returned will increase. (When RMD or S-6 personnel stow the asset, the system will record the location change, if applicable.
- [4] If the NRFI quantity for the NIIN returned is zero, the DI X30 reversal will suspend.
- [5] If the DIFM return only cites the NIIN returned and does not reference the original issue NIIN, the DI X30 reversal will not reverse the demand that posted with the issue (DI X30).
- [6] There is no time limit on processing DI X30 reversal transactions; this solves the fiscal year rollover problem caused by a DI X31 transaction processing in one year and a DI X31 reversal transaction processing in the next.
- [7] The DI X30 reversal transaction will create a record in the Material Transaction Ledger.

(b) DI X31 Reversal.

- [1] You can process a reversal for an issue transaction (DI X31) only within 90 days of posting the issue.

- [2] RSupply compares the reversal to existing transactions to verify that the issue posted initially and remains unreversed. The system does not allow you to reverse a DI X31 transaction that never posted as a DI X31 transaction. If you attempt to reverse a lapsed issue, an error message appears on the screen informing you that the issue has been on file for over 90 days. It also requires that you to process a receipt for material (end-use return to stock) with a current document number upon return of the material or to process a gain by inventory.
- [3] This transaction not only reverses the issue transaction (DI X31) but also the associated demand record that posted with the original issue.
- [4] The reversal of the issue transaction (DI X31) generates a record in the Material Transaction Ledger.

(c) DI X40 Return.

- [1] Only NALCOMIS can process a DI X40 return transaction (legacy Conversation Code N623) and update RSupply through the interface using the DI X40 transaction with an R (for return) in cc 21.
- [2] Subcustody material always returns in an RFI condition. If it is NRFI, after the DI X40 transaction process a DI X30 issue and induct the item to AMSU or process a DI X31 transaction with a *no turn-in* advice code or no advice code.
- [3] Posting the DI X40 transaction with an R in cc21 affects the item's stock record as follows:
 - [a] The subcustody quantity decreases by the amount of the quantity returned.
 - [b] The quantity in the primary location increases by the amount of the quantity returned.
 - [c] The total on-hand quantity remains unchanged.

(12)Document Flow Modifications. RSupply has modified document-flow procedures for the material-request process as follows:

- (a) All prepost requests will enter MRI.
- (b) If there is no record for the stock item, the request suspends.
- (c) If the stock item has a storeroom location, the system will generate a picking ticket.

- (d) If the stock item has total on-hand quantity of zero and no storeroom locations on file, the system will not place the request in the queue for a picking ticket. Instead it will write a DTO requisition Requisitions Function.
- (e) The system will not allow you to access to the Pending Issue Function (Issuing Option) until it generates a picking ticket.
- (f) In the issuing process, you will report the issue of some, all, or none of the request quantity. The system will allow you to issue more than the request quantity if there are unit pack concerns. Upon reporting an issue quantity, the system will subtract the total amount requested from the Issue Pending Quantity Data Block on the item's stock record.
- (g) If there is no issue or the issue is partial, you can generate a DTO requisition for the outstanding quantity (not more than the quantity requested), request a walk-through requisition, or cancel the unfilled request. The DTO requisition (not the walk-through) goes immediately to the Requisitions Function. The access path is as follows: select the Logistics Option from the RSupply Main Menu Screen, next the Requisitioning Option, then the Release Requisitions and Status Option, and finally the Requisitions Option.
- (h) The system will provide you with the option to report a the issue of an NSN that is different from the request item. When this occurs, the Issue Pending Quantity Data Block will decrease by the amount requested. The storeroom location quantity will decrease and other quantities will fluctuate depending on whether the issue is a DI X30, X31, or X40 transaction. The demand transaction (DI X30 and X31 only) will record against the issue NIIN.

(13)Issue Quantity by Location. All issues without exchange (DI X31) or issue-reversal (DI X31R) transactions must cite the location from which you removed or to which you moved material. The exception to this is when the line item has only one location. Issues with future-exchange transactions (DI X30 or X40) that processed through the interface will cite the location from which you removed them. A DI X40 transaction that you process interactively through MRI (COSAL) will cite the location from which you removed the material. DIFM returns in an RFI condition (DI X30 rev.) and subcustody returns (DI X40R) that processed through the interface will cite location data.

(14)Seamart. Issues from a single Seamart shopping excursion use the same document number to record individual line item inventory expenditures.

(15)Immediate Replenishment. This applies to DI X31 or BCM, not DI X30 or X40. The issue of an item that has an MCC of E, G, H, Q, or X generates a stock-replenishment requisition, if the item is in a def-to-RO condition. The requisition will cite an advice code of 5X and a fund code from the Cog Validation Table based on Cog and NrQty. The project code is based on the entry made to the Offload Values Screen for routine stock or FISP replenishment, if the issue was from a FISP location and the item has a Cog of 7R.

(16)Output.

- (a) The system generates a DI D7A transaction for each DI X31 transaction and automatically posts it to the *To MFCS* File on the NTCSS server for subsequent transmission.
- (b) The system automatically generates a DI D7A } transaction for each DI X31 reversal and then posts it to the *To MFCS* File on the NTCSS server for subsequent transmission.
- (c) The system automatically generates a DI D7A transaction for each BCM transaction and then posts it to the *To MFCS* File on the NTCSS server for subsequent transmission.
- (d) The system automatically generates a DI D7A } transaction for each DI BCM reversal and then posts it to the *To MFCS* File on the NTCSS server for subsequent transmission.
- (e) After processing a DI X33 transaction, the system generates a capitalization transaction (DI D8F) for the inducted NIIN and a decapitalization transaction (DI D9F) for the issued NIIN.
- (f) DI X30 and X31 transactions generate an entry on the associated demand table for the item's stock record.
- (g) DI X30, X30R, X31, X31R, X33, X40, and X40R transactions each generate an entry to the Material Transaction Ledger.

(17)NALCOMIS and OMMS Interfaces to RSupply.

- (a) NALCOMIS will provide an interface record to RSupply for each of the following:
 - [1] Each request for non-FLR or non-DLR material (legacy issue on request [IOR]),
 - [2] Each issue of FLR or DLR material from stores without NRFI induction (legacy proof-of-delivery with no advice code or advice code indicating no turn in).

RSupply will process these transactions as DI X31 issues.

- (b) NALCOMIS will provide a DI X40 transaction for each subcustody item and RSupply will process these as DI X40 issues.
 - (c) NALCOMIS will generate a DI X30 transaction for each legacy proof-of-delivery process (Conversation Code N615), which reports an issue with a *turn-in* advice code.
 - (d) NALCOMIS will generate a DI X31 transaction for each legacy process that reports the induction of a different NIIN for repair than was issued to fill the requirement (conversation codes N271 and N272).
 - (e) DI X30, X31, and X40 transactions must cite the location from which personnel issued material on the post-only transactions from NALCOMIS.
 - (f) NALCOMIS will generate a DI X30 reversal transaction for each legacy DIFM return process (Conversation Code N621) citing an action code indicating the SO asset is RFI.
 - (g) NALCOMIS will generate a DI X40 transaction with an R in cc21 for each legacy process reporting the return of subcustody items (Conversation Code N623).
 - (h) NALCOMIS will generate a DI BCM transaction for each legacy DIFM return process citing an action code indicating that the SO asset is BCM (Conversation Code N621).
 - (i) OMMS-NG provides only requests for material. The system treats all requests for immediate-use surface material as DI X31 transactions. Process the subcustody of surface material interactively in MRI (RSupply; OMMS does not have the capability to forward subcustody requests to RSupply).
- (18) Pending Issue Report.** RSupply generates this report daily and upon request. It lists all internal requests for which the system generated a picking ticket, but for which the pending issue reporting document in the *issuing* function remains unprocessed. The listing can be in a *straight* document-number sequence (oldest Julian date prints first) or in a document number-sequence within a two-position serial-number code.
- (19) Document Number.** RSupply assigns a document number to all internal, prepost, and post-only requests, based on your logon access and the associated department, division, or work center serial number. If the request becomes a DTO requisition, the document number remains with the transaction.

(20)Fund Code. RSupply assigns a fund code to all internal, prepost, and post-only requests, based on your logon access (authorized fund type) and the FSC table (if OFC-20 applies) and the Cog table (or both).

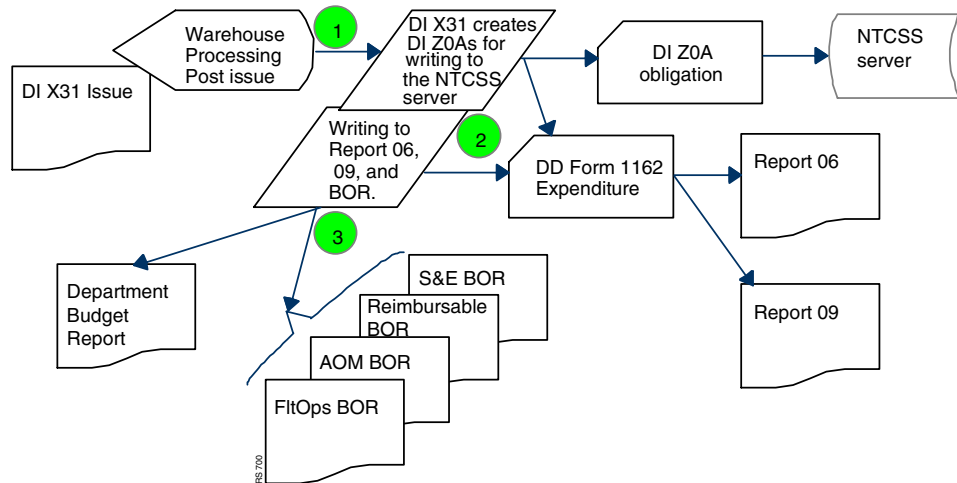
(21)Impact of DI X31 on the OpTar.

- (a) DI X30 and X40 transactions do not generate financial transactions.
- (b) A DI X31 transaction generates a *queued* value on the departmental budget report while the issue remains pending. (In other words, an issue pending quantity is set on the item's stock record.)
- (c) Both DI X31 and BCM transactions generate a DI Z0_ obligation document that is equal in value to the standard or net price of the asset. This occurs upon successful posting of the DI X31 or BCM transaction; the price depends on the advice code that appears on the request.
- (d) Based on the serial number and fund code on the DI X31 transaction, this process subtracts the amount of the issue quantity from the *queued* quantity and then adds the same amount to the *obligations* quantity on the departmental budget report. For partial issues, the amount that remains outstanding on the request also will remain in the queued quantity. If you order the remaining quantity, the queued value will decrease and obligations quantity will increase upon release of the requisition from The Requisitions Function. If you do not order the remainder, the queued value will decrease by the amount not requisitioned.
- (e) The system will add the amount of the issue or BCM quantity to the value of BOR obligations and gross-adjusted obligations for the associated fund code type. This is based on the fund code, advice code, and TEC (if applicable) of the DI X31 or BCM transaction.

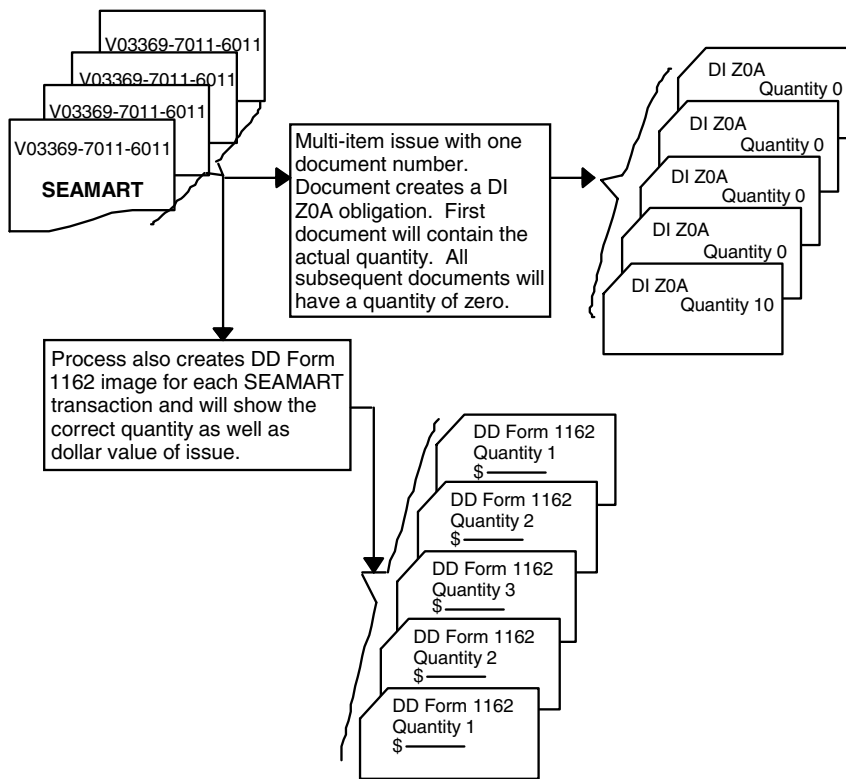
(22)Maintenance Data. MRI is no longer the collecting agent for maintenance data. The system will collect TEC data, from NALCOMIS or interactive entry by supply personnel, from DI X31 issues and BCM expenditures of aviation material for financial reporting. I will no longer translate the TEC from NALCOMIS to SUADPS TEC. Whatever maintenance TEC the system reports will appear on the BOR. RSupply will not collect card code, JCN (OC, date, serial, and suffix), work unit code, CAGE, and BUNO.

c. Full Issue.

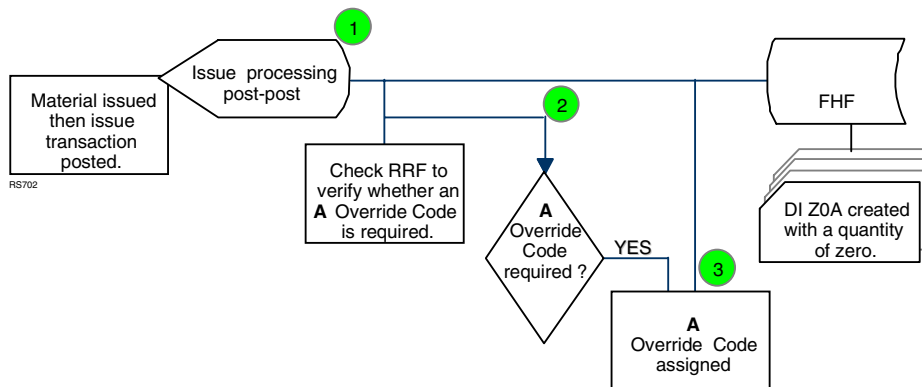
- (1) Every issue creates a DI X31 transaction that processes a detailed DI Z0A transaction, which the system writes to the NTCSS server as an obligation.
- (2) The DI X31 transaction also creates a detailed record image (DD Form 1162) that writes to Report 06 as an expenditure. These expenditures also post to Report 09, the Budget OpTar Report (FltOps, AOM, S&E, or reimbursable), and to the departmental BOR.
- (3) The use of S Override Code on Seamart transactions will continue. The obligation or first document (DI Z0A) that the system creates for the transaction will contain the entire quantity. All subsequent DI Z0A transactions (with the same document number) will contain a quantity of zero.
- (4) The record image (DD Form 1162) for each Seamart transaction will show the correct quantity as well as the dollar value of the issue.
- (5) Personnel must check the Requisition Reversal File (RRF) for all post-post issues to determine whether to assign an override code of A. This will cause the DI Z0A transaction to have a quantity of zero.



R5-T119



R5-T120

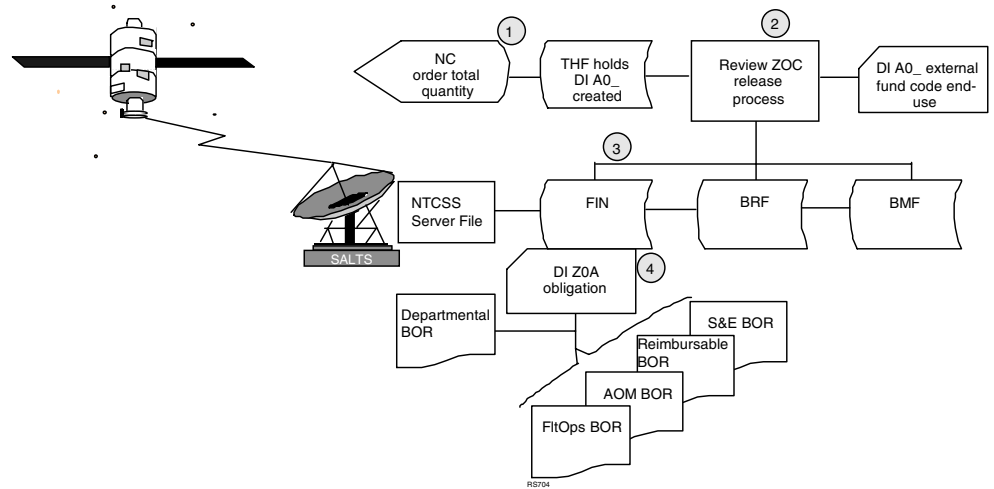


R5-T121

d. Full NIS.

(1) Order Total Quantity.

- (a) This process creates a DI A0_ transaction with an end-use fund code for submission off ship and then processes internally, also with an end-use fund code.
- (b) The DI A0_ transaction processes a detailed DI Z0A transaction with an internal fund code that the system writes to the *To SALTS* File on the NTCSS server as an obligation. These obligations continue to post to the appropriate budget OPTAR report (departmental, AOM, FltOps, S and E, or reimbursable).



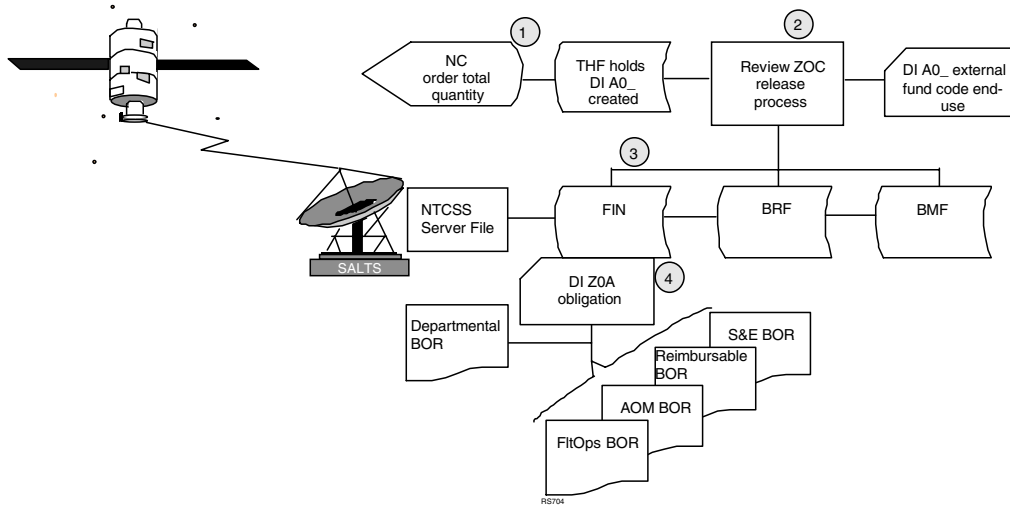
R5-T122

(2) Cancel Total Quantity. This process creates no documents because of cancellation of the entire quantity.

e. Not Carried.

(1) Order Total Quantity.

- (a) This process creates a DI A0_ transaction with an end-use fund code for off-ship submission and then processes internally with an end-use fund code. The DI A0_ transaction generates a detailed DI Z0A transaction that the system writes to the NTCSS server as an obligation. (It will reflect the same quantity that appears on the DI A0_ transaction.)
- (b) These obligations continue to post to the appropriate budget OPTAR report.



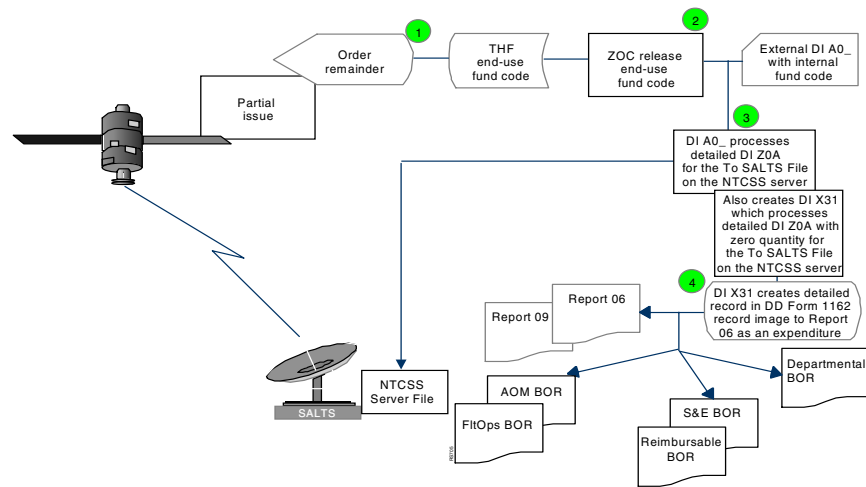
R5-T124

(2) Cancel Total Quantity. This process creates no document because the cancellation is for the entire quantity.

f. Partial Issue.

(1) Order Remainder.

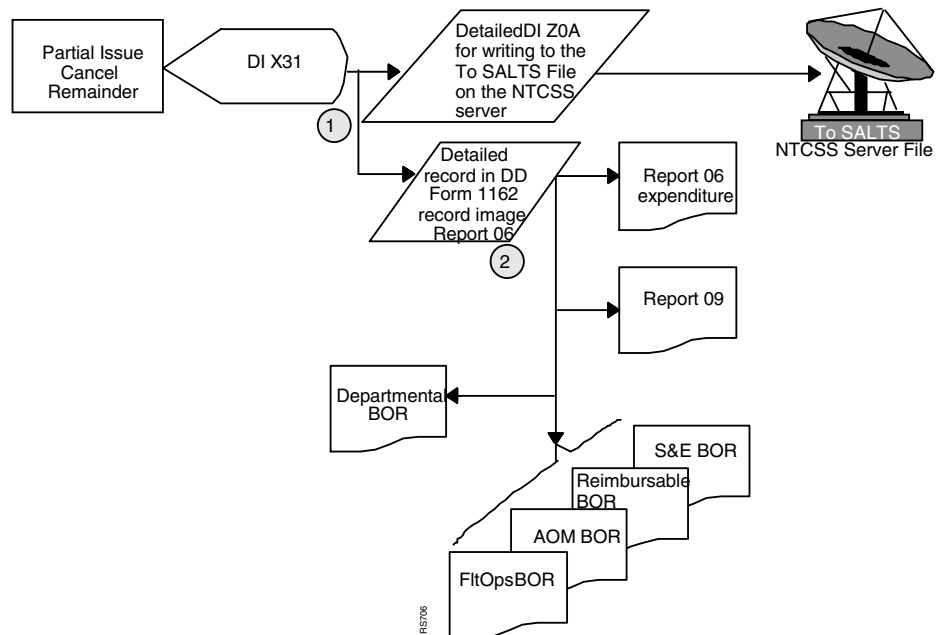
- (a) This process creates a DI A0_ transaction with an end-use fund code for off-ship submission and then processes internally with an end-use fund code.
- (b) The DI A0_ transaction processes a detailed DI Z0A transaction that the system writes to the *To SALTS* File on the NTCSS server as an obligation. (This record will reflect the same quantity that appears on the DI A0_ transaction.) This transaction also creates a DI X31 transaction that the system processes as a detailed DI Z0A transaction with a quantity of zero. It then writes it to the *To SALTS* File on the NTCSS server as an obligation.
- (c) The DI X31 transaction creates a detailed record image (DD Form 1162) in Report 06 as an expenditure.
- (d) This expenditure continues to post to Report 09 and both the obligation and expenditure post to the appropriate budget OPTAR report (AOM, FltOps, S&E, reimbursable, or departmental).



R5-T127

(2) Cancel Remainder.

- (a) This process creates a DI X31 transaction that the system processes as a detailed DI Z0A transaction and then writes to the *To SALTS* File on the NTCSS server as an obligation.
- (b) The DI X31 transaction also creates a detailed record image (DD Form 1162) to Report 06 as an expenditure. These expenditures continue to post to Report 09, and both the obligation and the expenditure post to the appropriate budget OPTAR report.



R5-T129

g. Impact of Changes.

- (1) The DI X31 transaction will continue to process internally as in the past. When processing in financials, the DI X31 transaction will produce a detailed DI Z0A transaction that the system writes to the *To SALTS* File on the NTCSS server as an obligation.
- (2) If the DI X31 transaction results in a partial issue and submission of a DI A0_ transaction for the remainder, the DI Z0A transaction, that the DI X31 transaction creates, will reflect a quantity of zero.
- (3) The first document for each Seamart transaction (S in CC 69) will reflect the entire quantity. All other documents with the same document number will reflect a quantity of zero.
- (4) All DI X31 transactions will create detailed record images (DD Form 1162) that the system will report as expenditures on Report 06.
- (5) Originals of DI X31 transactions will continue to post to the appropriate BOR as before.
- (6) Reversals of DI X31 transactions no longer process to a BOR, nor do they create DI XOA transactions for the *To SALTS* File on the NTCSS server.
- (7) These reversals instead will post to the Pending Credits File (PCF); and the credits will return on a subsequent SFOEDL from STARS.
- (8) If the system generates a new DI X31 transaction for the DI X31 reversal, the new DI X31 will post to the departmental or S&E BOR and a DI Z0A transaction will process to the NTCSS server with a quantity of zero.

h. New Business Rules. These regulations allow the system to assign an OPTAR fund code that selects requests for material based on the FSC that appears on the request.

i. Material Requirement External (MRE) Interactive.

(1) Search Response Window Options. The system provides you with eight options to identify the type of material transfer you are requesting or wish to record. RSupply removes the DI X34 function that existed in legacy from MRI and moved it to MRE. To access this process, select the Logistics Option, next the Material Requirements Option, and finally the External Requirements Option. The MRE options will appear on the Options Submenu from the Material Search Response Screen. The options are as follows:

- (a) OSO Transfer Afloat;
- (b) Offload to Shore;

- (c) Fill NWCF Ship DTO Requisition and QZ;
- (d) Fill Aviation Squadron Requisition;
- (e) Fill Non-NWCF Ship Requisition (stock and DTO);
- (f) Fill Shore Site Requisition;
- (g) Transfer to USA, USAF, USCG, USMC, or Foreign Government;
- (h) Transfer to Ship's Store.

(2) Allowed Screen Prompts. The following are the screen prompt options that this process allows in addition to the MRE options above:

- (a) You can select the Transfer Recording Option in conjunction with any one of the eight MRE options. Select this option when you do not want a picking ticket or issue pending quantity. The default for MRE processing will be Request Mode. In other words, transfer recording will be off.
- (b) You can apply the Reversal Option to any one of the eight MRE options. The system will input the MRE default, which is reversal off.
- (c) The DLR Damaged in Shipment Option will appear disabled except when you select Offload to Shore Option.
- (d) The DLR Damaged in Storeroom Option will appear disabled when you select the Offload to Shore Option.

(3) Fund Codes. The system assigns all fund codes in MRE processing based on the Cog and transfer option that appear on the record of the line item. Exceptions to this are cases involving end-use fund codes and QZ referrals.

- (a) **OSO Transfer Afloat.** A fund code of _Z applies to odd-numbered Cogs and a fund code of 26 applies to APA Cogs. Entries to the Cog Validation Table will be in the Regular Stock Function. This option does not allow the use of fund codes QZ and VO.
- (b) **Offload to Shore.** A fund code of _Z applies to odd-numbered Cogs and a fund code of 26 applies to APA material. Entries to the Cog Validation Table will be in the Regular Stock Function. If the item has a Cog of 7R and a material condition code of A, the fund code will be QZ. If the item has a 7_ Cog other than 7R and a material condition code of A, the fund code will be VO.
- (c) **Fill NWCF Ship DTO and QZ Requisition.** Provide an end-use or QZ fund code.
- (d) **Fill Aviation Squadron Requisition.** An end-use fund code from the user applies to this process.

- (e) **Fill Non-NWCF Ship stock or DTO Requisition.** An end-use fund code from the user applies to this process.
 - (f) **Fill Shore Site Requisition.** An end-use fund code from the user applies to this process.
 - (g) **Transfer to USA, USAF, or Foreign Government.** A fund code of XP applies to this process.
 - (h) **Transfer to Ship's Store.** A fund code of NZ applies to this process.
- (4) **Transfer by Location.** For all MRE options, transfer and transfer-reversal transactions must identify the location from which personnel removed material or to which they returned it. The only exception to this procedure is when the line item (NIIN) has only one location.
- (5) **Quantity Availability and Transfer Recording Process.** The following apply to all options:
- (a) RSupply will compare the quantity requested to the sum of the quantities the record of the stock item shows in all storeroom locations. If the amount is sufficient to fill the entire request, the quantity in the Issue Pending Data Block increases by the amount requested and the system automatically prints a picking ticket. If the amount is insufficient, the request will suspend.
 - (b) Upon transfer of the material, use the Issuing Function to report the transferred amount. The quantity in the Issue Pending Data Block decreases by the amount requested. The quantity in the Storeroom Location Data Block and the Total On-hand Data Block decreases by the amount of the transfer.
- (6) **Logistics Data.** For all options, the system prefills the unit of issue and Cog based on the data that appears in the line item's record. You may not modify either of these.
- (7) **OSO Transfer Option.** This option serves to record individual interactive transfer documents for other NWCF afloat activities.
- (a) The system automatically provides the fund code for MRE processing. In addition, it automatically assigns an NWCF stock fund code from the Cog Validation Table based on the Cog of the stock item requested. The system will not allow you to post a fund code of QZ using this option.

- (b) Personnel at the requesting ship or MALS will provide the document number. RSupply will verify that the UIC on the document number also appears in the NWCF Activities Validation Table and that the serial number is in the 0001 to 1999 range. When either of these fields fail validation, the system will notify you that you either selected the wrong transfer option or that you copied data incorrectly from the request.
- (c) The transfer of an item to another NWCF ship immediately generates a stock-replenishment requisition if the item has an MCC of E, G, H, Q, or X and the line item is in a def-to-RO condition. The requisition also cites an advice code of 5X and a fund code based on the Cog and NrQty in the Cog Validation Table. The system assigns the project code from the entry in the *Routine Stock Data Block* in the Requisition/Offload Values Table.
- (d) The override codes that apply to this process are as follows:
 - [1] **Override Code K.** The system standardizes the existing functionality that allows personnel at legacy USID B, C, M, and T activities to record an OSO transfer as afloat demand and supply effectiveness by making it available to all RSupply users. It makes separate calculations for supply-effectiveness data to report the effectiveness of filling the needs of nonsupported customer.
 - [2] **Override Code H.** The system replaces the functionality that allowed personnel at legacy USID B and T activities to record afloat demand based on an OSO transfer but exclude supply effectiveness for the same transaction with the functionality of Override Code K (legacy SUADPS-RT).
 - [3] **Override Code V.** The system replaces the functionality that allowed personnel at legacy USID A, B, and T to record supply effectiveness based on an OSO transfer but exclude afloat demand for the same transaction with the functionality of Override Code K.
- (e) The system automatically generates a DI D7K transaction after processing a post-only MRE transaction or a report of transfer through the Issuing Function. It then writes the DI D7K transaction to the To MFCS File on the NTCSS server.

(8) Offload to Shore Option.

- (a) This option allows you to use only your ship's own UIC in the document number. For prepost transactions, RSupply will assign a current Julian date and the serial number based on the *activity serials offload stock*. Post-only entries require that you enter the document number.
- (b) The Offload Ashore Screen provides the following material-condition options:
 - [1] RFI (default setting),
 - [2] Damaged in shipment (applies only to 7R Cog),
 - [3] Damaged in the storeroom (applies only to 7R).

Ensure you select only one of these options.. When you select the RFI Option, the system will set a condition code of A on the transfer document.

- (c) RSupply assigns fund codes as follows:
 - [1] If the item has a Cog of 7_ (other than 7R), the system takes the fund code from the Cog Validation Table (NWCF fund codes).
 - [2] If the item has a Cog of 7R and a material condition of A ,the fund code will be QZ.
 - [3] If the item has a Cog of 7R and a material condition of F, the fund code will be VZ.
- (d) The offload ashore of damaged or excess material immediately generates a stock-replenishment requisition if the item is in a def-to-RO condition and has an MCC of E, G, H, Q, or X. We made the following considerations based on the item's material condition:
 - [1] The transfer of an item that is in an F condition, has a Cog of 7R, and the Damaged in Shipment Option selected generates a stock-replenishment requisition, if the line item is in a *def-to-RO* condition. The requisition also cites a project code of 7C0 based on the entry you made to the *Damaged in Shipment* Data Block of the Requisition/Offload Table, an advice code of 5X, and a fund code that depends on the Cog table, the item's Cog, and the NrQty.

- [2] The transfer of an item that is in an F condition, has a Cog of 7R, and the Demand in Storeroom Option selected generates a stock-replenishment requisition, if the line item is in a def-to-RO condition. The requisition also cites a project code of 7B0 based on the entry you made to the *Replen. 7R Damaged Inv.* Data Block of the Requisition/Offload Values Table, an advice code of 5X, and a fund code that depends on the Cog table, the item's Cog, and the NrQty.
 - [3] The transfer of an item that is in an A condition, has an MCC of E, G, H, Q, or X generates a stock-replenishment requisition, if the line item is in a def-to-RO condition. The requisition also cites a project code based on the entry you made to the *Routine Stock* Data Block of the Requisition/Offload Values Table, an advice code of 5X, and a fund code that depends on the Cog table, the item's Cog, and the NrQty.
- (e) Post-only MRE processing and processing a transfer through the Issuing Function automatically will generate a MILSTRAP transaction. The system posts the MILSTRAP transaction to the To MFCS File on the NTCSS server for transmission ashore by the SALTS/EDI operator.
- [1] The system generates a DI D7K transaction, if the DI X37 transaction is an offload to a FISC regardless of whether the material is in an A or F condition.
 - [2] The system generates a DI D7J transaction, if the transfer is to DRMO.
 - [3] The system writes a DI of D9F to the document, if the item transferred has a 7_ Cog other than 7R.
- (f) Output From Processing a DD Form 1348-1A.
- [1] The system writes a DI of BC2 to the IRRD, if the transfer is for an item with an MCC of E, G, H, Q, or X and a condition code of F (damaged in shipment or in storeroom).
 - [2] The system writes a DI of D6J to the IRRD, if the transfer is to DRMO.
 - [3] The system writes a DI of D6K to the IRRD, if the transfer is an offload to a FISC or DLA (MRE and DI 083 alteration).
 - [4] The system writes a DI of D6K to the IRRD, if the transfer is for material that has a Cog of 7R, a condition code of A, and a fund code of QZ. It also writes the following data to the IRRD: a purpose code of A, a project code of RDE, a signal code of C, and a management code of C.

[5] The system leaves the DI Data Block on the shipping IRRD *blank*, if the transfer is for material that has a Cog of 7_ other than 7R, a condition code of A, and a fund code of VO. It also writes the following data to the IRRD: purpose code of A, project code of RDE, signal code of C, and a management code of C.

(9) Offload to Shore Option. This option applies to transfers of aviation fuel.

- (a) After you select Offload to Shore Option in MRE, if the item's stock record in the database records as bulk fuel, the system prefills the Routing Identifier Data Block with the RI of the DLA Fuel Manager. This is based on the values you entered to the Requisition/Offload Values Screen as the NSN and offload RI for bulk fuel.
- (b) The transfer of aviation fuel generates a DI D7P and then automatically writes it to the *To MFCS* File on the NTCSS server for subsequent transmission.

(10) Fill NWCF Ship DTO Requisition and QZ Option. RSupply will use this function to fill requirements for DTO material from NWCF ships that released requisitions off ship after 1 October 1997 and all requirements citing a fund code of QZ from NWCF ships. The option will require the following data:

- (a) Service designator of R or V,
- (b) Serial number from the requester,
- (c) UIC other than your unit's own UIC,
- (d) Stock fund code without an NrQty from the Cog Table.

The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission by the SALTS/EDI operator. Reversal of this option generates a DI D7A } indicator, which also posts to the *To MFCS* File on the NTCSS server.

(11) Fill Aviation Squadron Requisition Option. RSupply uses this function to fill requests for material from an aviation squadron and to record expenditures for fuel whether or not the OFC-01 accounting takes place within RSupply. This option requires the following data:

- (a) Service designator of R or V,
- (b) Serial number citing an F in the first position from the requester,
- (c) UIC other than your unit's own UIC,
- (d) Stock fund code from the Cog Table.

The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission by the SALTS/EDI operator. Reversal of this option generates a DI D7A } indicator, which also posts to the *To MFCS* File on the NTCSS server.

(12) Fill Non-NWCF Ship Stock or DTO Requisition Option.

RSupply will use this function to fill the non-NWCF ships' (DDG, AO, FF, AE, CG, CGN, LPD, LSD, MCM, etc.) requests for material. The option will require the following data:

- (a) Service designator of V or R,
- (b) Serial number from the requester,
- (c) UIC other than your unit's own UIC,
- (d) Stock fund code from the Cog Table.

The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission to MFCS by the SALTS/EDI operator. Reversal of this option generates a DI D7A} indicator, which also posts to the *To MFCS* File on the NTCSS server.

(13) Fill Shore Site Requisition Option. RSupply uses this function to fill requests from shore sites (Naval air stations, FISCs, training commands, and others). The option requires the following data:

- (a) Service designator of N,
- (b) Serial number from the requester,
- (c) UIC other than your unit's own UIC,
- (d) End-use fund code from the requesting activity.

The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission by the SALTS/EDI operator. Reversal of this option generates a DI D7A} indicator, which also posts to the *To MFCS* File on the NTCSS server.

(14) Transfer to USA, USAF, USCG, USMC, or Foreign Government Option.

- (a) This option is for use in creating an afloat record and a shore report for each sale to other governments and branches of the Armed Forces. Personnel at shore units will always collect cash for all cash-based transfers.
- (b) RSupply eliminated the requirement to use a cash-sale transaction (DI X35) to transfer APA and ship's-store material (1Q Cog) to MSC ship.
- (c) Personnel at afloat units no longer need to collect cash for transfers of material to the Army, Air Force, Coast Guard, and USMC (ground), or foreign governments. In addition, you need not send copies of the request document (DD Form 1149 or other) to OpLoc.
- (d) The system will prompt you to enter the UIC of the embassy or other service unit. RSupply eliminated the CID file, but you can create an activity address record to record the name and address of the embassy.

- (e) RSupply eliminates the use of the MRE expenditure indicator and the MRE cash sale code.
- (f) You will not enter a fund code; rather, the system automatically reports a fund code of XP (default) as the fund code on the TIR to MFCS.

The system generates a DI D7A transaction and immediately posts it to the *To MFCS* File on the NTCSS server for transmission by the SALTS/EDI operator. Reversal of this option generates a DI D7A } indicator, which also posts to the *To MFCS* File on the NTCSS server.

(15)Common Features of the MRE Option. This option applies to the following processes: Fill NWCF Ship DTO Requisition and QZ, Fill Aviation Squadron Requisition, Fill Non-NWCF Ship Requisition (Stock and DTO), Fill Shore Site Requisition, and Transfer to USA, USAF, USCG, USMC, Foreign Government.

- (a) You can process a reversal of a transfer to an end-use customer (former DI X34, X35, or X38) only within 90 days of posting the issue. The system compares reversals to existing transactions to verify that the issue posted initially and remains unreversed.
- (b) An issue to an end-use customer does not require the use of an RSupply document number. Personnel at the requesting unit must provide one of their document numbers. The document number cannot have a future date nor a date that is older than the first day of the second prior fiscal year.
- (c) RSupply eliminates the functionality of CIA and CID. However, the system does not allow you to use the UICs that appear in the NWCF Activities Validation Table with options 4 through 7, but will require one with Option 3.
- (d) The transfer of an item with an MCC of E, G, H, Q, or X immediately generates a stock replenishment requisition, if the item is in a def-to-RO condition. The requisition will cite an advice code of 5X and a fund code based on the Cog and NrQty (Cog Validation Table). The system draws the project code from the Requisition/Offload Values Table.

(16)Transfer to Ship's Store Option.

- (a) The new Transfer to Ships Store Option in MRE allows you to enter your activity's own UIC and the ship store's document number and logistics data (NIIN and quantity). The system will assign a fund code of NZ. It also extracts nonmodifiable line item data for FSC, SMIC, unit of issue, Cog, MCC, unit price, and nomenclature. The ATC and EMV will appear on the screen.

(b) RSupply eliminates changes from line item Cog to 1Q. The transfer IRRD and the output transaction will cite the Cog from the item's stock record.

(c) Output from this option is as follows:

[1] The system generates and posts a DI D7K transaction to the *To MFCS* File on the NTCSS server.

[2] It also generates a picking ticket, if pre-post, citing a fund code of NZ and an afloat database line-item record Cog.

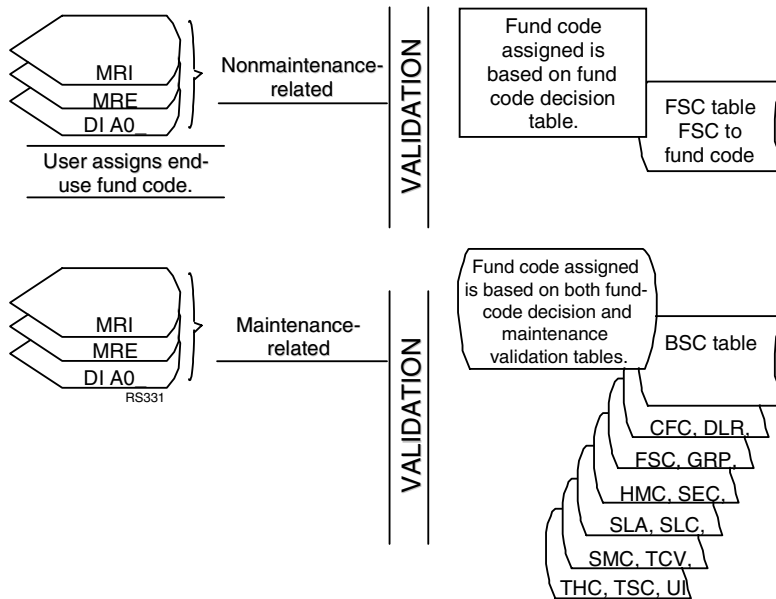
j. Storeroom Issue. New business rules in this area are as follows:

(1) Legacy SUADPS Strategic Business Rule. All issues (DI X31) from the afloat NWCF inventory, receipts of DTO requisitions (DI Z31) citing external SAC-207 fund code), material turned in to stock (DI X32), and JC credit transactions result in submission of detailed expenditures to SAC-207 ashore,

(2) Legacy SUADPS Function Business Rule.

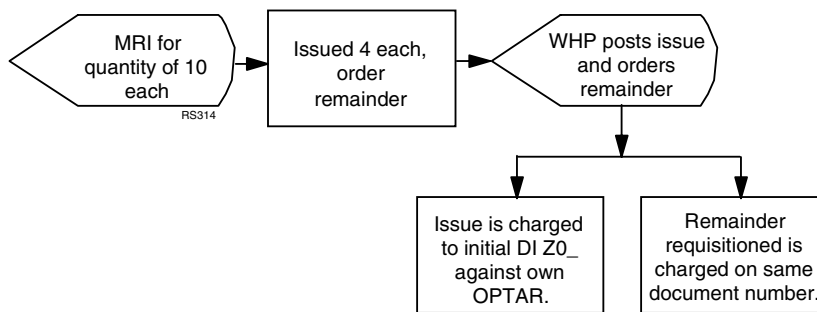
(a) Each OPTAR chargeable issue and issue reversal of afloat NWCF stock generates an individual expenditure transaction (DI X31) for transmission to the general-funds accountant ashore within 30 days of posting the issue afloat.

(b) The user assigns an end-use fund code to each requisition for DTO material based on whether the item is maintenance or nonmaintenance related. If nonmaintenance related, the fund code depends on the fund code decision table and the FSC of the request item.



RS3-T52

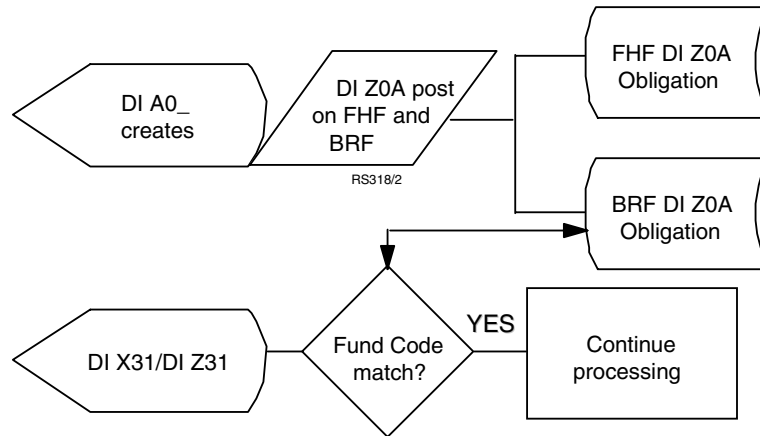
- (c) The initial DI Z0_ transaction and the follow-on DI Z0_ transaction provide the obligation for a single customer request that results in a partial issue from afloat stores and submission of a requisition for the remainder. The requisition data provides the initial DI Z0_ transaction.



RS3-T22

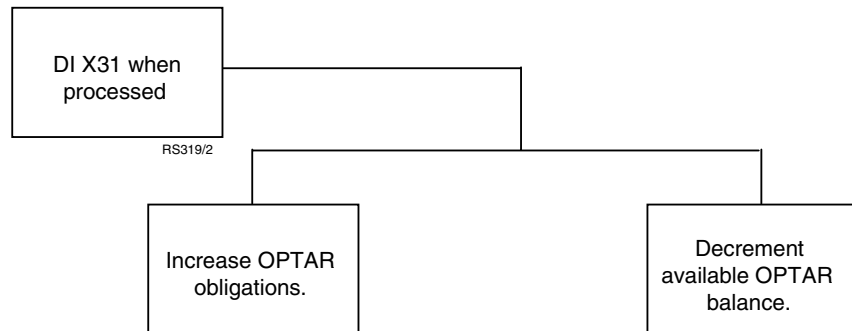
(3) Legacy SUADPS Transaction Business Rule.

- (a) The system provides an afloat OpTar fund code for DI X31 and Z31 transactions that is identical to the fund code on the corresponding obligation, if the transaction that generated the original DI Z0A transaction is on the BRF or FHF.



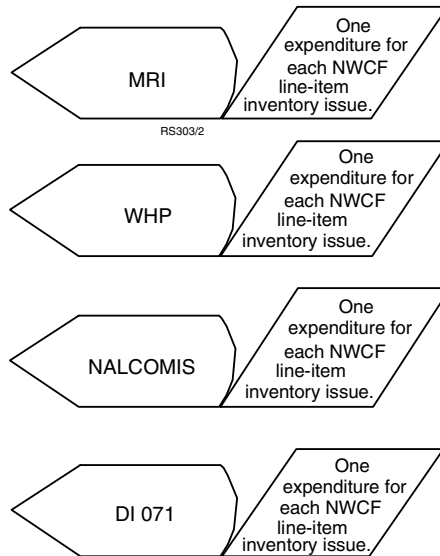
RS3-T84

- (b) The value of a DI X31 expenditure resulting from an issue to a supported customer simultaneously increases the record of OPTAR obligations (afloat) and decreases the record of the available OPTAR balance (afloat).



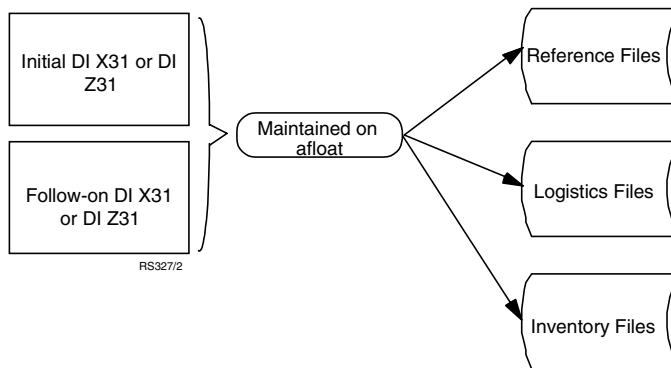
RS3-T85

- (c) The system generates only one expenditure transaction for each issue of a line item of NWCF inventory.



RS3-T68

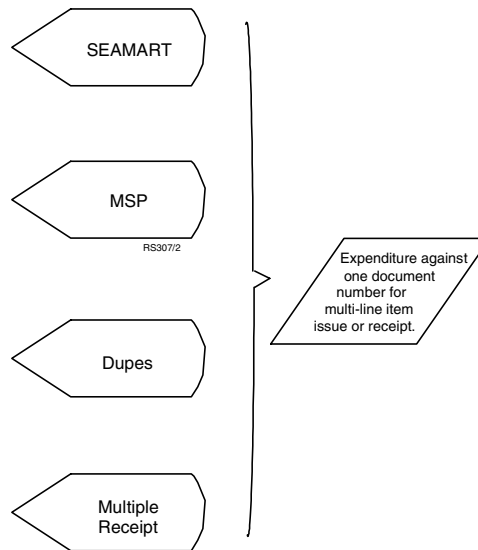
- (d) The system maintains transactions that generate an initial or follow-on DI X31 or Z31 transaction on reference, logistics, and inventory files (afloat).



RS3-T94

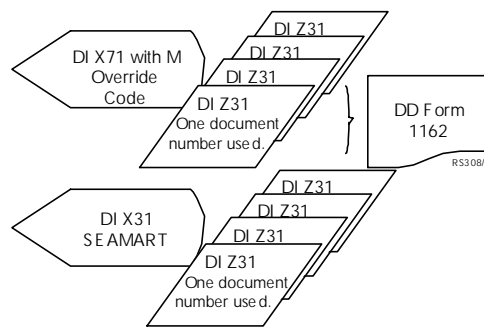
k. Storeroom Issues. New business rules in this area are as follows:

- (1) The system expends one or many line items using a single issue or receipt document number.



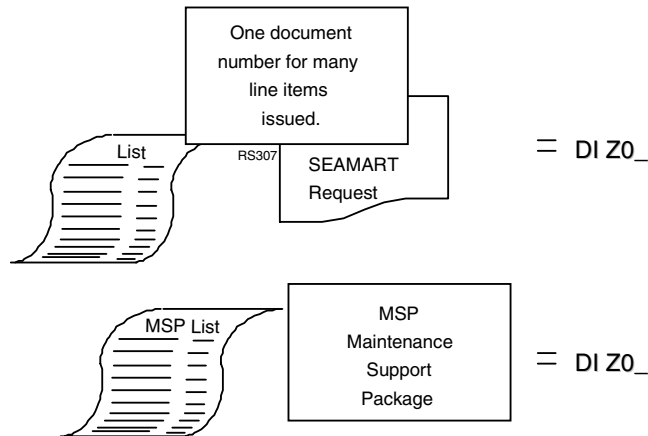
RS3-T72

- (2) The system uses one afloat issue or requisition document number on one or many DI X31, Z31, and DD Form 1162 transactions.



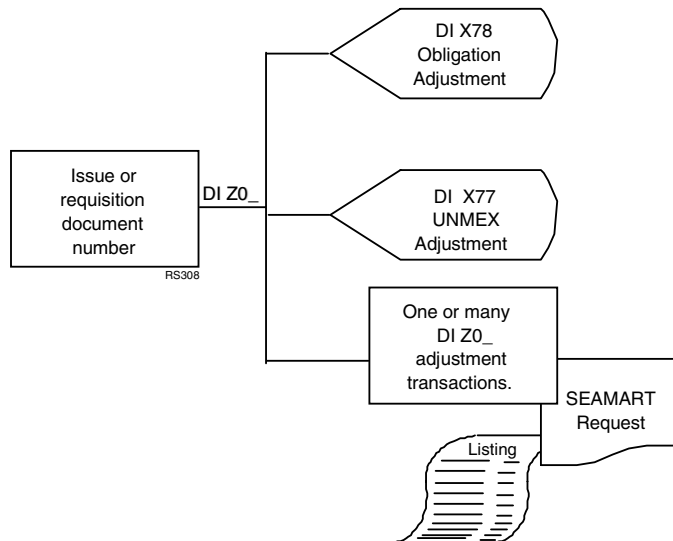
RS3-T73

- (3) The system uses a single-issue document number to issue one or many line items.



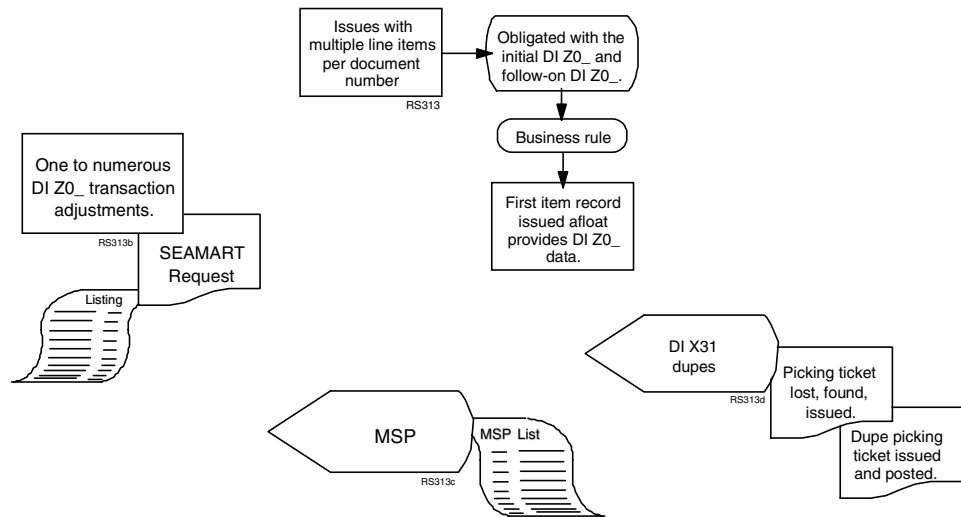
RS3-T11

- (4) The system uses one afloat issue or requisition document number on one or many DI Z0_ adjustment transactions.



RS3-T12

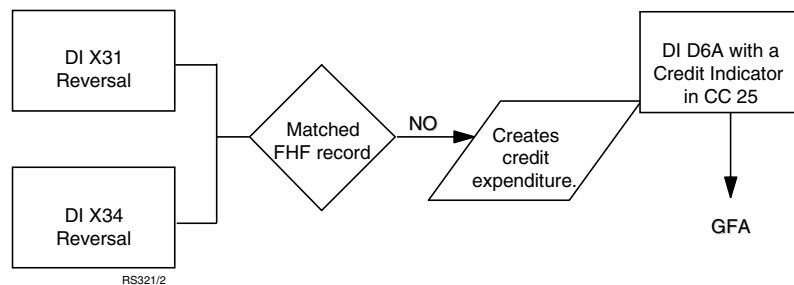
- (5) The initial DI Z0_ and follow-on DI Z0_ transactions provide the obligation for issues with multiple line items. The first item record issue afloat provides the initial DI Z0_ data.



RS3-T21

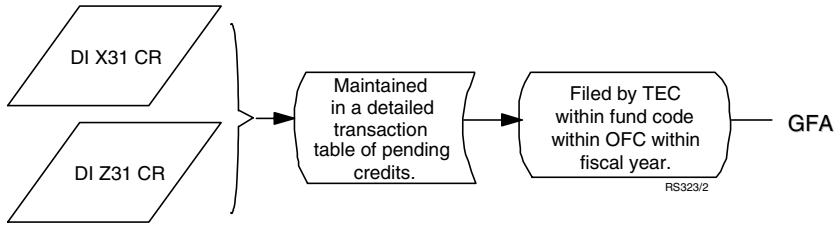
I. Storeroom Issue Reversals. New business rules for this area are as follows:

- (1) The reversal of an issue to a supported customer (DI X31R) does not generate an obligation document (DI Z0_ or X0_). The system records and forwards an expenditure adjustment when necessary.
- (2) An issue reversal (DI X31 or X34) without a corresponding issue in the FHF automatically generates a credit expenditure for submission to the general-funds accountant ashore. (This does not apply to 7_Cog material at USID C and M activities.)



RS3-T88

- (3) The system maintains credit transactions made to a supported customer (DI X31) and credit transactions (DI Z31) in a detailed transaction table of pending credits. It summarizes them on the afloat OPTAR record as a pending credit by type equipment code, within fund code, within the OFC, within the fiscal year (per document number, fund code, and TEC).

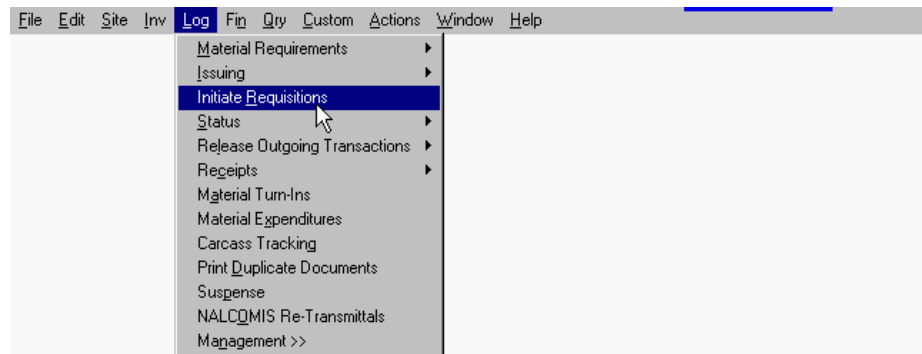


RS3-T90

NOTE: You must process all maintenance-related items through NALCOMIS or OMMS-NG interfaces to RSupply. However, you should note that whenever a maintenance or repairable requisition suspends in RSupply after processing through an interface, you can remove the suspension and then process it.

D. INITIATE REQUISITIONS OPTION

1. **General.** This option allows you to validate key information that identifies a requisitioner and the material or service that the requisitioner requires. This process serves to create stock or DTO MILSTRIP requisitions (DI A0_) for direct input to the supply system.
2. **To Access the Initiate Requisitions Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** Select the *Logistics* (Log) Option from the Relational Supply Main Menu Screen.
 - b. **Step 2.** Select the *Initiate Requisitions* Option from the Logistics Submenu. The Initiate Requisition Screen will appear.



log328.pcx

Relational Supply

File Edit Site Inv Log Fin Qry Custom Actions Window Help

UNCLASSIFIED

Initiate Requisition

UIC 21412 Dept Div WC

Enter NIIN/Part Number or select MVO: MVO Process: ☐

NSN SMIC Part Number ☐ QCOSAL

Doc Nbr: 21412

☐ Post Post

☐ Bearer Pickup

Serial Number Type

☐ Standard True Srl Nbr

☒ CASREP

Funded Requisition

☐ NAVSEA TOB

☐ CRASP (Overhaul)

☐ APN6

☐ Push

OK

Cancel

Help

Ready SL3300CX (01191) 10 JUL 2001 14:06 ausers02 Supply User

Start Exceed NTCSS II... Relatio... Clip'n Sav... 2:07 PM

RspLog58.pcx

NOTE: The Initiate Requisition Screen provides you with the capability to create the following types of requisitions: MVO, standard, CASREP, NAVSEA TOB, CRASP, APN6, push, and bearer pickup. When you select any of these options, different data fields will appear on the screen that you may or may not be able to modify.

- c. **Step 3.** Select the *down arrow* that appears to the right of the Department (Dept) Data Block and select a *department* from the list that appears.
- d. **Step 4.** Select the *down arrow* that appears to the right of the Division (Div) Data Block and then select a *division* from the list that appears.

NOTE: When you select the MVO Process Data Block, the Type of Transaction Group Box will appear with the following options: NALCOMIS, OMMS, and RSupply (which includes flight operations - Dept. Code 8). Each option allows you to select in turn the applicable UIC, department, and division from drop-down lists.

NOTE: If you select the Q-COSAL Option for a requisition for stock material (Dept. Code 3), the system will require that you enter or assign a specific Q-COSAL serial number. If the MCC of the NIIN is equal to D, E, G, H, Q, or X, the system will require entry or assignment of a specific repair serial number. If neither of these conditions applies, the system will accept entry or assignment of a regular stock serial number.

- e. **Step 5.** Enter the appropriate *value* to either the NSN or Part Number Data Block or select the *MVO Process* Data Block.

RspLog55.pcx

- f. **Step 6.** Select the *Q-COSAL* Option if applicable.
- g. **Step 7.** Proceed as follows for processing data to the Document Number Data Block:
- (1) **DTO.**
 - (a) The system automatically assigns a document number to DTO requisitions in prepost processing based on the department, division, and user. You can enter the appropriate values to the Julian date and serial number data fields of the Document Number Data Block *manually* in post-post processing.
 - (b) If the NIIN of the item you requested is inactive or does not appear in the Stock-item Table (not carried), the system will still process the requisition and automatically build the NIIN record to both Item and Stock-item tables.
 - (c) If the part number you entered does not appear on file, the system will establish the part number and then create and establish a local NSN as a cross-reference.

(2) **Stock.** The system will not process requisitions for stock items that do not have a valid NIIN or part number until you build the records to the *item* and *stock-item* tables through other means such as the Maintain Stock Item Function.

h. **Step 8.** Select the ***Post Post*** Option if applicable.

i. **Step 9.** Select the ***Bearer Pickup*** Option if applicable.

j. **Step 10.** Select one of the ***following*** options from the Serial Number Group Box:

(1) **Standard.** Select this option to generate a requisition that reflects a serial number from the Serial Number Table.

(2) **CASREP.** Select this option to generate a requisition for a casualty repair item that reflects the letter W in the first position of the serial number overlaying the real value of that position. The actual serial number will appear in the True Serial Number Data Block.

k. **Step 11.** Select one of the ***following*** options from the Funded Requisition Group Box:

(1) **NAVSEA TOB.** Select this option to generate a NAVSEA-funded stock requisition that reflects specific default data.

(2) **CRASP (Overhaul).** Select this option to generate an overhaul stock requisition that reflects specific default data.

(3) **APN6.** Select this option to generate a requisition for the initial increase of an aviation allowance of stock (7_ Cog only) that reflects specific default data.

(4) **Push.** Select this option to generate a stock or DTO requisition for a push item that reflects specific default data.

l. **Step 12.** Select the ***OK*** Option to complete this process. The system will validate key data elements that identify the requisitioner and the material or service you are ordering.

NOTE: If you select the Bearer Pickup Option, the system will select the Post Post Option as a default. It then will require that you enter a document number and generate an *issue release receipt document* (DD Form 1348-1A). If the requisition is for DTO material, the system will require that you enter the document number of the MRI transaction that you already created to process bearer pickup requisitions for stock.

RspLog50.pcx

3. To Build a Regular Requisition.

NOTE: When you process a prepost requisition, the system will write it to a table awaiting release to the Navy supply system through the Requisition Release Function. If the requisition is post-post, the system already released it to the supply system through means other than the on-line interactive requisitioning process and is then ready for interactive input to update applicable tables. Upon processing the requisition, the system updates applicable due, stock, or DTO quantities as well as demands for DTO requisitions.

- a. **General.** Default values will appear in most data blocks of the Build Requisition Screen. The data blocks that appear without data may or may not be mandatory depending on the type of requisition or material. You can establish, view, or modify many of the default values on the Build Requisition Screen by accessing the Requisition/Offload Values Screen. However, if you modify any of them, the system will check them for validity immediately or when you select the Apply Option to continue.
- b. **Procedures.** The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** Enter the *quantity* you are requesting to the Quantity (Qty.) Data Block on the Build Requisition Screen.
 - (2) **Step 2.** Enter the *appropriate value* to the Priority (Pri.) Data Block.
 - (3) **Step 3.** Select the *down arrow* that appears to the right of the Demand Code (DC) Data Block and then select a *value* from the list that appears.
 - (4) **Step 4.** Select the *down arrow* that appears to the right of the Fund Code (FC) Data Block and then select a *value* from the list that appears.

- (5) **Step 5.** Select the *down arrow* that appears to the right of the Advice Code (Adv. Cd.) Data Block and then select a *value* from the list that appears.
 - (6) **Step 6.** Select the *Apply* Option from the Icon Menu Bar. The system will write the record to applicable tables to await further action by other functions.
 - (7) **Step 7.** Select the *OK* Option to continue after the assigned document number appears on the screen.
 - (8) **Step 8.** When the system finishes processing the requisition, the “Transaction processed successfully.” message will appear. Select the *OK* Option to finalize this process. The Initiate Requisition Screen will reappear ready to process the next requisition.
- c. **Business Rules.** The rules that apply to this process are as follows:
- (1) DTO requisitions for a NIIN with an ERC of **E** or **R** must process through NALCOMIS or OMMS NG interfaces.
 - (2) DTO requisitions for a NIIN with an MCC of **D, E, G, H, Q, or X** must process through NALCOMIS or OMMS NG interfaces.
 - (3) Stock requisitions for DLR items can have a quantity on order greater than one.
 - (4) Each requisition document number is unique and can exist only once in the system.

RspLog67.pcx

4. To Build an MVO Requisition.

a. **Procedures.** The step-by-step procedures for this process are as follows:

- (1) **Step 1.** Select one of the *following MOV types* from the Build Requisition Screen:
 - (a) **Material.** Select this option to procure material from a commercial source.
 - (b) **Servmart.** Select this option to procure material from a Navy Servmart.
 - (c) **One-time Service.** Select this option to procure a one-time service from a commercial source.
 - (d) **Continuing Service.** Select this option to procure a continuing service from a commercial source.
- (2) **Step 2.** Enter the *quantity* you are requesting to the Quantity (Qty.) Data Block on the Build Requisition Screen.
- (3) **Step 3.** Enter the *appropriate value* to the Priority (Pri.) Data Block.
- (4) **Step 4.** Select the *down arrow* that appears to the right of the Demand Code (DC) Data Block and then select a *value* from the list that appears.

- (5) **Step 5.** Select the *down arrow* that appears to the right of the Fund Code (FC) Data Block and then select a *value* from the list that appears.
- (6) **Step 6.** Select the *down arrow* that appears to the right of the Advice Code (Adv. Cd.) Data Block and then select a *value* from the list that appears.
- (7) **Step 7.** Select the *Apply* Option from the Icon Menu Bar. The system will write the record to applicable tables to await further action by other functions.
- (8) **Step 8.** When the system finishes processing the requisition, the “Transaction processed successfully.” message will appear. Select the *OK* Option to finalize this process. The Initiate Requisition Screen will reappear ready to process the next requisition.

b. Business Rules. The rules that apply to this function are as follows:

- (1) DTO requisitions for a NIIN item with an ERC of E or R must access RSupply through either NALCOMIS or OMMS NG interfaces.
- (2) DTO requisitions for a NIIN with an MCC of D, E, G, H, Q, or X must access RSupply through either NALCOMIS or OMMS NG interfaces.
- (3) Stock requisitions for DLR items can have a quantity on order greater than one.
- (4) A requisition document number must be unique and appear only once in the system.

5. Functional Changes.

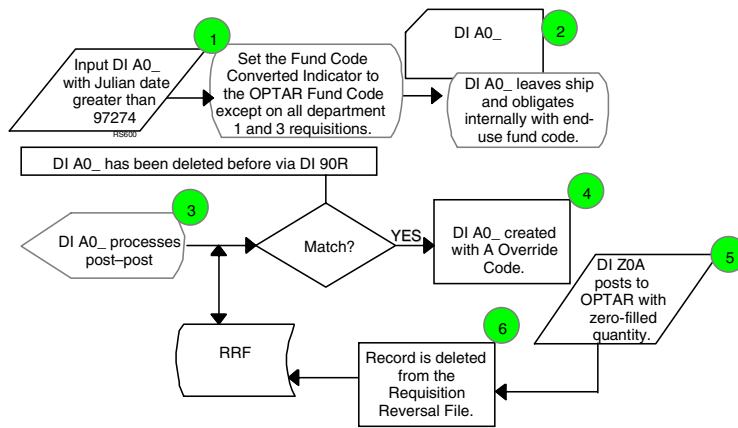
- a. Scope.** Because of diminished reporting requirements and changes in business rules, many individual transactions have changes in required or disallowed input and actions that prompted other processes.

b. Requisition Input.

(1) Current Processing (SUADPS-RT). Both material-requirements-internal (MRI) processing and requisition input can create a DI A0_ transaction. Under current system procedures, the system submits a DI A0_ document off the ship with an NWCF fund code. (The exceptions to this are DI A0_ transactions that charge reimbursable or FltOps funds and open purchase for services [Cog 99].) Internally, the system posts the DI A0_ transaction to the Division Budget Report and the appropriate budget OPTAR report (FltOps, AOM, or S&E) as an obligation citing the end-use fund code. This process does not create DI Z0A transactions except for those DI A0_ transactions that cite a Cog of 99 and those that charge reimbursable or FltOps funds.

(2) Changes.

- (a) For a DI A0_ transaction with a document Julian date greater than 97274, the system sets the Fund Code Converted Indicator to the OPTAR Fund Code Data Block on all requisitions except those for department code 1 and 3 items. This will cause the system to submit the DI A0_ record off-ship and obligate it internally with an end-use fund code.
- (b) For post-post DI A0_ transactions, the system will check the RRF. If it finds a match, this indicates deletion of the DI A0_ transaction using a DI 90R transaction. So the system then assigns an override code of A to the DI A0_ transaction and posts a DI Z0A transaction with a quantity of zero. In addition, it will delete the record from the Requisition Reversal File.



R5-T53

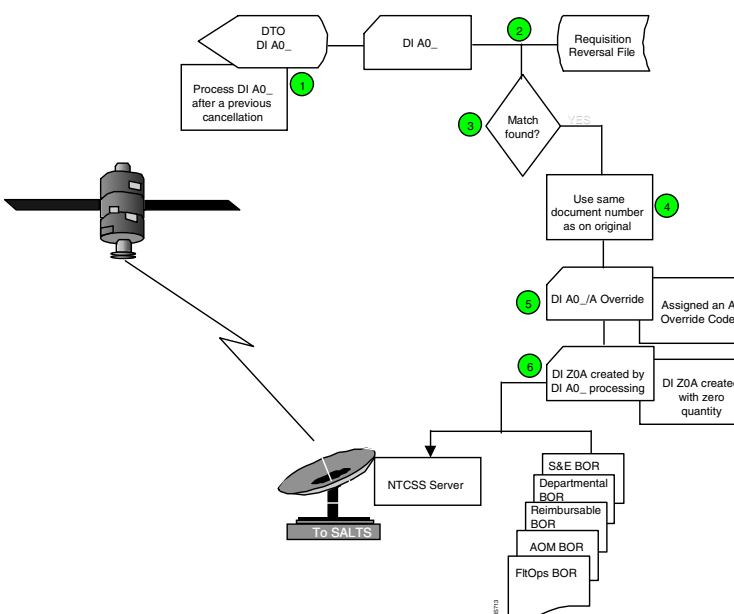
(3) Impact of Changes. Internal assignment of DI A0_ transactions remains the same. The system will submit the DI A0_ transaction off the ship and obligate it internally with an end-use fund code. It will generate a DI Z0A document for each DI A0_ transaction with the appropriate end-use fund code for processing to the NTCSS server.

(4) DI A0_ Format.

Record Position	Data Element
1-3	Document Identifier
4-6	Routing Identifier
7	Media and Status Code
8-22	NSN, NICN, LICN, Part Number, and Description
23-24	Unit of Issue
25-29	Quantity
30	Document Service Code
31-43	Document Number
44	Demand Code
45-50	Supplementary Address
51	Signal Code
52-53	Fund Code
54	Distribution Code
55-56	Cognizance Symbol
57-59	Project Code
60-61	Issue Priority Designator
62-64	Required Delivery Date
65-66	Advice Code
67	Type Equipment Code Indicator
68	Effectiveness Exclude Code
69	Override Code
70	Record Type Code
71	Punch Card Option
72	Material Control Code
73	Unit Price Code
74-80	Unit Price

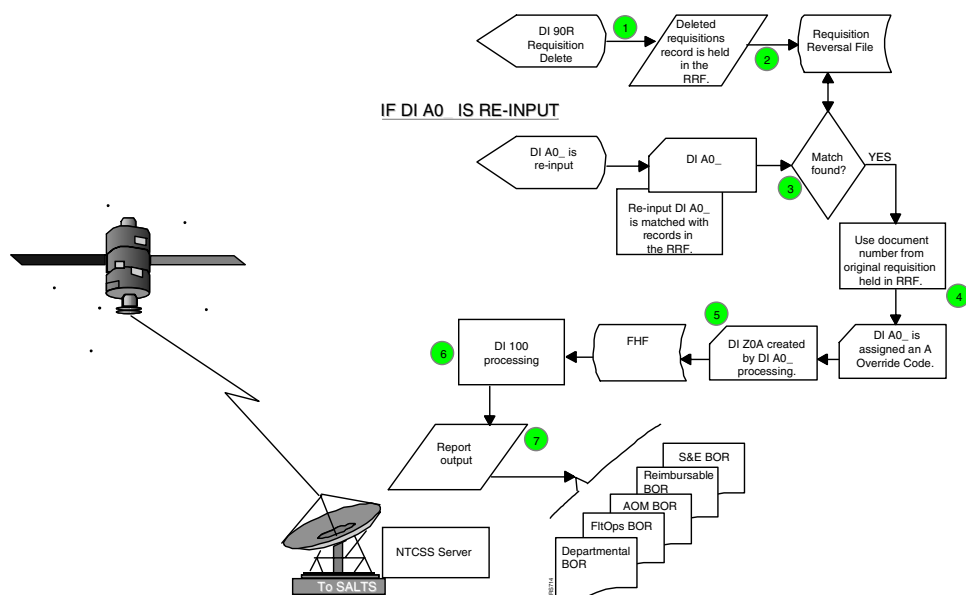
(5) DTO After a Previous Cancellation Using the Same Document Number.

- (a) If the system finds a match for the DI A0_ transaction on the RRF, it will assign an override code of A. This in turn generates a DI Z0A transaction with a quantity of zero that the system posts as an obligation to the NTCSS server. It also posts the transaction to the appropriate budget OPTAR report (FltOps, AOM, S&E, reimbursable, or departmental).
- (b) This process requires an additional holding file for reversals. (The purpose of the RRF is to provide an audit trail for transactions that the system previously reversed.)



R5-T138

- c. **Requisition Delete.** This process will post an image of the DI A0_ transaction to the RRF so that even if you re-input it, the system will create a DI Z0A transaction correctly.



R5-T140

d. NAVSEA TOB Requisition Format.

Card Columns	Field Legend	Entry
1 - 3	Document Identifier	A0_
4 - 6	Routing Identifier	NUV (mandatory)
7	Media and Status Code	U (mandatory)
8 - 22	National Stock Number, NICN, or Part Number	As appropriate
23 - 24	Unit of Issue	As appropriate
25 - 29	Quantity	As appropriate
30	Service Designator	N (mandatory)
31 - 43	Document Number	As appropriate
44	Demand Code	N (mandatory)
45 - 50	Supplementary Address	N48096 (mandatory)
51	Signal Code	C (mandatory)
52 - 53	Fund Code	NO for West Coast and PACFLT overseas home-ported ships. VO for East Coast home-ported ships.
54	Distribution Code	See Appendix 3 of the NAVSUP P-485.
55 - 56	COG Symbol	As appropriate
57 - 59	Project Code	Select the appropriate project code. NAVSEA T9066-AA-MAN-010 applies.
60 - 61	Priority	As appropriate
62 - 64	Required Delivery Date	Leave Blank
65 - 66	Advice Code	As Appropriate. (Use Advice Code 5D for all 7_ COG requisitions.)

RS4-T5

- e. **Project Codes.** The following charts provide ships' personnel with lists of the project codes they will use most commonly when preparing requisitions.

COSAL Changes for Surface Ships				
Ship status when allowance change is made:	* HME/O COSAL Changes			Q-COSAL Changes
	Storeroom Items (SRI)	Operating Space Items (OSI)	MAMs	
In Overhaul with ILO	ZL0	ZL0	ZX2	ZN2
In Overhaul w/o ILO	ZH6	ZE4	ZL9	ZN2
Operational Status	ZH9	ZE6	ZL9	ZN2
* Note: SAC-207 ships' personnel also may use these project codes for allowance changes in OSI and non-AVDLRs. Use regular NWCF project codes for all other items.				

RS401

tbl4_15

COSAL Changes for Submarines						
Type of Submarine	* HME/O COSAL Changes					Q-COSAL Changes
	Storeroom Items (SRI)	Operating Space Items (OSI)	Range Adds	Depth Increases	MAMs	
Trident in Overhaul With ILO	N/A	N/A	XA3	XC3	ZX2	FY9
Trident in Overhaul w/o ILO	N/A	N/A	XA3	XC3	ZL9	FY9
SSN in Overhaul With ILO	ZL0	ZL0	N/A	N/A	ZX2	ZN2
SSN in Overhaul w/o ILO	ZH6	ZE4	N/A	N/A	ZL9	ZN2
Operational	ZH9	ZE6	N/A	N/A	ZL9	ZN2

RS402

tbl4_16

Requisition is for:	Type of Activity or Weapons System									
	A	E	F1	F2	G	H	I	J	K	L
1. NMCS requirement.	AK0	—	FK0	FK0	—	—	IK0	JK0	—	—
2. Installation test and check-out impaired because of lack of parts or WSIIIP material.	AV2	EV2	FV2	FV2	GV2	HV2	IV2	JV2	KV2	LV2
3. NIS or NC material required for immediate use.	AK3	EK5	FK5	FK5	GK5	HK5	IK5	JK5	—	LK5
4. Design alternation programs (ORDALT, SHIPALT, SPALT, others).	AU5	EU5	FU5	FU5	GU5	HU5	IU5	JU5	KU5	LU5
5. The following types of material used to support regular operations: not-carried consumables (including SIM DTO items), medical and dental, food items, ship's store and clothing stocks, and fuel.	AP5	EP5	FP5	FP5	GP5	HP5	IP5	JP5	—	LP5
6. In excess addition of equipment or equipage.	AX5	EX5	FX5	FX5	GX5	HX5	IX5	JX5	—	LX5
7. Stock replenishment of consumables or repair parts for which you maintain a stock record or for replacement of an allowed equipage item.	AE5	EE5	FE5	FJ5	GJ5	HJ5	IE5	JE5	KE5	LE5
8. Increased depth of a COSAL item.	AC5	EC5	FC5	FH5	GH5	HH5	IC5	JC5	KC5	LC5
9. A new item for stock.	AA5	EA5	FA5	FF5	GF5	HF5	IA5	JA5	KA5	LA5
10. Location (*third position will be the same as the last position of the storage location).	—	EE*	—	FJ*	GH*	HJ*	—	—	—	—

RS403

tbl4_17

CASREP	2nd Fleet	3rd Fleet	6th Fleet	7th Fleet
C3/4	752	747	765	711
C2	740	729	792	702

RS404

tbl4_18

f. Changes to the Stock and DTO Requisitioning Process.

(1) Changes to project-code processing are as follows:

- (a) Automated reorder, prepost requisition input, MRI, and all automatic replenishment requisition generating functions will assign a project code to the requisition.
- (b) Automated reorder, *initiate-requisition*, MRI, and all automatic replenishment requisition generating functions also will use the following logic to assign a project code to a requisition:

[1] In table maintenance:

- [a] If you make an entry to the Requisition/Off load Values Project Code, the DoD Special Project requires that the first digit be a nine and that you use all three digits.
- [b] Also, if you make an entry to the Requisition/Off load Values Project Code, the DoD Special Project disallows any further project code default entries.

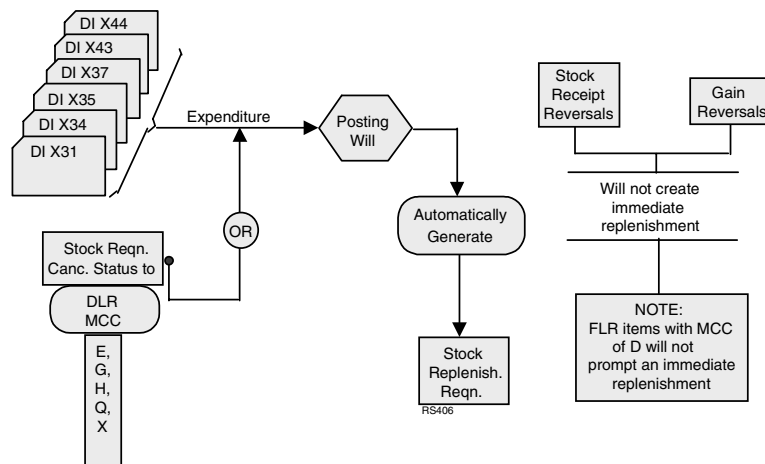
[2] In initiate requisition MRI:

- [a] When the requisition is for a DTO item in a CASREP condition, assign a CASREP project code.
- [b] When the requisition is for a DTO item in an NMCS or PMCS condition, assign an NMCS or PMCS project code.

[3] In initiate requisition DLR stock replenishment:

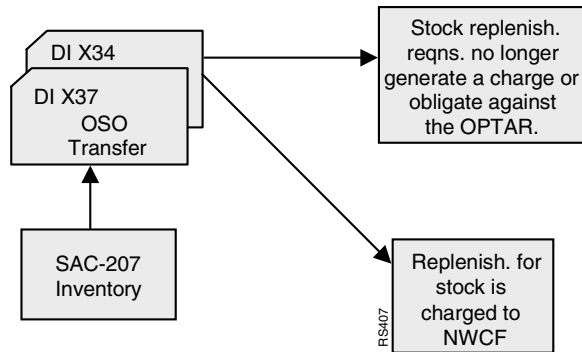
- [a] When the requisition is for a stock item with a COSAL NRQty, assign a NAVSEA project code.
- [b] When the requisition is for a stock item with a Q-COSAL NRQty repairable quantity, assign a NAVSEA QCOS project code.
- [c] When the requisition is for a stock item with a COSAL or Q-COSAL NRQty, assign a project code for routine stock.

- (c) RSupply eliminates the capability to modify project codes on the Automated Reorder Parameter Screen.
- (2) Personnel at RSupply activities will continue to generate *initial-outfitting* requisitions for stock material with a fund code of QZ or VO. However, an override code of W is no longer necessary on requisitions for material with a Cog of 7_ and a fund code of QZ or VO.
- (3) RSupply eliminates the functionality of the UMMIPS Statistics File under legacy SUADPS-RT.
- (4) RSupply processing requires holding DLR items in NWCF inventory to preclude the requirement for collecting replenishment carcass data in the NDC File.
- (a) RSupply eliminates the Cog-to-RI Validation Table Column from *site* technical information, operational controls, and validation tables.
- (b) AVDLR and DLR immediate-replenishment processing is as follows:
 - [1] Posting an expenditure or cancellation status for a stock requisition to a DLR record automatically generates a stock-replenishment requisition on board all types of ships.



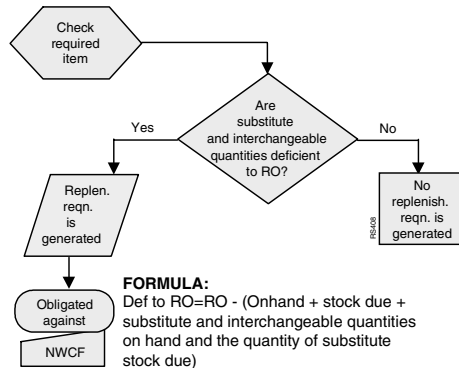
RS4-T15

- [2] When transferring AV-207 DLR inventories to NWCF, a DLR stock-replenishment requisition no longer generates an obligation to the customer's operating funds.



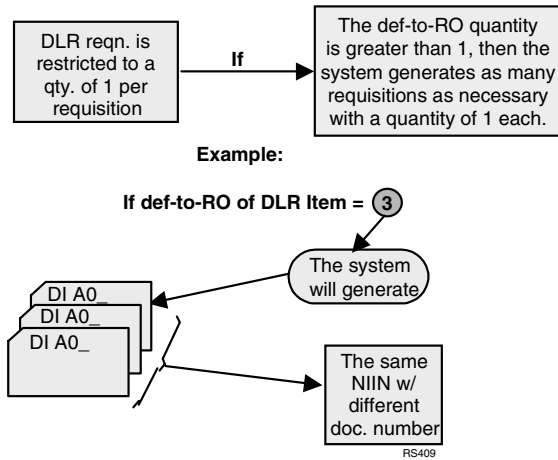
RS4-T16

- [3] Under RSupply, the system immediately generates a stock requisition only when the requested item and all substitute and interchangeable items are in a deficiency-to-RO condition.



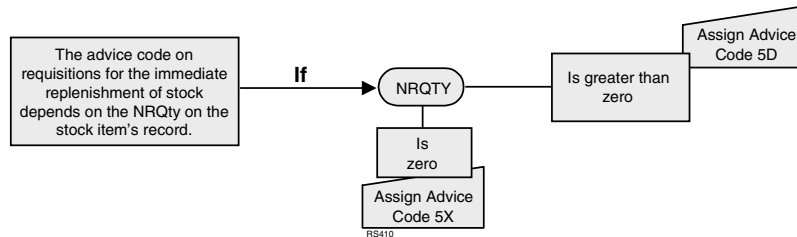
RS4-T17

- [4] The system may generate more than one requisition in the Immediate-replenishment Function. A DLR replenishment requisition can cite a quantity of one as a maximum. If the deficiency-to-RO quantity is more than one each, the system will generate as many requisitions for a quantity of one as are necessary.



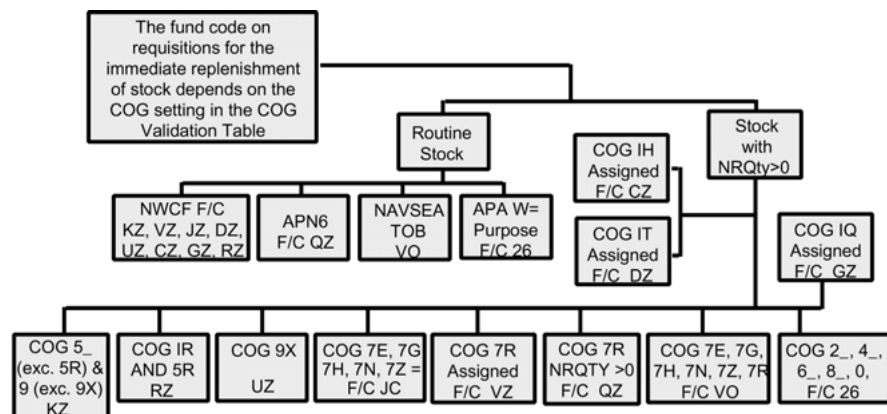
RS4-T18

- [5] The advice code that appears on the immediate-replenishment requisition depends on the NRQty in the stock item's record. If the NRQty is greater than zero, the system will assign an advice code of 5D to the requisition. If the NRQty is zero, it will assign an advice code of 5X to the requisition.



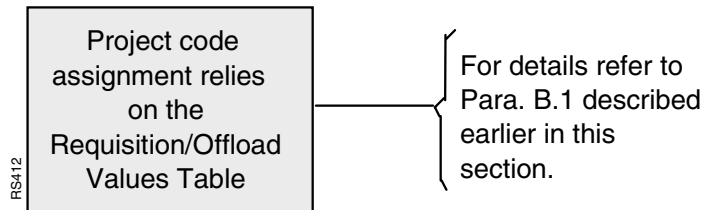
RS4-T19

- [6] The fund code that appears on the immediate-replenishment requisition depends on the settings in the Cog Validation Table for Cog, routing stock, or stock with an NRQty greater than zero.



RS4-T20

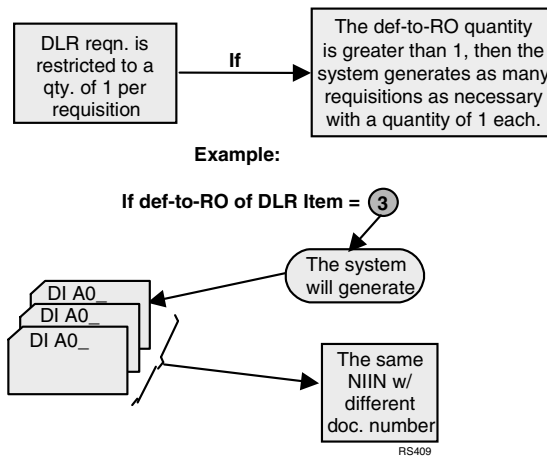
- [7] The project code that appears on the immediate-replenishment requisition depends on data in the Requisition and Offload Values Table.



RS412

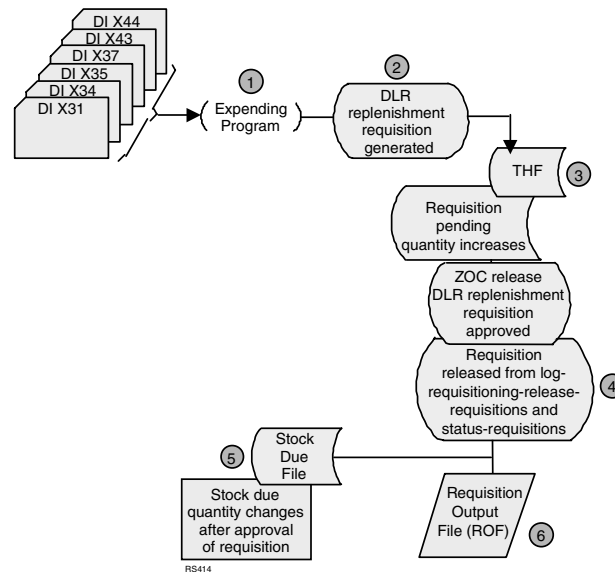
RS4-T21

- [8] You have the option to replenish or not to replenish an item when you record the expenditure. The system does not track requisitions that are deferrals from the immediate-replenishment process.



RS4-T18

- [9] The system will transmit a DLR replenishment requisition from one of the expending programs to the Requisition Release Function.



RS4-T23

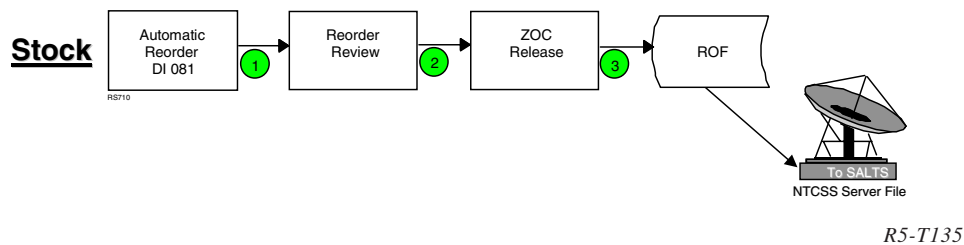
(5) Changes to Activity and Department Serial Numbers.

- (a) **Activity Serial Number.** The system will allow the FAS to select types of activity serial numbers for activity use.

TYPE	RANGE
[1] Stock routine	0001 - 1999
[2] Stock DLR	0001 - 1999
[3] Stock Q-COSAL	0001 - 1999
[4] DTO CASREP	W__ - W__
[5] DTO NMCS and PMCS	G__ - G__
[6] DTO Broad Arrow	TB__ - TB__
[7] Stock offload	__ - __
[8] Inventory adjustment	__ - __

RS4-T24

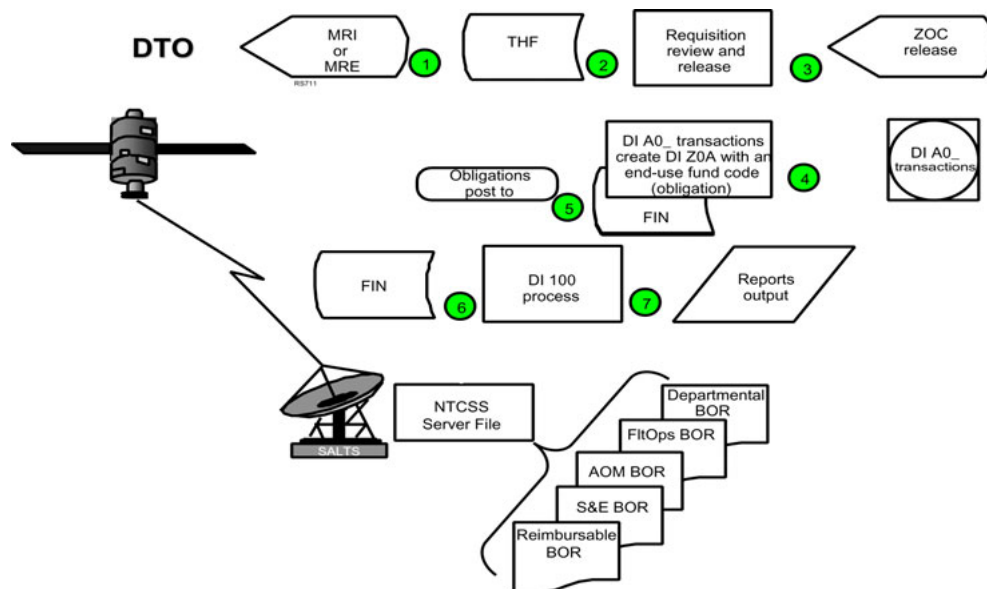
(b) **Stock.** All processing remains as at present.



(c) **DTO.**

[1] These requisitions will now leave the ship as well as process internally with end-use fund codes.

[2] The DTO DI A0_ transaction creates a detailed DI Z0A document with an internal fund code that the system writes to the NTCSS server as an obligation. These obligations will post to the appropriate budget OPTAR report (FltOps, AOM, S&E, reimbursable, or departmental).



- [a] The system begins each day, after its calendar turns over, with the first serial number in the assigned range.
- [b] The system will not roll over document numbers to a future Julian date. If it exhausts a series in a single day, you will have to wait until the next day to utilize the same series again.
- [c] RSupply will place restrictions on requisition serial-number ranges that you can specify. Ensure you specify the correct serial numbers for the type you require.

[d] An on-screen option allows you to assign activity serial numbers for DTO requirements automatically. The system will assign the next document number available within the activity serial-number range to the requisition.

[3] New functionality affects automatic-reorder processing is affected as follows:

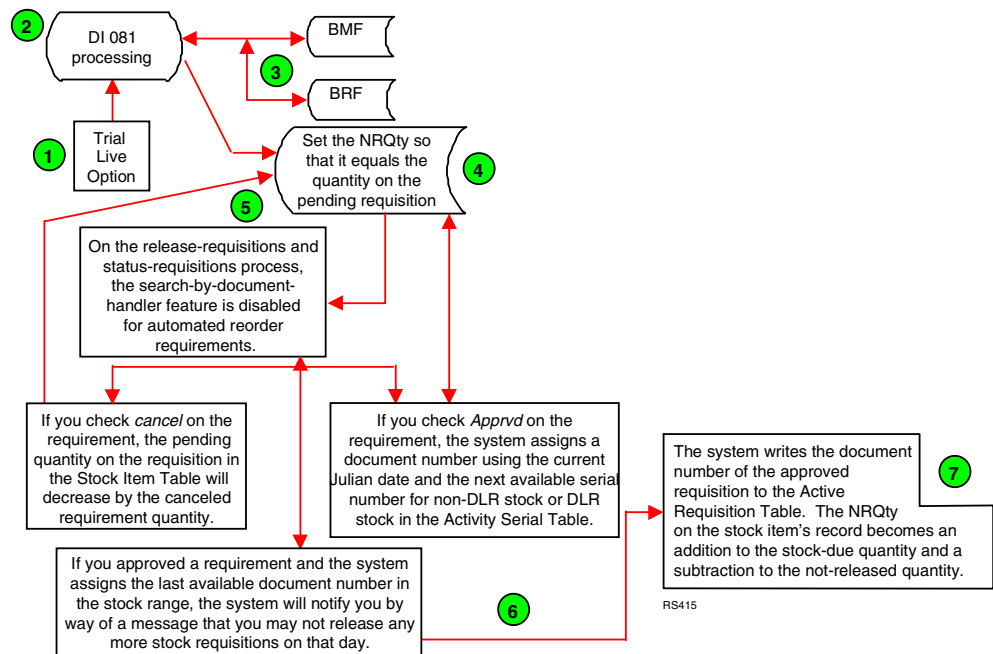
[a] RSupply eliminates the three different document-number assignment methods in an automatic-reorder process. These methods are as follows:

{1} User-set range,

{2} DI 081 program default,

{3} Adding 50 to a number when the system encounters a match in the BRF.

Instead, for all options of automated-reorder processing, the system will assign a document number *after* a requisition has approval for release. Both *trial* and *live* options of reorder processing will generate requirements by NIIN with blank requisition document numbers.



RS4-T27

[b] RSupply will not write a *not-released* requisition document to the Active Requisition Table. Instead, it will set a not-released quantity in the stock item's record that is equal to the quantity on the pending requisition.

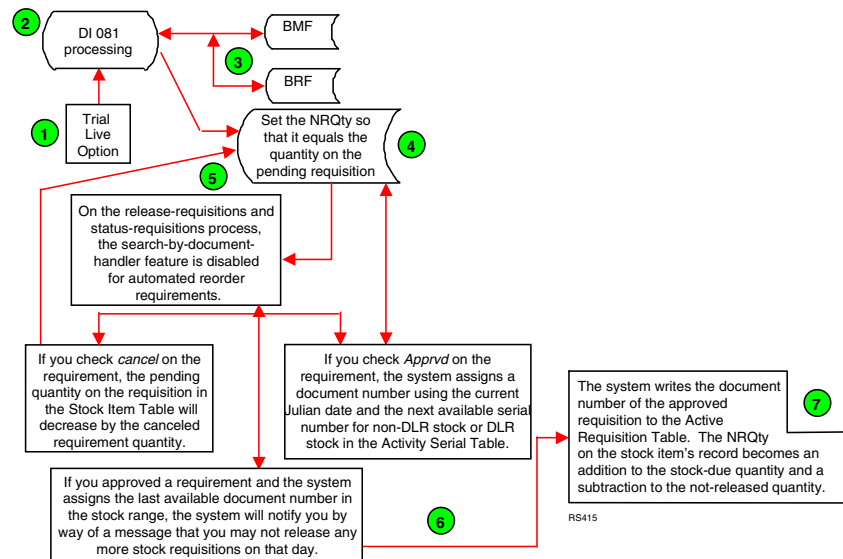
[c] *Release-requisitions* and *status-requisitions* functions process in RSupply as follows:

- { 1 } The search-by-document-number feature is disabled for automated-reorder requirements.
- { 2 } If you place a check mark in the Cancel Block for the requirement, the system will decrease the quantity on the pending requisition by the amount of the canceled requirement.
- { 3 } If you place a check mark in the Approved Block for the requirement, the system will use the current Julian date and the next serial number available in the Activity Serial Number Table.
- { 4 } Often when you have approved a requirement, the system will assign it the last available document number in the stock range. If this happens, a message will appear on the screen stating that you may not release any more stock requisitions for that day.

[d] The system will write the approved requisition document to the Active Requisition Table. The *not-released* quantity on the stock-item's record becomes an addition to the stock-due quantity.

[4] New functionality affects prepost *initiate-requisitions* and *internal-material requests* processes as follows:

- [a] RSupply eliminates the function, unique to USID M activities, that requires you to provide a document number on prepost requisitions.
- [b] RSupply will automatically assign all Julian dates and serial numbers to material requests in MRI and to DTO requisitions in the *initiate-requisitions* process.



RS4-T27

[c] The Julian date for each MRI and DTO requisition will be the Julian date on the system at the time of creating the requirement.

[d] The serial number will be the next serial number available from the department serial-number series that the user's access allows.

[5] RSupply alters the validation of a document number entered to disallow the entry of current and future Julian dates. New boundaries for requisitions are as follows:

[a] The system will not allow you to assign a document number with a Julian date that is equal to the current system date.

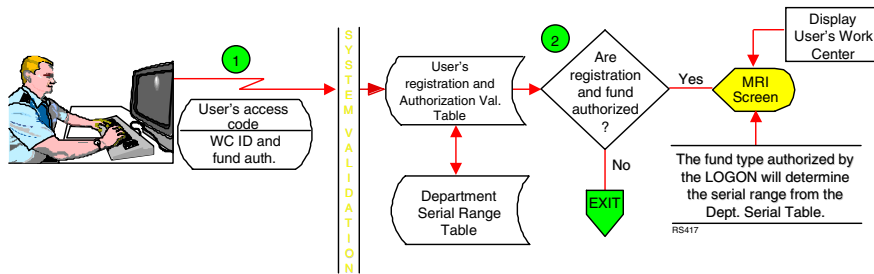
[b] DTO after-the-fact requisitions may have a Julian date in a range from the *first day of the second prior fiscal year* through the *system date minus one*.

[c] Stock after-the-fact requisitions may have a Julian date in a range from the *first day of fifth prior fiscal year* through the *system date minus one*.

(d) Department Serial Table.

[1] Under Version 1 of RSupply, the Department Serial Table displays the department, division, and work center; the beginning, ending, and next serial numbers; and the date. RSupply modifies this table to display serial-number ranges by fund type.

- [2] Your access record allows you one fund-type authorization each time you log on. It also requires that you identify the work center authorized to obligate and expend the funds.

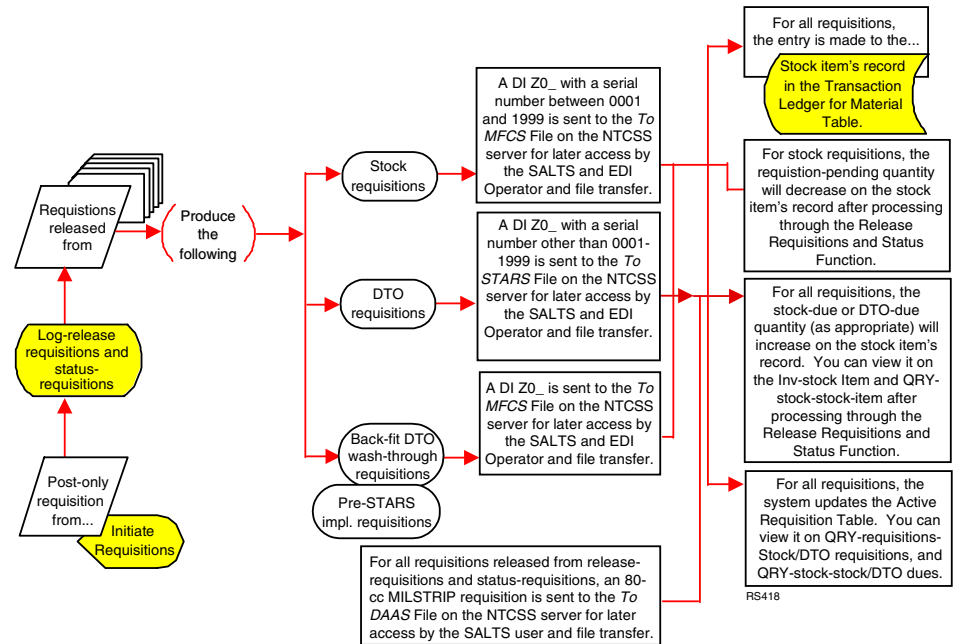


RS4-T34

(e) Miscellaneous Changes.

- [1] New functionality affects prepost initiate requisitions as follows:
- [a] The system will not allow prepost stock requisitions for LSN items in the *initiate-requisitions* process.
 - [b] A prepost stock requisition for an NSN item will raise the requisition-pending quantity in the stock item's record upon transmission from *initiate-requisitions* processing to *log-requisitioning*, *release-requisitions*, and *status-requisitions* functions.
 - [c] The system will not allow you to process a prepost DTO requisition if the storeroom location quantity on the stock item's record is greater than zero.
 - [d] It also will not allow you to process a prepost DTO requisition if the stock item's record has an ERC of R.
 - [e] The system writes prepost requisitions directly to *log-requisitioning*, *release-requisitions*, and *status-requisitions* functions.
 - [f] Prepost requisitions for an asset without a stock-item record will suspend.
- [2] The Post Only Initiate Requisitions Function will not affect the requisition-pending quantity on the stock item's record.

(f) Requisition Output By-products.



RS4-T38

(g) Requisition Fund-code Assignment.

- [1] The system will assign one of four types of fund codes to both the internal record and the external requisition for stock-material requirements.
- [2] The fund code that the system assigns to a requisition for stock material depends on a combination of the Cog and NRQty in the line item's record.

If NRQty>0	And Cognizance Symbol =	Then Assign Fund Code
yes or no	1H	CZ
yes or no	1I	DZ
yes or no	1Q	GZ
yes or no	5_ (except 5R) and 9_ (except 9X)	KZ
yes or no	1R and 5R	RZ
yes or no	9X	UZ
no	7E, 7G, 7H, 7N, 7Z	JZ
no	7R	VZ
yes	7R	OZ
yes	7E, 7G, 7H, 7N, 7Z, 7R	VO
yes or no	2_, 4_, 6_, 8_, and 0_	26

tbl4_19

- [3] All requisitions for DTO material have an end-use or Y6 fund code. This depends on your authorized fund type and the FSC or Cog of the item you requested.
- [4] RSupply alters the Cog Validation Table as follows:
- [a] To accommodate all end-use fund codes used afloat, in addition to the already existing Cog to Stock Fund Code Table.
 - [b] To accommodate a single NRQty Column for use with stock fund codes. The stock-item record will determine the AVCAL or COSAL NRQty.
- [5] RSupply alters DTO fund code assignment so that DTO requisitions for your own ship will have a fund code automatically assigned at the material request point of entry.
- [6] RSupply alters user access so that the system assigns a fund code to a material request or DTO requisition for the type of funds you are authorized to obligate. The user logon will determine the fund type authorized.
- [7] The fund description replaces the department code in user access.

Legacy Dept. Code	Legacy Description	R-supply Description/Code:
A-Z	S&E	S&E EMRM (new)
		S&E Other (new)
1	End-use Stock	-----
2	Reserved	-----
3	SAC-207 Stock	Stock
		Stock w/ NRQty (new)
4	ROVI	S&E ROVI
		S&E ROV
5	TAV	S&E TAV
6	Reserved	-----
7	AOM	AOM
8	FLTOPS	FLTOPS
9	Reserved	-----
	Formerly QFC-09	IMRL (new)
	Formerly QFC-10	Av-others (new)
	Formerly QFC-94	Reimbursables (new)

tbl4_20

[8] RSupply eliminates department-code relationships with the following legacy SUADPS-RT files: UID, CSR, DDB, VTN-DEP, and VTN-DIV.

[9] RSupply eliminates the Fund Code Restrictor, which formed relationships with the following legacy SUADPS-RT files: CSR, CID, CIA, and VTN-FC.

[10] RSupply eliminates the Fund Code Table, as presented in RSupply, Version 1. The system used the relationships between fund code restrictor, fund code, TYCOM designator, and department codes to authorize an obligations to a specific OPTAR category, define the fund codes in that category, and assign a serial number to the request.

[11] RSupply utilizes a fund-code designator as follows:

- [a] To determine the first character of all S&E fund codes,
- [b] To access the attribute in MRI,
- [c] To initiate requisitions when the authorized fund type is S&E EMRM, S&E other, S&E ROV, S&E ROVI, or S&E reimbursable.

[12] If the authorized fund is S&E other, RSupply will attempt to assign the second character of the requirement's fund code from the FSC Validation Table. It will do so based on the FSC of the stock item requested and the EMV of the request.

[13]If no fund code appears on the list for the S&E other requirement, RSupply will assign a fund code based on the requested item's Cog and the S&E other fund code entry in the Cog table.

[14]If the system identifies a user's authority to access FltOps, IMRL, AOM, reimbursable, AV-other, AV-MATCS or EAF, S&E EMRM, S&E ROV, S&E ROVI, or S&E TAV, RSupply will assign a requirement fund code from the Cog Validation Table. This will be based on the authorized fund type and the Cog of the stock item requested.

C O G	Description	Reg. Stock	NR- Qty >0	Flt Ops	IMRL & TBA Outfit	AV- Other/ TBA Repair	AV- EAF/ MATC	AOM	S&E EMRM	S&E Other	S&E ROVI	S&E ROV & TAV	Reimbursable
0A	Nuclear	26	26	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6
0Q	Interim S.	26	26	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6
0R	Interim S.	26	26	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6
1I	Forms	DZ	DZ	7F	8X	9E	2F	7L	n/a	C	G	G	A
1Q	Ship Shore	GZ	GZ	n/a	n/a	n/a	n/a	n/a	n/a	C	G	G	A
1R	Aeronaut.	RZ	RZ	7F	8X	9E	2F	7L	R	2	G	H	A
2Z	Electronic	26	26	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6
3C	Construction	KZ	KZ	7F	8X	9E	2F	7L	R	2	G	H	A
3N	Electronics	KZ	KZ	7F	8X	9E	2F	7L	R	2	G	H	A
3Z	Industrial	KZ	KZ	7F	8X	9E	2F	7L	R	2	G	H	A
4E	Guided mis.	26	26	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6
5L	Communic.	KZ	KZ	7F	8X	9E	2F	7L	R	2	G	H	A
5R	Catapult	RZ	RZ	n/a	8X	9E	2F	7L	R	2	G	H	A
6K	Photograph	26	26	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	A
7E	Missile par.	JZ	VO	n/a	8X	9E	2F	9S	B	n/a	n/a	1	A
7G	Electronic	JZ	VO	n/a	8X	9E	2F	9S	B	n/a	n/a	1	A
7H	Ship comp.	JZ	VO	n/a	8X	9E	2F	9S	B	n/a	n/a	1	A
7N	Trident trai.	JZ	VO	n/a	8X	9E	2F	9S	B	n/a	n/a	1	A

tbl4_21

C O G	Description	Reg. Stock	NR- Qty >0	Flt Ops	IMRL & TBA Outfit	AV- Other/ TBA Repair	AV- EAF/ MATC	AOM	S&E EMRM	S&E Other	S&E ROVI	S&E ROV & TAV	Reimbursable
7R	Aviation Re.	VZ	Note 1	n/a	8X	9E	2F	9S	3	n/a	n/a	0	A
7Z	GPETE	JZ	VO	n/a	8X	9E	2F	9S	B	n/a	n/a	1	A
8M	Launch	26	26	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6	Y6
9C	Construction	KZ	KZ	7F	8X	9E	2F	7L	R	2	G	Y6	A
9D	Clothing	KZ	KZ	7F	8X	9E	2F	7L	R	C	G	G	A
9G	General use	KZ	KZ	7F	8X	9E	2F	7L	R	C	G	G	A
9L	Medical	KZ	KZ	7F	8X	9E	2F	7L	R	7	G	G	A
9M	Subsistence	KZ	KZ	7F	n/a	9E	2F	7L	R	n/a	G	G	A
9N	Electronic	KZ	KZ	7F	8X	9E	2F	7L	R	2	G	H	A
9Q	Tools, paint	KZ	KZ	7F	8X	9E	2F	7L	R	2	G	H	A
9X	Fuel	UZ	UZ	7B	8X	9E	2F	7L	n/a	9	G	G	A
9Z	Nuts, bolts	KZ	KZ	7F	8X	9E	2F	7L	R	n/a	G	H	A
99	Comput. re.	n/a	n/a	n/a	8X	9E	2F	7L	n/a	Y	G	G	A
99	Charter	n/a	n/a	n/a	8X	9E	2F	7L	n/a	K	G	G	A
99	Com. services	n/a	n/a	n/a	8X	9E	2F	7L	n/a	S	G	G	A
99	Services	n/a	n/a	n/a	8X	9E	2F	7L	n/a	U	G	G	A

tbl4_22

[15]The system will use the Cog to Stock Fund Code Table in *automated-reorder*, *initiate-requisitions* prepost, and all expenditure programs that generate an immediate stock replenishment. The NRQty fund code will always take precedence. If there is an NRQty, the system will use a fund code of VO or QZ for 7_ Cog items regardless of the method it used to generate the requisition.

[16]The system will use the Cog to Stock Fund Code Table for OSO transfers to SAC-207 ships, OSO transfers to RSupply and MFCS ships, and for offloads to shore stock programs, in addition to requisitioning programs.

[17]For requests from supported customers, the system will access the Cog to DTO Fund Code Table in MRI and the *initiate-requisitions* function. For S&E other DTO requisitions and material requests, the system will access the Cog to DTO Fund Code Table, after the FSC to Fund Code Table.

(h) Requisition Fund-code Assignment.

[1] The new functionality still requires the full spread of appropriation data on BORs and there remains a need for a link between the BOR's appropriation spread and the fund codes that apply to the spread. The new functionality links the appropriation spread to the associated fund codes on the Cog table through the column title instead of using the Appropriation Indicator. In RSupply, the fund type on the Appropriation Table will replace the Appropriation Indicator.

[2] When using the Cog table for fund code assignment and to provide BOR fund code verification, there is no need for a separate fund code table for the ship's own support.

[3] MFCS and STARS eliminate the afloat bills that the system used to create from Report 06. There is no need to link a customers fund code to an afloat appropriation spread. MFCS will take care of billing the customer based on the UIC and fund code on the transfer document. Thus, eliminates entirely the fund code table, as presented in Version 1 of RSupply.

(i) The new functionality alters batch processes that monitor requisitions in accordance with the change proposals and trouble reports that auditors submitted in reviews of Version 1 of RSupply. This includes DI 056, DI 045, DI 072, DI 093, and DI 094.

g. Open-purchase Requisitions.

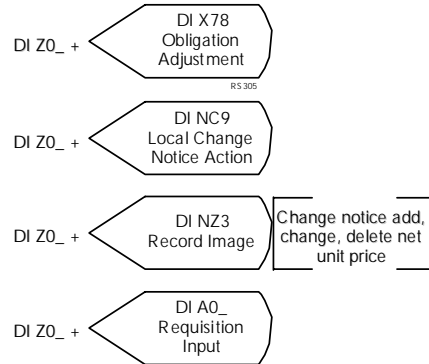
(1) Money-value-only, open-purchase requisitions remain DTO-only, post-only and the system does not report them to MFCS.

(2) The new functionality changed the validation of fund codes on MVO requisitions. The *initiate-requisitions* function provides the Cog as 99 for services and the fund code based on the user's logon fund type authorization and the fund code entry for that OFC in the Cog to Fund Code Table.

- (3) The system allows the user to requisition DTO material without assigning an LSN, as long as there is no existing LSN on the Stock Item Table for the same item.

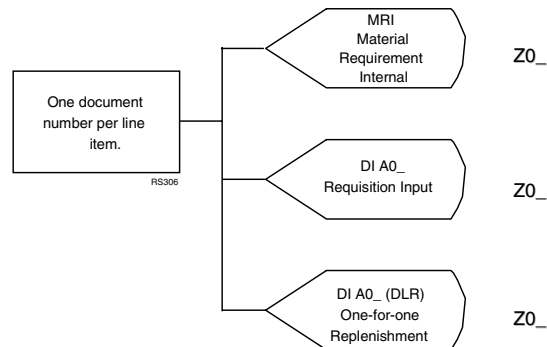
h. End-use Requisitions. New business rules are as follows:

- (1) The system generates one DI Z0_ obligation and one or many DI Z0_ obligation transactions for every requisition of OPTAR-chargeable material.



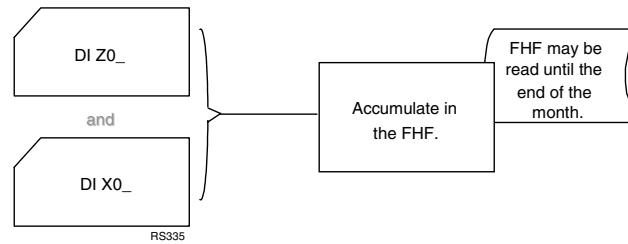
RS3-T9

- (2) A single document number will requisition only one line item of OPTAR-chargeable material.



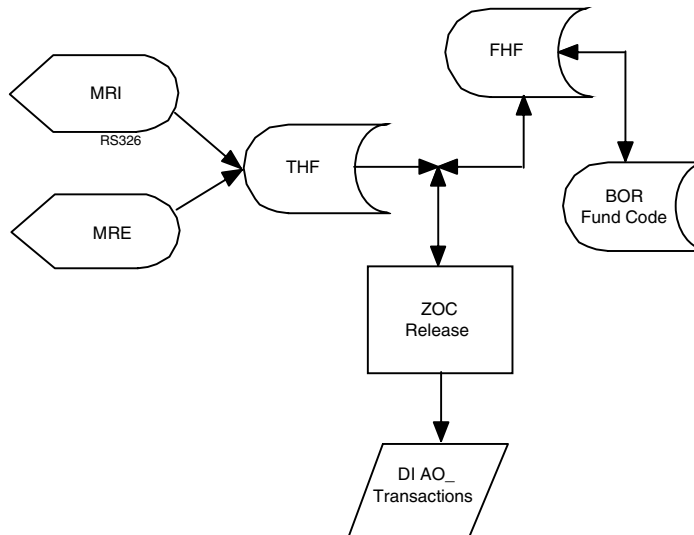
RS3-T10

- (3) The system collects DI Z0_ and DI X0_ obligation transactions once a month, removes them from the afloat financial holding file, and then transmits them to the shore general-funds-accounting system.



RS3-T56

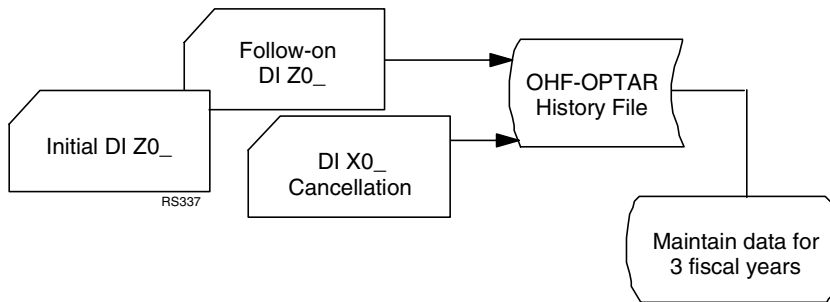
- (4) The afloat user provides an OPTAR fund code to each request for material or service, regardless of expenditure from ashore or afloat.



RS3-T37

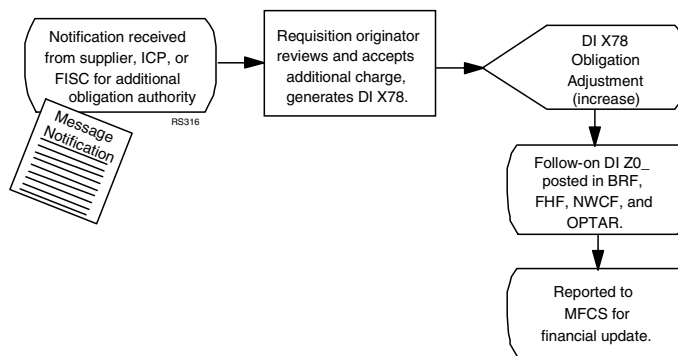
- (5) Automation provides an OPTAR fund code to each AVDLR or DLR 7_Cog stock replenishment request from an aviation platform.
- (6) The DI Z0_ obligation document reflects the fund code that the user or computer assigned to the material request. Automation assigns an NWCF fund code to each external requisition for material (DI A0_) based on the afloat database line-item record's cognizance symbol. This applies to stock replenishment with the exception of those items that personnel ordered under initial outfitting funds.

- (7) Automation assigns an end-use fund code to each external requisition for OSO material (DI A0_) based on whether the order was for a maintenance or nonmaintenance item.
- (8) The system maintains initial DI Z0_, follow-on DI Z0_, and DI X0_ transactions on the OPTAR History File (afloat) for three fiscal years.



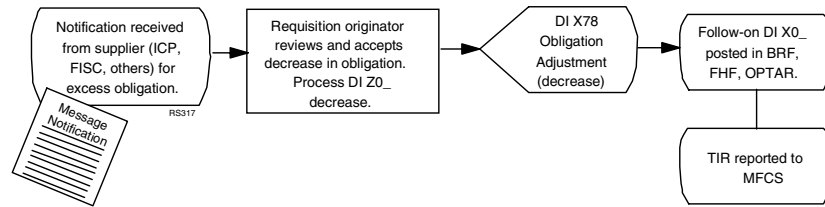
RS3-T58

- (9) A user interactively creates a follow-on transaction (DI Z0_) upon notification that an insufficient obligation exists.



RS3-T24

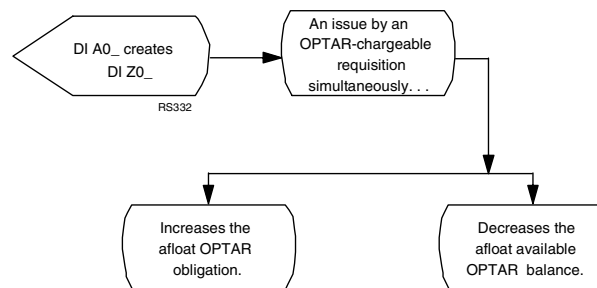
- (10) A user interactively creates a deobligation transaction (DI X0_) upon notification that an excess obligation exists.



RS3-T25

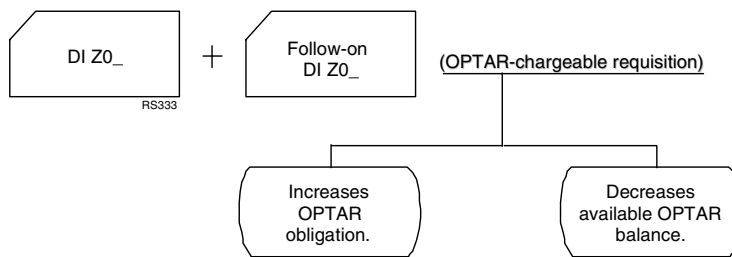
- (11) There must be an outstanding requisition (DI AO_) in the BRF or an unreported DI X31 transaction in the FHF in order to generate a follow-on DI ZO_ or DI X0_ transaction unless the record is in the Requisition Reversal File (RRF).

- (12) The issue of an OPTAR-chargeable requisition creates a DI ZO_ transaction. The value of that DI ZO_ transaction simultaneously increases the record of OPTAR obligations (afloat) and decreases the record of the available OPTAR balance (afloat).



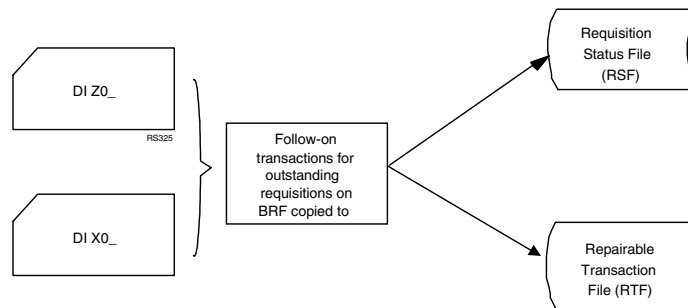
RS3-T53

- (13) An OPTAR-chargeable requisition generates a DI Z0_ transaction and a follow-on DI Z0_ transaction. The values of these transactions simultaneously increases the record of OPTAR obligations (afloat) and decreases the record of the available OPTAR balance (afloat).



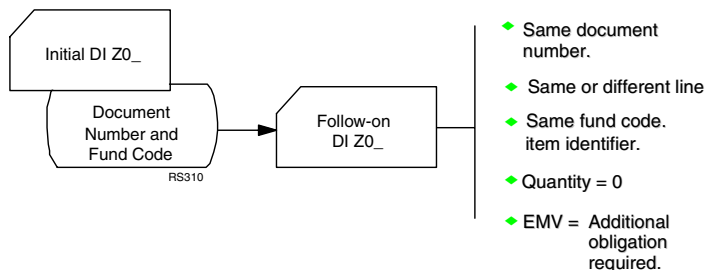
RS3-T54

- (14) The system copies follow-on DI Z0_ and DI X0_ transactions for outstanding requisitions in the BRF to the RSF (and RTF, if 7_Cog).



RS3-T36

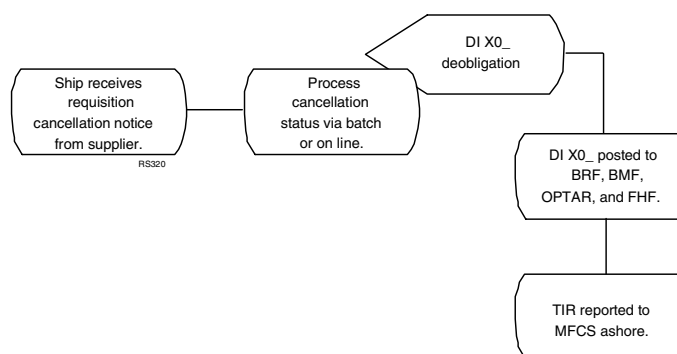
- (15) Each initial DI Z0_ for an OPTAR-chargeable issue or requisition contains all the following:
- (a) A 14-digit document number;
 - (b) The quantity of the issue or requisition;
 - (c) The NSN, NICN, LICN, part number, or plain-language description;
 - (d) A fund code;
 - (e) The extended money value of the physical transaction quantity multiplied by the unit price of the afloat line item record (standard or net depending on the advice code).
- (16) Each DI Z0_ transaction that is a follow-on to a document number for which the system generated an initial DI Z0_ transaction repeats the same document number and fund code. It also has a quantity of zero, the same or different line item identifier, and an extended money value equal to the additional obligation required.



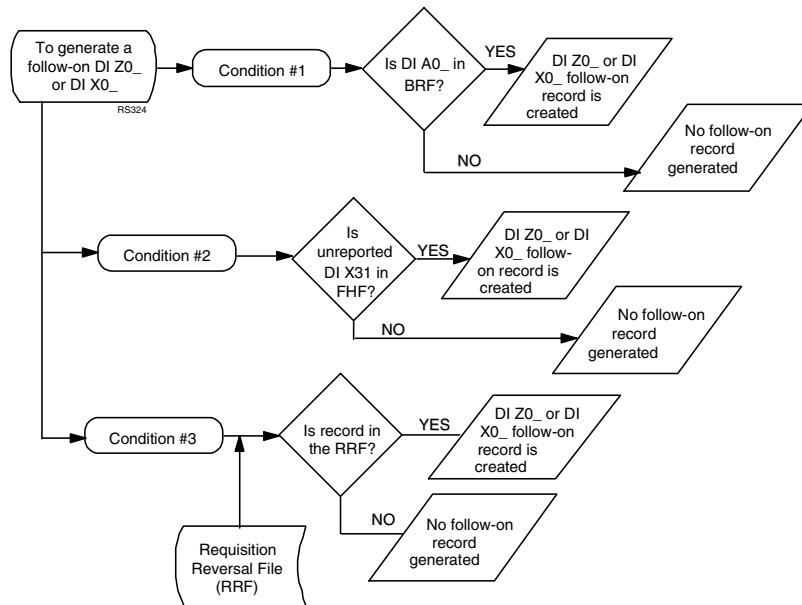
RS3-T15

i. Group Cancellation. New business rules are as follows:

- (1) When you cancel the entire quantity on an afloat requisition, the system usually generates a deobligation transaction (DI X0_) automatically. The value of the deobligation is equal to the sum of the values of the initial DI Z0_ transaction and the follow-on DI Z0_ transaction minus the sum of the values of the DI X0_ transactions for the same document number.

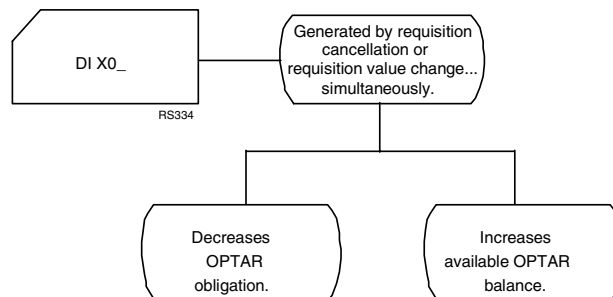


RS3-T30



RS3-T35

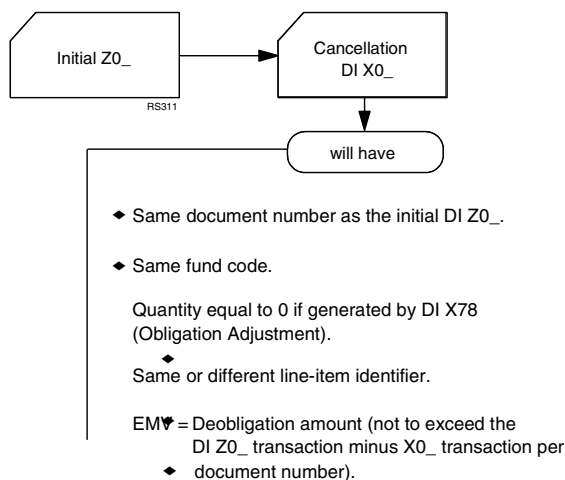
- (2) The value of a DI X0_ transaction that a requisition cancellation or a change in the value of a requisition generates simultaneously decreases the amount of OPTAR obligations (afloat) and increases the available OPTAR balance (afloat).



RS3-T55

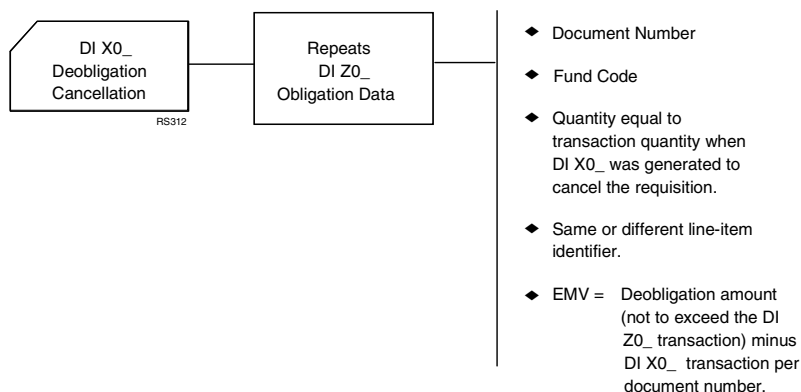
- (3) Each DI X0_ transaction that is the deobligation for a document that generated an initial obligation (DI X0_) will have the same document number and fund code. If the result of a DI X78 transaction, it also will have the following:
- (a) A quantity of zero,
 - (b) The same or different line-item identifier,
 - (c) An EMV equal to the deobligation amount.

NOTE: This will not exceed the DI Z0_ transaction's amount minus the DI X0_ transaction's amount for each document number.



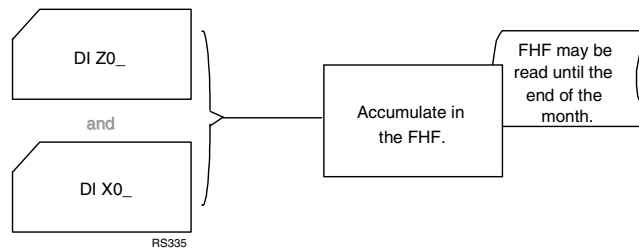
RS3-T17

- (4) Each DI X0_ transaction that is the deobligation for a document that generated an initial obligation (DI Z0_) will have the same document number and fund code. If the result of a requisition cancellation, it also has a quantity equal to the transaction quantity. In addition, it has the same or different line-item identifier and an EMV equal to the deobligation amount (not to exceed the DI Z0_ transaction's amount minus the DI X0_ transaction's amount per document number).



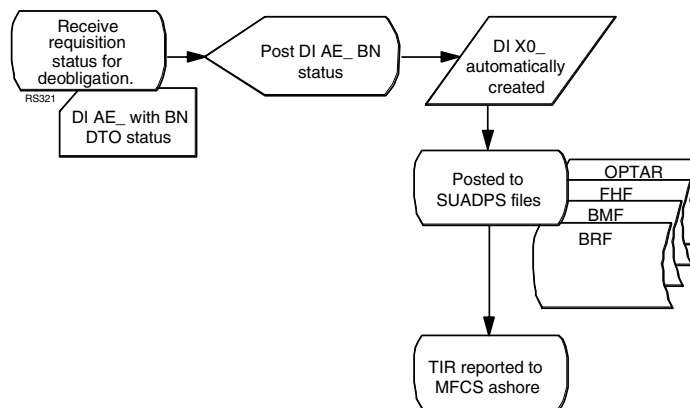
RS3-T19

- (5) DI Z0_ and DI X0_ obligation transactions accumulate in the afloat financial holding file where personnel may read them one to many times until end-of-the-month processing.



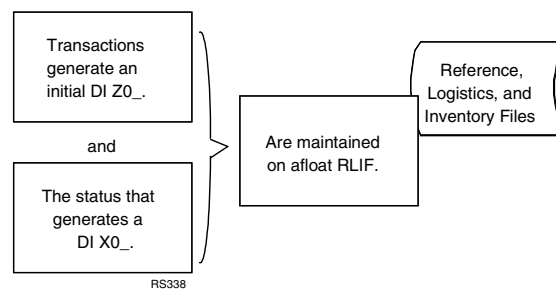
RS3-T56

- (6) Upon partial cancellation of a requisition (afloat), the system automatically generates a deobligation transaction (DI X0_). The value is equal to the cancellation quantity multiplied by the unit price of the afloat database line-item record (standard or net depending on the advice code).



RS3-T31

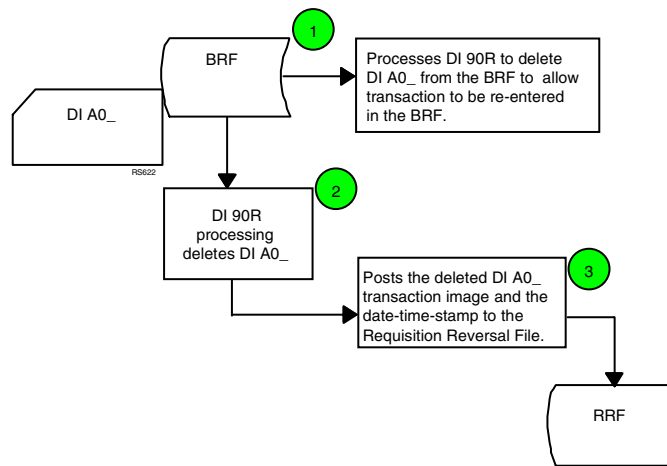
- (7) The system maintains the transaction that generates an initial DI Z0_ transaction and the status that generates a DI X0_ transaction on reference, logistics, and inventory files (afloat).



RS3-T59

j. DI 90R.

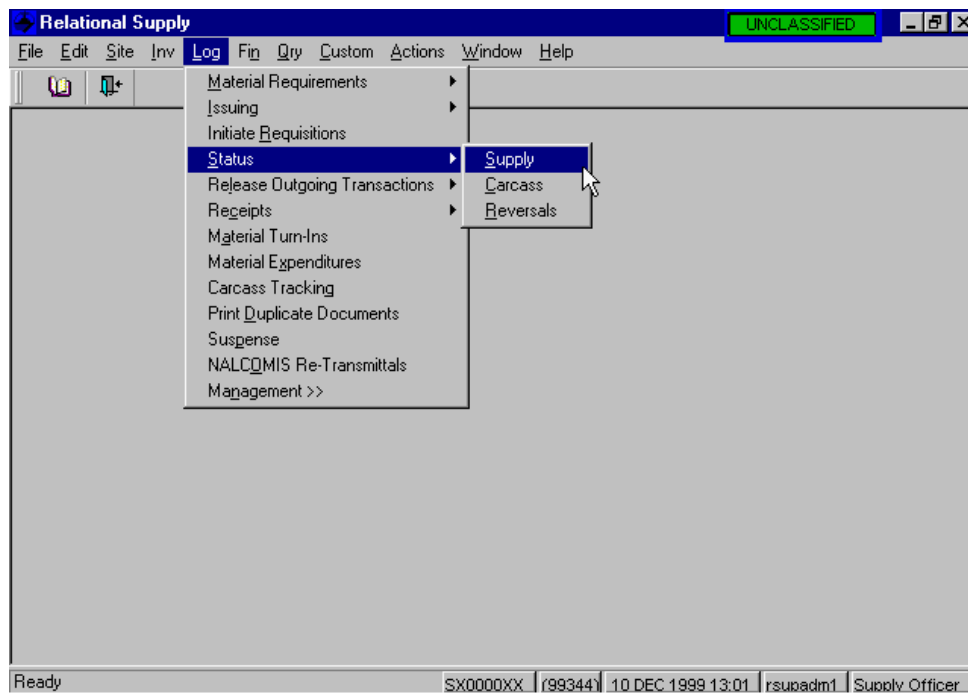
- (1) **Current Processing.** The system processes a DI 90R transaction to delete DI A0_ records from the BRF upon re-entry of the transaction.
- (2) **Changes.** The new functionality modifies the DI 90R transaction (requisition delete) to post the deleted DI A0_ image and a date-time-stamp to the Requisition Reversal File.
- (3) **Impact of Change.** Because these transactions do not write to the Requisition Reversal File, the replacement transaction will process correctly.



R5-T116

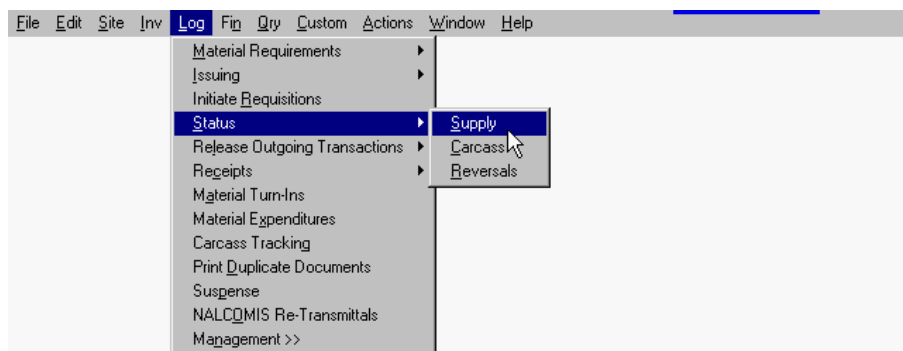
E. STATUS OPTION

1. **General.** This option allows you to initiate a search request or view status records. In addition, you can initiate a follow-up request, add an incoming-status record for an outstanding active requisition, or post an incoming MOV request or response for an active requisition. In addition, you can use it to process status reversals.



log330.pcx

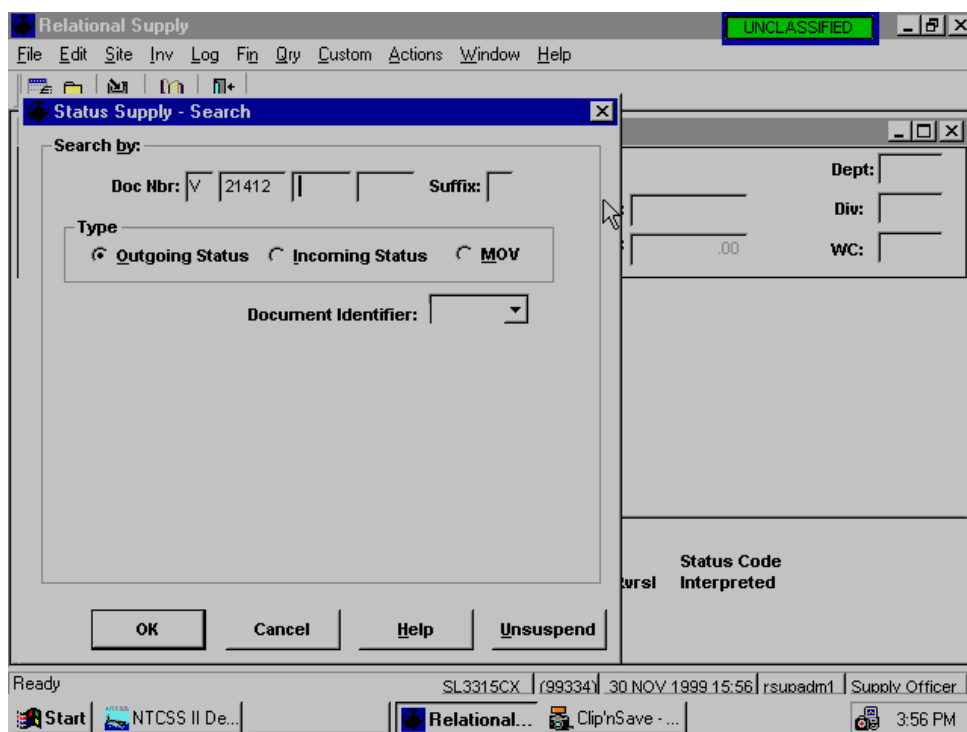
2. **To Access the Status Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select one of the following options:
 - (1) Supply,
 - (2) Carcass,
 - (3) Reversals.



log331.pcx

3. Supply Option.

- a. **General.** The Supply Option allows you to locate a particular record, generate follow-up status, process incoming status, and post MOV requests and responses.
- b. **To Access the Supply Option.** The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** On the Status Submenu, select the Supply Option.
 - (2) **Step 2.** On the Supply Status – Search Screen, enter the document number of the record you wish to access to the Doc. Nbr. Data Block in the Search By Group Box. (Enter as well the suffix code to the appropriate data block if applicable.)



log332.pcx

c. To Initiate a Follow-up Request.

- (1) **General.** The Follow-up Option allows you to begin follow-up action for an outstanding requisition.
- (2) **To Process Outgoing Status.** The step-by-step procedures for this process are as follows:
 - (a) **Step 1.** Select the *Outgoing Status* Option from the Type Group Box on the Status Supply Search Screen. This will enable follow-up and cancellation-request document identifiers (DI AC_, AF_, AK_, AM_, AT_, and DFB) to appear for you to select.
 - (b) **Step 2.** Select the *arrow* that appears next to the Document Identifier Data Block and then select the *appropriate DI* from the list that appears.
 - (c) **Step 3.** Select the *OK* Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

The screenshot displays the 'Status Supply - Search' window within the 'Relational Supply' application. The 'Search by:' section includes 'Doc Nbr' (21412) and 'Suffix'. The 'Type' section has radio buttons for 'Outgoing Status' (selected), 'Incoming Status', and 'MOV'. Below this is a 'Document Identifier' dropdown menu with a list of options: AC1, AC2, AC3, AF1, AF2, and AF3. At the bottom of the window are buttons for 'OK', 'Cancel', 'Help', and 'Unsuspend'. The status bar at the bottom of the screen shows 'Ready', 'SL3315CX (99334)', '30 NOV 1999 15:56', 'rsupadm1', 'Supply Officer', and '3:57 PM'.

log333.pcx

NOTE: The Status Supply Screen appears at this point. The upper portion of the screen displays maintenance and other information related to the requisition in process. The lower portion of the screen provides you with the latest status as of date of the transaction. A summarized status line appears for each status record on file. The Status Code Interpreted Data Block explains the status codes that apply to a status record. This data block only contains data when a particular status code applies to the status record.

- (d) **Step 4.** On the Status Supply Screen, enter data to the appropriate data blocks (including routing identifier and transaction date).
 - (e) **Step 5.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.
 - (f) **Step 6.** Enter any additional comments you may have (up to 255 characters) to the Remarks Data Block.
 - (g) **Step 7.** Select the Apply Option from the Icon Menu Bar to finalize this process.
 - (h) **Step 8.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
- (3) **Incoming Status Option.** This option allows you to process various types of incoming status for outstanding requisitions.

log334.pcx

- (a) **To Add a Direct Delivery Notice.** The step-by-step procedures for this process are as follows:

- [1] **Step 1.** Select the *Incoming Status* Option from the Type Group Box on the Status Supply Search Screen. This will enable document identifiers AB_, AE_, AS_, AU_, DRF, and YE1 to appear for your selection.

- [2] **Step 2.** Select the *down arrow* that appears next to the Document Identifier Data Block and then select a DI of **AB1**, **AB2**, or **AB3** from the list that appears.
- [3] **Step 3.** Select the **OK** Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.
- [4] **Step 4.** On the Status Supply Screen, enter the appropriate values to the following data blocks: Routing Identifier, PIIN or Contract Number, and Transaction Date.
- [5] **Step 5.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.
- [6] **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- [7] **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

(b) **To Insert Supply Exception Status.** The step-by-step procedures for this process are as follows:

- [1] **Step 1.** Select the **Incoming Status** Option from the Type Group Box on the Status Supply Search Screen. This will enable document identifiers AB_, AE_, AS_, AU_, DRF, and YE1 to appear for your selection.
- [2] **Step 2.** Select the *down arrow* that appears next to the Document Identifier Data Block and then select a DI of **AE1**, **AE2**, or **AE3** from the list that appears.
- [3] **Step 3.** Select the **OK** Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.
- [4] **Step 4.** On the Status Supply Screen, enter the appropriate values to the following data blocks: Routing Identifier, Status Code, and Transaction Date.
- [5] **Step 5.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

NOTE: This group box displays current requisition data elements for the document number in process. When you edit a data element, the system validates it upon changing.

NOTE: The Status Supply Screen appears at this point. The upper portion of the screen displays maintenance and other information related to the requisition in process. The lower portion of the screen provides you with the latest status as of date of the transaction. A summarized status line appears for each status record on file. The Status Code Interpreted Data Block explains the status codes that apply to a status record. This data block only contains data when a particular status code applies to the status record.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

NOTE: The Status Supply Screen appears at this point. The upper portion of the screen displays maintenance and other information related to the requisition in process. The lower portion of the screen provides you with the latest status as of date of the transaction. A summarized status line appears for each status record on file. The Status Code Interpreted Data Block explains the status codes that apply to a status record. This data block only contains data when a particular status code applies to the status record.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

- [6] **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
 - [7] **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
- (c) **To Insert Shipping Status or Reply to Cancellation Status.**
The step-by-step procedures for this process are as follows:
- [1] **Step 1.** Select the *Incoming Status* Option from the Type Group Box on the Status Supply Search Screen. This will enable document identifiers AB_, AE_, AS_, AU_, DRF, and YE1 to appear for your selection.
 - [2] **Step 2.** Select the *down arrow* that appears next to the Document Identifier Data Block and then select a DI of *AS1, AS2, AS3, AU1, AU2, or AU3* from the list that appears.
 - [3] **Step 3.** Select the *OK* Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.
 - [4] **Step 4.** On the Status Supply Screen, enter the appropriate values to the following data blocks: Routing Identifier, Date Shipped, and Hold Code or Mode (or both).
 - [5] **Step 5.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.
 - [6] **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
 - [7] **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

(d) To Respond to a Shipment Request Follow-up. The step-by-step procedures for this process are as follows:

- [1] Step 1.** Select the *Incoming Status* Option from the Type Group Box on the Status Supply Search Screen. This will enable document identifiers AB_, AE_, AS_, AU_, DRF, and YE1 to appear for your selection.
- [2] Step 2.** Select the *down arrow* that appears next to the Document Identifier Data Block and then select a DI of *ASY* from the list that appears.
- [3] Step 3.** Select the *OK* Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.
- [4] Step 4.** On the Status Supply Screen, enter the appropriate values to the following data blocks: Routing Identifier and Status Code.
- [5] Step 5.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.
- [6] Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- [7] Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

NOTE: This group box displays current requisition data elements for the document number in process. When you edit a data element, the system validates it upon changing.

(e) To Insert Shipping Status or Reply to Cancellation Status. There are two subcategories in this process as follows:

- [1] DI DRF.** The step-by-step procedures for this process are as follows:
 - [a] Step 1.** Select the *Incoming Status* Option from the Type Group Box on the Status Supply Search Screen. This will enable document identifiers AB_, AE_, AS_, AU_, DRF, and YE1 to appear for your selection.
 - [b] Step 2.** Select the *down arrow* that appears next to the Document Identifier Data Block and then select a DI of *DRF* from the list that appears.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

NOTE: The Status Supply Screen appears at this point. The upper portion of the screen displays maintenance and other information related to the requisition in process. The lower portion of the screen provides you with the latest status as of date of the transaction. A summarized status line appears for each status record on file. The Status Code Interpreted Data Block explains the status codes that apply to a status record. This data block only contains data when a particular status code applies to the status record.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

[c] **Step 3.** Select the **OK** Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.

[d] **Step 4.** On the Status Supply Screen, enter the appropriate values to the following data blocks: Routing Identifier, Date Shipped, and Transaction Date.

[e] **Step 5.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.

[f] **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.

[g] **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

[2] **DI YE1.** The step-by-step procedures for this process are as follows:

[a] **Step 1.** Select the **Incoming Status** Option from the Type Group Box on the Status Supply Search Screen. This will enable document identifiers AB_, AE_, AS_, AU_, DRF, and YE1 to appear for your selection.

[b] **Step 2.** Select the **down arrow** that appears next to the Document Identifier Data Block and then select a DI of **YE1** from the list that appears.

[c] **Step 3.** Select the **OK** Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.

- [d] **Step 4.** On the Status Supply Screen, enter the appropriate value to the Transaction Date Data Block.
- [e] **Step 5.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.
- [f] **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- [g] **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

(4) MOV Option.

- (a) **To Process MOV Transactions.** The step-by-step procedures for this process are as follows:

- [1] **Step 1.** Select the *MOV* Option from the Type Group Box on the Status Supply Search Screen. This will enable document identifiers AP_ and AN_ to appear for your selection.
- [2] **Step 2.** Select the *down arrow* that appears next to the Document Identifier Data Block and then select a DI of *AN1*, *AN2*, or *AN3* from the list that appears.
- [3] **Step 3.** Select the *OK* Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.
- [4] **Step 4.** On the Status Supply Screen, enter the appropriate values to the following data blocks: Reply Due Date (greater than or equal to current date) and Transaction Date.
- [5] **Step 5.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.
- [6] **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- [7] **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

NOTE: Select the *Unsuspend* Option to reinstate transactions that suspended during a previous action.

NOTE: The Status Supply Screen appears at this point. The upper portion of the screen displays maintenance and other information related to the requisition in process. The lower portion of the screen provides you with the latest status as of date of transaction. A summarized status line appears for each status record on file. The Status Code Interpreted Data Block explains the status codes that apply to a status record. This data block only contains data when a particular status code applies to the status record.

NOTE: This group box displays current requisition data elements for the document number in process. When you edit a data element, the system validates it upon changing.

(b) To Respond to MOV Status. The step-by-step procedures for this process are as follows:

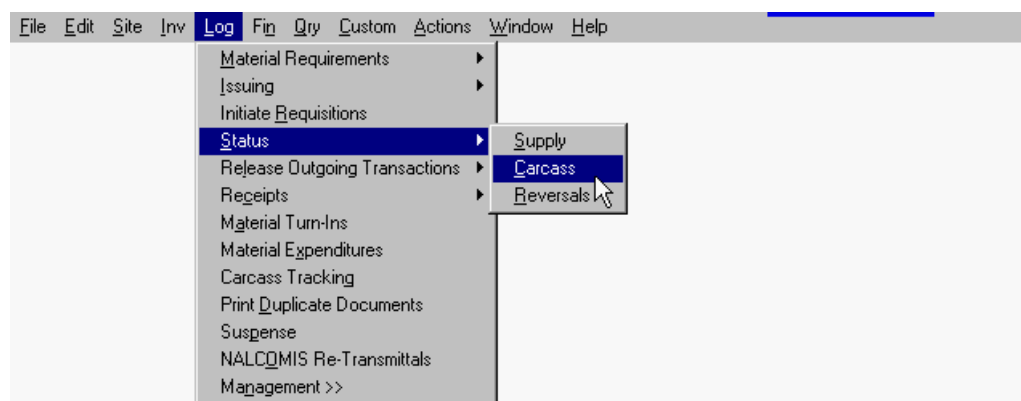
- [1] Step 1.** Select the **MOV** Option from the Type Group Box on the Status Supply Search Screen. This will enable document identifiers AP_ and AN_ to appear for your selection.
- [2] Step 2.** Select the **down arrow** that appears next to the Document Identifier Data Block and then select a DI of **AP1, AP2, or AP3** from the list that appears.
- [3] Step 3.** Select the **OK** Option to validate the document number you entered and ensure that the document identifier you used applies to the transaction you processed. The system also will ensure that an outstanding active requisition is on file and prevent the processing of a duplicate record.
- [4] Step 4.** Edit any of the information that appears in the enabled data blocks of the Status Entry Group Box, as may be necessary.
- [5] Step 5.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- [6] Step 6.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

4. Carcass Option.

a. General. This option allows you to select and process various types of carcass transactions.

- (1) Carcass-tracking Program.** This program provides you with a means of tracking transactions for depot level repairable material from the repair cycle to the ATAC. It also provides you with the information you need to respond to carcass follow-up transactions (DI BK_) from the ICP.
- (2) Definition.** The term **carcass** refers to a not-ready-for-issue (NRFI) or failed depot-level-repairable (DLR) item. You can identify this material by the assigned Cog (7_) and MCC (E, G, H, Q, or X). A DLR is a Navy-managed item that cognizant inventory managers have selected for special inventory control based on unit cost, annual demand, difficulty of repair, or other economic considerations. You must return DLRs to the appropriate designated overhaul point (DOP) or designated support point (DSP) when they are beyond capability of maintenance (BCM) by the authorized maintenance activity.

- (3) **Carcass-processing Cycle.** This begins when a DLR unit fails, becomes NRFI, needs repair, or in some way becomes unusable for its intended purpose. A customer submits a requisition for a replacement unit and enters an advice code regarding the availability or turn-in intent for the NRFI unit. After processing in RSupply, Supply Department personnel will wait for the NRFI unit until maintenance-activity personnel determine whether IMA, AIMD, or Repair Department personnel can make the necessary repairs.
- (a) If they repair the unit and return it to the Supply Department in an RFI condition, the carcass processing cycle will end after you update records.
 - (b) If the NRFI item returns with a BCM determination at the IMA level, the cycle becomes more complex and involves other activities. You then must ship these NRFI items to the nearest hub, report it to the appropriate inventory control point; and then track it through the complete transshipment process to the DSPs. After receipt by DOP or DSP personnel, they will forward an EDI transaction to the ICP reporting receipt of the NRFI unit and the turn-in document number for match processing at the ICP.
 - (c) If the shipment document matches to an existing document that ICP personnel are tracking, the carcass-tracking process is complete and you are no longer responsible for the failed unit.
 - (d) However, if the unserviceable unit does not match to a record at the ICP, the item manager will begin the follow-up (DI BK_) process.
- (4) **Carcass Turn-in.** This option (tab) allows you to process the turn-in of an unserviceable unit or a DLR from AIMD to the Supply Department.
- (5) **Carcass Shipment.** This option (tab) allows Supply Department personnel to process the shipment of an unserviceable unit to the hub for further transfer to the DOP or DSP.



log335.pcx

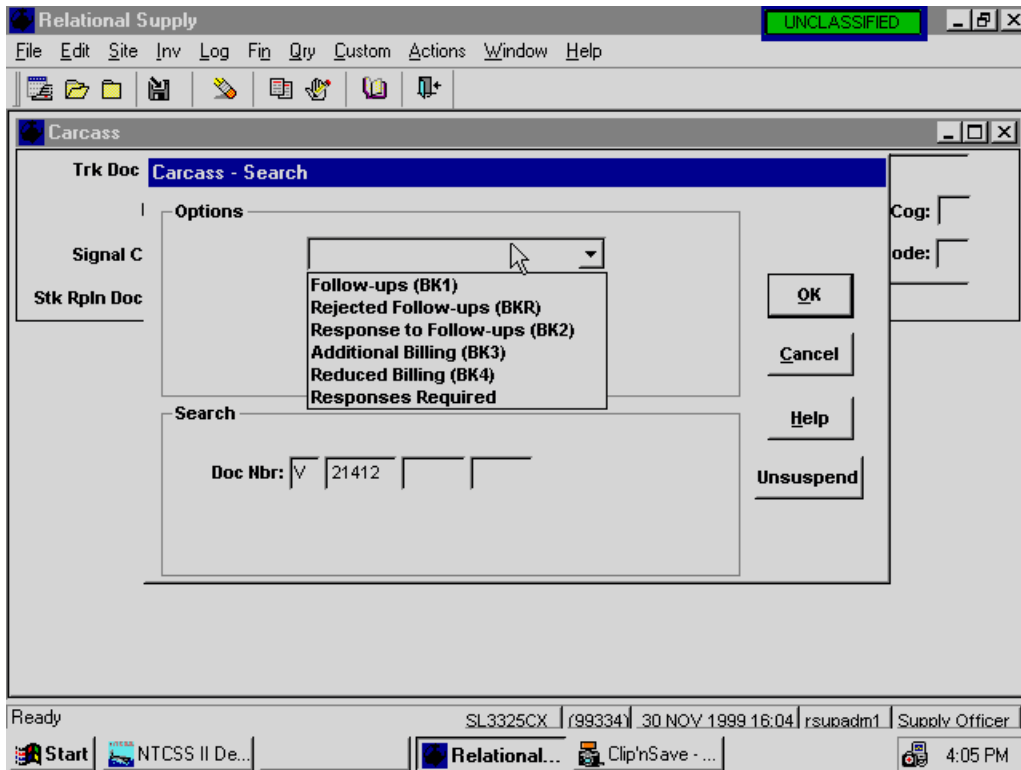
b. To Access the Carcass Option. The step-by-step procedures for this process are as follows:

- (1) **Step 1.** On the Status Submenu, select the Carcass Option.
- (2) **Step 2.** On the Carcass – Search Screen, select the Type Option to enable it and then select one of the following options from the list that appears:
 - (a) Follow-ups (BK1),
 - (b) Rejected Follow-ups (BKR),
 - (c) Response to Follow-ups (BK2),
 - (d) Additional Billing (BK3),
 - (e) Reduced Billing (BK4),
 - (f) Responses Required.

c. To Initiate Carcass Follow-up Transactions.

- (1) **Procedures.** The step-by-step procedures for this process are as follows:
 - (a) **Step 1.** On the Carcass - Search Screen, select the Follow-ups (BK1) Option from the list in the Options Group Box.
 - (b) **Step 2.** Enter the document number of the record you wish to access to the Doc. Nbr. Data Block in the Search Group Box.
 - (c) **Step 3.** Select the OK Option to continue. The system validates the document number you entered to ensure there is an outstanding requisition on file. It also validates records to prevent duplicate processing and ensures that the DI is appropriate to the process.

- (d) **Step 4.** Select the Repairable Query Option from the Icon Menu Bar if applicable.
- (e) **Step 5.** On the Carcass Follow-up Screen, ensure the Follow-up Option (tab) appears enabled or select it to do so.
- (f) **Step 6.** Select the Follow-up Date Data Field and select a date from the calendar that appears.



log336.pcx

- (g) **Step 7.** Ensure the Response to Follow-up Option (tab) appears enabled or select it to do so.
- (h) **Step 8.** Select the Transshipper Option and then select a transshipment site from the list that appears. (The system default setting is DOP.)
- (i) **Step 9.** Enter the appropriate value to the Transportation Control Number Data Block, if necessary. (The system default setting is MOS.).
- (j) **Step 10.** Select the Shipment Date Data Block and then select a date from the calendar that appears.
- (k) **Step 11.** Select the Apply Option from the Icon Menu Bar to finalize this process.

- (1) **Step 12.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
- (2) **Business Rules.** Chapter 8 of the NAVSUP P-485 clearly defines and sets forth business rules for carcass-tracking. Below are brief descriptions for material requested from OMMS:
 - (a) Turn in of unserviceable (NRFI) DLR Material is mandatory after request and subsequent issue or after ordering as DTO with an exchange advice code (5G, 5R, 5S, 5V, 52, or 56). If there is no unserviceable unit available, process material using a nonexchange advice code (5A, 5D, 5X, 53, 57, 58, or 59).
 - (b) DLR material requests citing an advice code of 5A or 53 must have proper supporting survey documentation before processing an issue or requisition for material.
 - (c) Whenever possible, turn in an unserviceable DLR item to the Supply Department upon issue of the replacement item. Often you cannot remove the unserviceable item from the equipment until a replacement item is available for installation. In these cases, turn in the unserviceable item to the Supply Department within one working day of issue or DTO receipt of the replacement item.
 - (d) To process unserviceable (NRFI) items, select the following options in turn from the main menu: Logistics>Carcass Tracking. The list that appears will have two selections: select the Carcass Turn-in Option to process material first and then the Carcass Shipment Option. After you select the Carcass Turn-in Option, enter the appropriate Julian date or select (double-click) the Date Data Block and then select the date on which you received it from the requesting department, division, or supported unit. After entering all information, select the Apply Option (icon) from the Icon Menu Bar and then re-enter through the search screen to process the carcass shipment.
 - (e) Select the Carcass Shipment Option from the list that appears on the search screen to begin this process. Then, enter a valid document number and select the OK Option. Once on the detail window, manually enter the shipment date or select (double click) the date from the calendar. Enter the shipment priority (from the MRIL), a condition code of A or F as appropriate, the transhipper and TCN (if applicable), and mode of shipment. Also enter the ship-to addressee or select from the drop-down list. (Ensure the ship-to activity is set as a hub in the Other Activities Screen.) Finally, select the Apply Option (icon) from the Icon Menu Bar.

- d. To Process Rejected Follow-up Transactions.** The step-by-step procedures for this process are as follows:
- (1) **Step 1.** On the Carcass – Search Screen, select the Rejected Follow-ups (BKR) Option from the list in the Options Group Box.
 - (2) **Step 2.** Enter the document number of the record you wish to access to the Doc. Nbr. Data Block in the Search Group Box.
 - (3) **Step 3.** Select the OK Option to continue. The system validates the document number you entered to ensure there is an outstanding requisition on file. It also validates records to prevent duplicate processing and ensures that the DI is appropriate to the process.
 - (4) **Step 4.** Select the Repairable Query Option from the Icon Menu Bar if applicable.
 - (5) **Step 5.** On the Rejected Carcass Follow-up Screen, ensure the Rejected Follow-up Option (tab) appears enabled or select it to do so.
 - (6) **Step 6.** Select the Follow-up Date Data Field and select a date from the calendar that appears.
 - (7) **Step 7.** Ensure the Response to Follow-up Option (tab) appears enabled or select it to do so.
 - (8) **Step 8.** Select the Transshipper Option and then select a transshipment site from the list that appears. (The system default setting is DOP.)
 - (9) **Step 9.** Enter the appropriate value to the Transportation Control Number Data Block, if necessary. (The system default setting is MOS.).
 - (10) **Step 10.** Select the Shipment Date Data Block and then select a date from the calendar that appears.
 - (11) **Step 11.** Select the Apply Option from the Icon Menu Bar to finalize this process.
 - (12) **Step 12.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
- e. To Process Responses to Follow-up Transactions.** The step-by-step procedures for this process are as follows:

- (1) **Step 1.** On the Carcass – Search Screen, select the Response to Follow-ups (BK2) Option from the list in the Options Group Box.
- (2) **Step 2.** Select the Response Code Data Block to enable it and then select the appropriate value from the list that appears.
- (3) **Step 3.** Enter the document number of the record you wish to access to the Doc. Nbr. Data Block in the Search Group Box.
- (4) **Step 4.** Select the OK Option to continue. The system validates the document number you entered to ensure there is an outstanding requisition on file. It also validates records to prevent duplicate processing and ensures that the DI is appropriate to the process.
- (5) **Step 5.** Select the Repairable Query Option from the Icon Menu Bar if applicable.
- (6) **Step 6.** Select the Transshipper Option and then select a transshipment site from the list that appears. (The system default setting is DOP.)
- (7) **Step 7.** Enter the appropriate value to the Transportation Control Number Data Block, if necessary. (The system default setting is MOS.).
- (8) **Step 8.** Select the Shipment Date Data Block and then select a date from the calendar that appears.
- (9) **Step 9.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (10) **Step 10.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

f. To Process Additional Billing Transactions.

- (1) **General.** Often NAVICP personnel will not receive a DI BK2 response from an activity within the allowable timeframe or will receive a DI BK2 indicating that there will be no turn in. In this case, they will process a DI BK3 document notifying the appropriate activity that they will bill the difference between the net and standard price. The billing notification (DI BK3) will have a reason code in card column 65 advising the recipient about the reason for sending the billing notification. Reason codes are as follows:

Code Explanation

- A** DI BK2 received with a response code of C, D, or G.
- B** DI BK3 resulted from either a nonresponse to a DI BK1 transaction or there is no valid DI BK2 or D6R. Receipt data received.
- C** DI BK3 resulted from citing a response code of F or K twice.
- E** DI BK3 resulted from receipt of a DI BK2 transaction with a response code of H, but without receipt of DI D6A material with a condition code of A.

(2) Procedures. The step-by-step procedures for this process are as follows:

- (a) Step 1.** On the Carcass – Search Screen, select the Additional Billing (BK3) Option from the list in the Options Group Box.
- (b) Step 2.** Enter the document number of the record you wish to access to the Doc. Nbr. Data Block in the Search Group Box.
- (c) Step 3.** Select the OK Option to continue. The system validates the document number you entered to ensure there is an outstanding requisition on file. It also validates records to prevent duplicate processing and ensures that the DI is appropriate to the process.
- (d) Step 4.** Select the Repairable Query Option from the Icon Menu Bar if applicable.
- (e) Step 5.** On the Carcass – Additional Billing Screen, enter the appropriate value to the Price Billed Data Block.
- (f) Step 6.** Select the Follow-up Date Data Field and select a date from the calendar that appears.
- (g) Step 7.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (h) Step 8.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

g. To Process Reduced Billing Reversal.

- (1) General. (BK4).** The NAVCIP will process a DI BK4 transaction notifying an activity that their account will receive credit for the difference between the net and standard price. The DI BK4 transaction will reverse a billing that resulted from a lack of or invalid response to a carcass follow-up. This reversal will occur only when the customer responds or turns in a carcass after the date on which a DI BK2 response was due and only upon acceptance of the late response or turn-in.
- (2) Procedures.** The step-by-step procedures for this process are as follows:
 - (a) Step 1.** On the Carcass – Search Screen, select the Reduced Billing (BK4) Option from the list in the Options Group Box.
 - (b) Step 2.** Enter the document number of the record you wish to access to the Doc. Nbr. Data Block in the Search Group Box.
 - (c) Step 3.** Select the OK Option to continue. The system validates the document number you entered to ensure there is an outstanding requisition on file. It also validates records to prevent duplicate processing and ensures that the DI is appropriate to the process.
 - (d) Step 4.** Select the Repairable Query Option from the Icon Menu Bar if applicable.
 - (e) Step 5.** On the Carcass – Reduced Billing Screen, enter the appropriate value to the Reduced Price Data Block.
 - (f) Step 6.** Select the Follow-up Date Data Field and select a date from the calendar that appears.
 - (g) Step 7.** Select the Apply Option from the Icon Menu Bar to finalize this process.
 - (h) Step 8.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

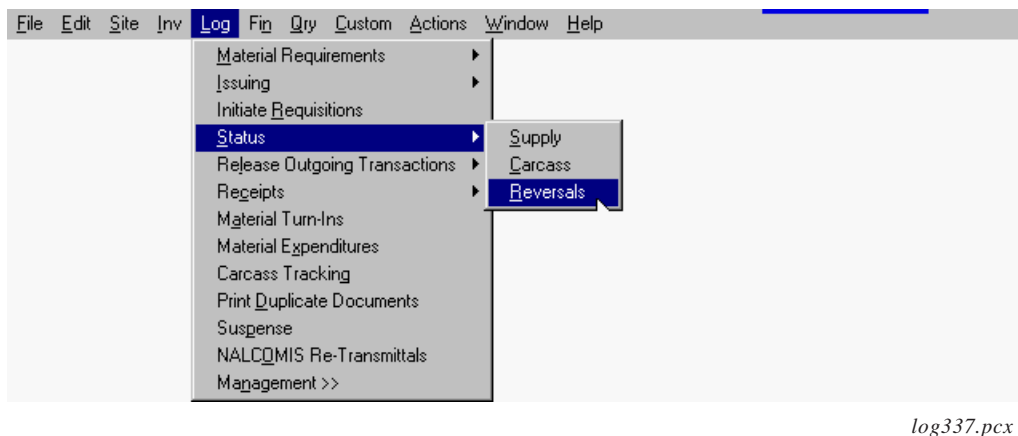
h. Responses Required. The step-by-step procedures for this process are as follows:

- (1) Step 1.** On the Carcass – Search Screen, select the Responses Required Option from the list in the Options Group Box.
- (2) Step 2.** Enter the document number of the record you wish to access to the Doc. Nbr. Data Block in the Search Group Box.

- (3) **Step 3.** Select the OK Option to continue. The system validates the document number you entered to ensure there is an outstanding requisition on file. It also validates records to prevent duplicate processing and ensures that the DI is appropriate to the process.
- (4) **Step 4.** Select the Repairable Query Option from the Icon Menu Bar if applicable.
- (5) **Step 5.** On the Carcass – Reduced Billing Screen, enter the appropriate value to the Reduced Price Data Block.
- (6) **Step 6.** Select the Follow-up Date Data Field and select a date from the calendar that appears.
- (7) **Step 7.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (8) **Step 8.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

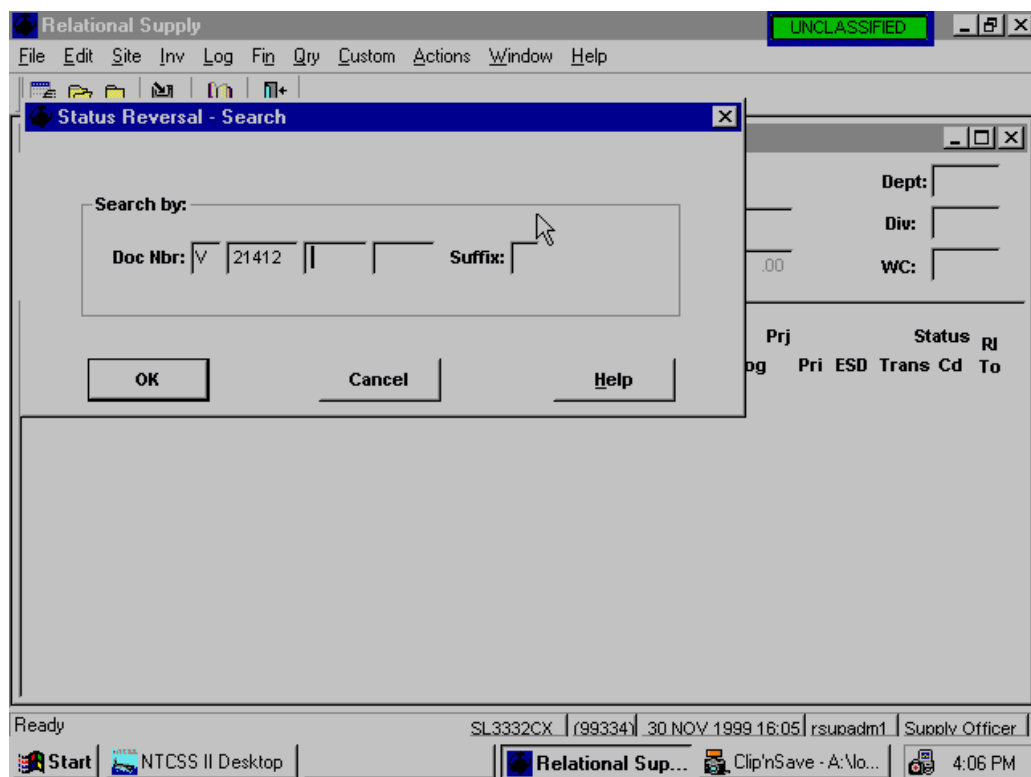
5. Reversals Option.

- a. **General.** This option allows you to reverse a canceled requisition (DI AE_ with cancellation status code).



- b. **To Access the Reversals Option.** The step-by-step procedures for this process are as follows:

- (1) **Step 1.** On the Status Submenu, select the Reversals Option.
- (2) **Step 2.** On the Status Reversal – Search Screen, select one of the following options from the Select Group Box:
 - (a) Search Document,
 - (b) View Status Records.



log338.pcx

- c. **Search Document Option.** This option allows you to locate a requisition and place the system in an update mode. The step-by-step procedures for this process are as follows:
- (1) **Step 1.** On the Status Reversal – Screen, select the Search Document Option for the Select Group Box.
 - (2) **Step 2.** On the same screen, select the Document Number Option from the Specify Group Box. (This is the only option available to you if you select the Search Document Option above.)
 - (3) **Step 3.** Enter the appropriate values to the Document Number and Suffix data blocks.
 - (4) **Step 4.** Select the OK Option to continue. The system validates the document number you entered to ensure there is an outstanding requisition on file. It also validates records to prevent duplicates and ensures that the DI is appropriate to the process.
 - (5) **Step 5.** Select the Reverse Option if you wish to reverse the canceled status for the requisition. This action will decrease the quantity canceled and reactivate the completed requisition to an outstanding status. In addition, the system will record an adjustment to the financial transaction ledger if you have not reported the canceled transaction up line on a transmittal letter.

NOTE: The Display Group Box shows maintenance and other information related to the requisition in process. The Status Display Group Box shows the DI A0_ requisition and DI AE_ cancel status by transaction date (there must be previous cancel status on file). A summarized status line appears for each cancel status record on file.

- (6) **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (7) **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
- d. **View Status Records Option.** This option allows you to view all the status records for an outstanding requisition. The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** On the Status Reversal – Screen, select the View Status Records Option for the Select Group Box.
 - (2) **Step 2.** On the same screen, select one of the following options from the Specify Group Box and then the OK Option:
 - (a) Document Number. This option allows you to enter the appropriate values to the Document Number and Suffix data blocks. The outstanding requisition with that document number will appear on the screen.
 - (b) Cntrct/PIIN Nbr. This option allows you to enter the contract number or PIIN to the appropriate data blocks (you also may enter the call or order serial number). All outstanding requisitions with those PIIN or contract numbers will appear on the screen.
 - (c) TCN/GBL/CBL Number. This option allows you to enter the transportation control number or the government or commercial bill of lading number to the appropriate data blocks. All outstanding requisitions with those TCN, GBL, or CBL numbers will appear on the screen.
 - (4) **Step 4.** Select the OK Option to continue. The system validates the document number you entered to ensure there is an outstanding requisition on file. It also validates records to prevent duplicates and ensures that the DI is appropriate to the process.
 - (5) **Step 5.** Select the Reverse Option if you wish to reverse the canceled status for the requisition. This action will decrease the quantity canceled and reactivate the completed requisition to an outstanding status. In addition, the system will record an adjustment to the financial transaction ledger if you have not reported the canceled transaction up line on a transmittal letter.
 - (6) **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
 - (7) **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

6. Functional Changes.

a. Scope. Because of diminished reporting requirements and changes in business rules, many individual transactions have changes in required or disallowed input and triggers to other processes.

b. DI AE_ Series.

(1) Current Processing (SUADPS-RT). Often you will receive a status document (DI AE_) with a cancellation or rejection code as follows:

- (a) BQ, BR, BS, BX, or B4;
- (b) NN, NT, or N9;
- (c) All codes with C or R in the first position;
- (d) BF.

Then the system reduces the obligation on the Budget OPTAR Report by the amount of the requisition and it reduces BMF and BRF DTO outstanding dues by the quantity on the document.

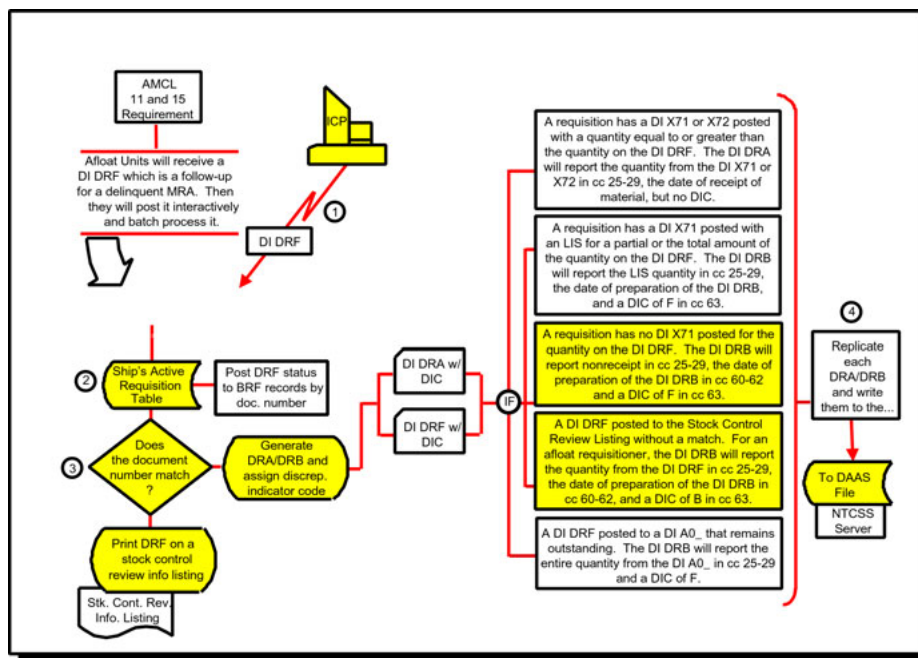
(2) Changes. When a DI AE_ transaction processes with a BN status code, the system sets the BRF BN status indicator.

(3) DI AE1, AE2, AE3, and AE9 Format.

Record Position	Data Element
1-3	Document Identifier
4-6	Routing Identifier
7	Media and Status Code
8-22	NSN, NICN, LICN, and Part Number
23-24	Unit of Issue
25-29	Quantity
30-43	Document Number
44	Suffix Code
45-50	Supplementary Address
51	Signal Code
52-53	Fund Code
54	Distribution Code
55-56	Cognizance Symbol
57-59	Project Code
60-61	Priority
62-64	Transaction Date
65-66	Status Code
67-69	Secondary Routing Identifier
70-73	Estimated Shipping Date
74-80	Unit Price

- (4) **Effect of Changes.** The major change to processing DI AE_ documents with cancellation status is the creation of DI X0A detailed records for transmission to the NTCSS server and the processing of BN status.
- (5) **Other.** The new functionality alters site management, site incoming, incoming status, and supply DLR immediate replenishment functions after cancellation as follows:
- (a) Upon posting cancellation status to any requisition, the system will copy the cancellation to the Stock Control Review Listing.
 - (b) In addition, if the canceled requisition was for stock and had an MCC of E, G, H, Q, or X, RSupply will calculate the deficiency to RO that the stock requisition cancellation and pre-existing deficiencies caused. In addition, it will generate as many stock replenishment requisitions as are necessary to satisfy the RO.
 - (c) The system will derive the project code for the first requisition from the Requisition/Offload Values Table. It will derive the remaining requisition data as we have described elsewhere in this section.
 - (d) The system writes replenishment requisitions that batch cancellation status produce to *release-requisitions* and *status-requisitions* functions.
- (6) The new functionality alters the *Supply DLR Immediate Replenishment After Cancellation* Function as follows:
- (a) Upon posting cancellation status to any requisition, the system copies the cancellation the Stock Control Review Listing.
 - (b) In addition, if the canceled requisition was for stock and had an MCC of E, G, H, Q, or X, RSupply will calculate the deficiency to RO that the stock requisition cancellation and pre-existing deficiencies caused. It also generates as many stock replenishment requisitions as are necessary to satisfy the RO.
 - (c) The system displays requisitions immediately after posting the cancellation with a user option to replenish or defer each requisition.
 - (d) The system derives the project code for the first requisition from the Requisition Offload Values Table. It derives the remaining requisition data as we described elsewhere in this section.
 - (e) Upon user choice to replenish, the system writes the requisition to the *release-requisitions* and *status-requisitions* functions.

- (7) The new functionality alters *site management*, *site incoming*, *incoming status supply*, *requisitioning-status supply*, and *automate MRA* functions as follows:



RS4-T56

- (8) Effects of modification to incoming status for requisitions, stock-item table, and OPTAR are as follows:
- Status indicating NSA to APA Cog symbol change will cause a DI X0_ deobligation report to STARS and afloat deobligation when the requisition is OPTAR chargeable and the stock-item's record still reflects an NSA Cog.
 - Status indicating nonshipment of material but still requiring payment will set the record completion date on the requisition. The system will not generate a de-obligation transaction (DI X0_). If the requisition was for NWCF stock, the system writes both a receipt TIR and a decapitalization TIR to the *To MFCS* File on the NTCSS server.
 - Status indicating that shipment of material will be free of charge will cause the system to write a de-obligation transaction (DI X0_) to STARS and an afloat deobligation when the requisition is OPTAR chargeable.

(d) When the system posts any of the following types of status to a DTO requisition or pre-RSupply end-use DLR stock requisition, it represents potential SFOEDL value differences:

- [1] Status indicating material has a different EMV than at time of requisitioning.
- [2] Status indicating a cognizance symbol change within the same ledger.
- [3] Status indicating a UI change.
- [4] Status indicating a quantity change.

(9) Posted status or posted follow-up generate the following types of output:

(a) If the document serial number is 0001 - 1999, the system duplicates the status and sends it to the *To MFCS* File on the NTCSS server pending SALTS or EDI transmission.

Status Code	DTO Requisition: DI A0_ Released Before or After R-supply Implementation	Stock Requisition: DI A0_ Released After R-supply Implementation	7_COG Stock Requisition: DI A0_ Released Before R-supply Implementation (USID C and M)
BQ, BR, BW, C_, D_, NS, NT, N9, and R_ (canceled)	<ol style="list-style-type: none"> 1. Write a DI X0_ deobligation transaction to the <i>To STARS</i> File on the NTCSS server. The value of the DI X0_ transaction is equal to the canceled quantity multiplied by the unit price on the obligation. This should not exceed the total on the original obligation. 2. Reduce the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. 3. Reduce the obligation amount on the budget report. 4. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. 5. Write the cancellation-status record to the Transaction Ledger for Material. 	<ol style="list-style-type: none"> 1. Increase the NRQTY on the stock item's record by the quantity canceled if the fund code is QZ or VO. 2. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. 3. Write the canceled-status record to the Transaction Ledger for Material. 4. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. 5. Provide a replenishment option with a 7EO Project Code if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status interactively. 6. Write a replenishment DI A0_ transaction with a 7EO Project Code to release-requisitions, status-requisitions, and to the Stock Control Review Listing. This applies only if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status through batch-processing. 	<ol style="list-style-type: none"> 1. Write a DI X0_ deobligation transaction to the <i>To STARS</i> File on the NTCSS server if the fund code on the requisition is VZ or JZ. The value of the DI X0_ transaction is equal to the canceled quantity multiplied by the unit price on the obligation. This should not exceed the total of the original obligation. 2. Reduce the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. This applies only if the fund code on the requisition is VZ or JZ. 3. Reduce the obligation amount on the budget report if the fund code on the requisition is VZ or JZ. 4. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. 5. Write the cancellation-status record to the Transaction Ledger for Material. 6. Increase the NRQTY on the stock item's record by the quantity canceled if the fund code is QZ or VO. 7. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. 8. Provide a replenishment option with a 7EO Project Code if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status interactively. 9. Write a replenishment DI A0_ transaction with a 7EO Project Code to release-requisitions, status-requisitions, and to the Stock Control Review Listing. This applies only if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status through batch-processing.

RS424_1

tbl4_21

Status Code	DTO Requisition: DI A0_ Released <i>Before</i> or <i>After</i> R-supply Implementation	Stock Requisition: DI A0_ Released <i>After</i> R-supply Implementation	7_ COG Stock Requisition: DI A0_ Released <i>Before</i> R-supply Implementation (USID C and M)
B4 (Canceled - do not deobligate)	<ol style="list-style-type: none"> 1. Set the requisition-completed date and reduce the requisition-outstanding quantity on the stock item's record and on the requisition record by the amount canceled. 2. Write the status to the Transaction Ledger for Material. 	<ol style="list-style-type: none"> 1. Increase the NRQty on the stock item's record by the quantity canceled if the fund code is QZ or VO. 2. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. 3. Write the canceled-status record to the Transaction Ledger for Material. 4. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. 5. Provide a replenishment option with a 7EO Project Code if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status interactively. 6. Write a replenishment DI A0_ transaction with a 7EO Project Code to release-requisitions, status-requisitions, and to the Stock Control Review Listing. This applies only if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status through batch-processing. 7. Generate a DI D6K receipt TIR and a DI D9F decapitalization TIR. Then, write them to the <i>To MFCS</i> File on the NTCSS server. 	<ol style="list-style-type: none"> 1. Increase the NRQty on the stock item's record by the quantity canceled if the fund code is QZ or VO. 2. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. 3. Write the canceled-status record to the Transaction Ledger for Material. 4. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. 5. Provide a replenishment option with a 7EO Project Code (Advice Code 5X), if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status interactively. 6. Write a replenishment DI A0_ transaction with a 7EO Project Code (Advice Code 5X) to release-requisitions, status-requisitions, and to the Stock Control Review Listing. This applies only if the COG is 7_, the item is def-to-RO (IAW R-supply formula), and you entered the status through batch-processing. 7. Generate a DI D6K receipt TIR and a DI D9F decapitalization TIR (for all fund codes). Then, write them to the <i>To MFCS</i> File on the NTCSS server.

RS424_2

tbl4_22

Status Code	DTO Requisition: DI A0_ Released <i>Before</i> or <i>After</i> R-supply Implementation	Stock Requisition: DI A0_ Released <i>After</i> R-supply Implementation	7_ COG Stock Requisition: DI A0_ Released <i>Before</i> R-supply Implementation (USID C and M)
BN (free issue)	<ol style="list-style-type: none"> 1. Write a DI X0_ deobligation transaction to the <i>To STARS</i> File on the NTCSS server. The value of the DI X0_ transaction is equal to the canceled quantity multiplied by the unit price on the obligation. This should not exceed the total on the original obligation. 2. Reduce the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. 3. Reduce the obligation amount on the budget report. 4. Write the status record to the Transaction Ledger for Material. 	<ol style="list-style-type: none"> 1. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. 2. Write the canceled-status record to the Transaction Ledger for Material. 3. Flag the requisition so that when a receipt posts, the system will generate a DI D8F capitalization receipt instead of a DI D6K or D6U receipt TIR. 	<ol style="list-style-type: none"> 1. Write a DI X0_ deobligation transaction to the <i>To SALTS</i> File on the NTCSS server if the fund code on the requisition is VZ or JZ. The value of the DI X0_ transaction is equal to the status quantity multiplied by the unit price on the obligation. This should not exceed the total on the original obligation. 2. Reduce the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. This applies only if the fund code on the requisition is VZ or JZ. 3. Reduce the obligation amount on the budget report if the fund code on the requisition is VZ or JZ. 4. Flag the requisition so that when a receipt posts, the system will generate a DI D8F capitalization receipt instead of a DI D6K or D6U receipt TIR. 5. Write the status record to the Transaction Ledger for Material. 6. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server.

RS424_3

tbl4_23

Status Code	DTO Requisition: DI A0_ Released <i>Before</i> or <i>After</i> R-supply Implementation	Stock Requisition: DI A0_ Released <i>After</i> R-supply Implementation	7_ COG Stock Requisition: DI A0_ Released <i>Before</i> R-supply Implementation (USID C and M)
NR (NSA migrating to APA)	<ol style="list-style-type: none"> 1. Write a DI X0_ deobligation transaction to the <i>To STARS</i> File on the NTCSS server. The value of the DI X0_ transaction is equal to the status quantity multiplied by the unit price on the obligation. This should not exceed the total on the original obligation. 2. Reduce the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. 3. Reduce the obligation amount on the budget report. 4. Write the record to the Transaction Ledger for Material. 	<ol style="list-style-type: none"> 1. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. 2. Write the status record to the Transaction Ledger for Material. 	<ol style="list-style-type: none"> 1. Write a DI X0_ deobligation transaction to the <i>To SALTS</i> File on the NTCSS server if the fund code on the requisition is VZ or JZ. The value of the DI X0_ transaction is equal to the status quantity multiplied by the unit price on the obligation. This should not exceed the total on the original obligation. 2. Reduce the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. This applies only if the fund code on the requisition is VZ or JZ. 3. Reduce the obligation amount on the budget report if the fund code on the requisition is VZ or JZ. 4. Write the status record to the Transaction Ledger for Material. 5. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server.
All other status codes and DIs AS_, AU_, and AB_.		<ol style="list-style-type: none"> 1. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server. 	<ol style="list-style-type: none"> 1. Replicate the status and write it to the <i>To MFCS</i> File on the NTCSS server.

RS424_4

tbl4_24

- (b) The system writes cancellation status to the Transaction Ledger for Material with a transaction phrase of *DTO requisition canceled* or *stock requisition canceled* depending on the serial number.
- (c) Cancellation of a requisition for DLR stock material automatically generates a replenishment document if the item is in a deficiency-to-RO condition (depends on the RSupply formula).

(10)The process for reversing cancellation status operates as follows:

- (a) Interactive and batch process capabilities are necessary to process reversals of cancellation-status and return the outstanding requisition and the logistics record to their precancellation condition.
- (b) If the requisition is OPTAR-chargeable, the system generates a DI Z0_ transaction with a quantity of zero that will report the renewed obligation to STARS.
- (c) If the requisition is for stock, the system generates a DI Z0_ transaction with an outstanding requisition quantity that will report the renewed stock dues to MFCS.
- (d) If the requisition is for end-use DLR stock, the system generates a DI Z0_ transaction with a quantity of zero that will report the renewed obligation to STARS and a DI Z0_ transaction with an outstanding requisition quantity that will report the renewed stock dues to MFCS.

- (e) The system will not process any status reversal transactions for records where someone already reversed the status or where the status did not post.
- (f) Neither interactive nor batch processing will allow reversal of cancellation status that the system posted before 1 Oct. 1997 if the requisition is for DTO or end-use DLR stock.
- (g) On-line functions that display status labeled as *latest status* will ignore all status that you reverse. The status that the system posted most recently, not reversed status, will appear as the latest status.
- (h) The requisition-query function will continue to display the status that you reversed.
- (i) A status-reversal transaction will post to the Transaction Ledger for Material.

Status Code	DTO Requisition: DI A0_ Released <i>Before</i> or <i>After</i> R-supply Implementation	Stock Requisition: DI A0_ Released <i>After</i> R-supply Implementation	7_COG Stock Requisition: DI A0_ Released <i>Before</i> R-supply Implementation (USID C and M)
BQ, BR, BW, C_, D_, NS, NT, N9, and R_ (canc. reversals)	<ol style="list-style-type: none"> 1. Write a DI Z0_ obligation transaction (quantity of zero) to the <i>To STARS</i> File on the NTCSS server. The value of the DI Z0_ transaction is equal to the value of the DI X0_ transaction created when the cancellation posted. 2. Increase the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. 3. Increase the obligation amount on the budget report. 4. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. 5. Write the record to the Transaction Ledger for Material. <p>(All financial transactions are to post to the fiscal year in which you originally released the requisition off-ship.)</p>	<ol style="list-style-type: none"> 1. Increase the NRQty on the stock item's record by the quantity canceled and reversed if the fund code is QZ or VO. 2. Replicate the status reversal and write it to the <i>To MFCS</i> File on the NTCSS server. 3. Write the status reversal record to the Transaction Ledger for Material. 4. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. 	<ol style="list-style-type: none"> 1. Decrease the NRQty on the stock item's record by the quantity canceled and reversed if the fund code is QZ or VO. 2. Replicate the status reversal and write it to the <i>To MFCS</i> File on the NTCSS server. This applies only if the fund code is QZ, VO, JZ, or VZ. 3. Write the status reversal record to the Transaction Ledger for Material. This applies only if the fund code is QZ, VO, JZ, or VZ. 4. Adjust the requisition-dues quantity on the stock item's record and on the requisition record. This applies only if the fund code is QZ, VO, JZ, or VZ. 5. Write a DI Z0_ obligation transaction (quantity of zero) to the <i>To STARS</i> File on the NTCSS server. The value of the DI Z0_ transaction is equal to the value of the DI X0_ transaction created when the cancellation posted. This applies only if the fund code is VZ or JZ. 6. Increase the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. This applies only if the fund code is VZ or JZ. 7. Increase the obligation amount on the budget report. This applies only if the fund code is VZ or JZ.

RS425.1

tbl4_25

Status Code	DTO Requisition: DI A0_ Released <i>Before</i> or <i>After</i> R-supply Implementation	Stock Requisition: DI A0_ Released <i>After</i> R-supply Implementation	7_ COG Stock Requisition: DI A0_ Released <i>Before</i> R-supply Implementation (USID C and M)
BN (free issue reversal)	<p>1. Write a DI Z0_ obligation transaction to the <i>To STARS</i> File on the NTCSS server. The value of the DI Z0_ transaction is equal to the canceled quantity. This should not exceed the total on the original obligation.</p> <p>2. Increase the obligation amount on the afloat BOR according to the fund code, TEC, and fund type.</p> <p>3. Increase the obligation amount on the budget report.</p> <p>4. Write the canceled reversal record to the Transaction Ledger for Material.</p> <p>(All financial transactions are to post to the fiscal year in which you originally released the requisition off-ship.)</p>	<p>1. Replicate the reversed status and write it to the MFCS Pending SALTS/EDI File on the NTCSS server.</p> <p>2. Write the reversal-status record to the Transaction Ledger for Material.</p> <p>3. Remove the flag that generates a DI D8F capitalization receipt upon receipt.</p>	<p>1. Write a DI Z0_ deobligation transaction to the <i>To STARS</i> File on the NTCSS server if the fund code on the requisition is VZ or JZ. The value of the DI Z0_ transaction is equal to the cancellation value.</p> <p>2. Increase the obligation amount on the afloat BOR according to the fund code, TEC, and fund type. This applies only if the fund code on the requisition is VZ or JZ.</p> <p>3. Increase the obligation amount on the budget report if the fund code on the requisition is VZ or JZ.</p> <p>4. Remove the BN flag that creates a DI D8F capitalization TIR upon receipt. This applies only if the fund code is VZ or JZ.</p> <p>5. Write the canceled reversal record to the Transaction Ledger for Material. This applies only if the fund code is VZ or JZ.</p> <p>6. Replicate the canceled status and write it to the <i>To MFCS</i> File on the NTCSS server. This applies only if the fund code is VZ or JZ.</p>

RS425.2

tbl4_26

(11) RSupply expands existing NRQty stock item table attributes as follows:

- (a) All stock item records, all platform types, may have an NRQty.
- (b) The following are causes of increases to the NRQty:

- [1] Addition of an allowance quantity to the allowance type through interactive entry on the Inventory Maintain Stock Item Screen.
- [2] Addition of an allowance quantity to the allowance type through ASI.
- [3] Addition of an allowance quantity to the allowance type through an AVCAL load process.
- [4] Posting of cancellation status to a requisition that has a fund code of QZ or VO.

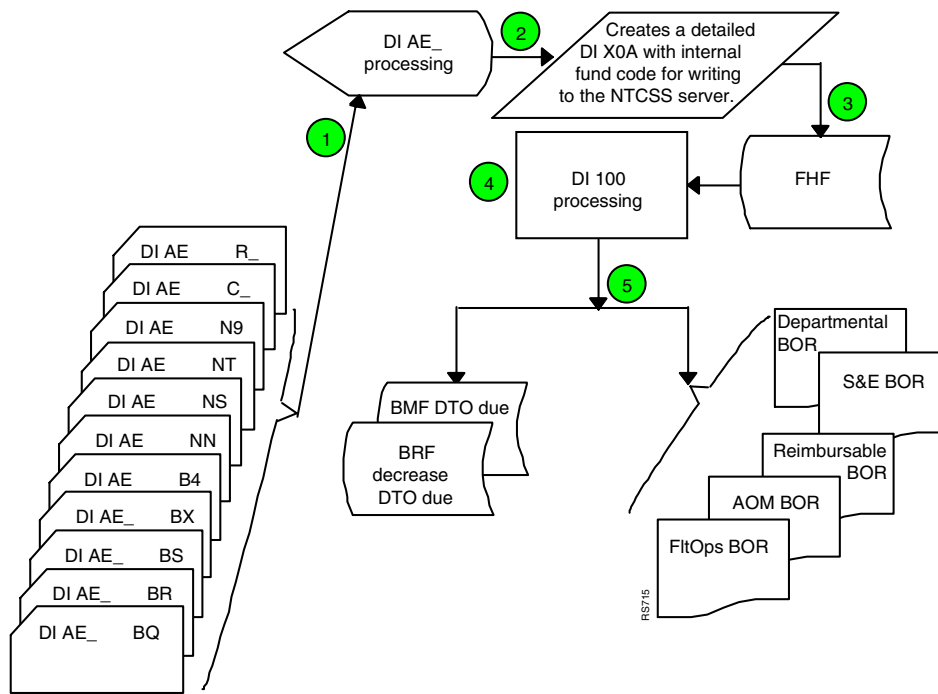
- (c) The following are causes of decreases to the NRQty:

- [1] Decrease of an allowance quantity to the allowance type through interactive entry on the Inv. Maintain Stock Item Screen only when the NRQty is greater than zero.
- [2] Decrease of an allowance quantity to the allowance type through ASI only when the NRQty is greater than zero.

- [3] Decrease of an allowance quantity to the allowance type through an AVCAL load process only when the NRQty is greater than zero.
 - [4] Reversal of cancellation status posted to a requisition that has a fund code of QZ or VO.
 - [5] Release of a stock requisition for a 7_Cog item with a fund code of QZ or VO from the *release-requisitions* or *requisitions-status* function.
 - [6] Release of a requisition for a non-7_Cog item with any fund code from the *release-requisitions* or *status-requisitions* function with any fund code.
 - [7] Post-record a stock requisition for a 7_Cog item with a fund code of QZ or VO from the *initiate-requisitions* function and from the NALCOMIS interface.
- (d) Eliminate the capability to mass-clear NRQty.
 - (e) The NRQty determines the N demand code on a stock requisition.

c. Status Processing.

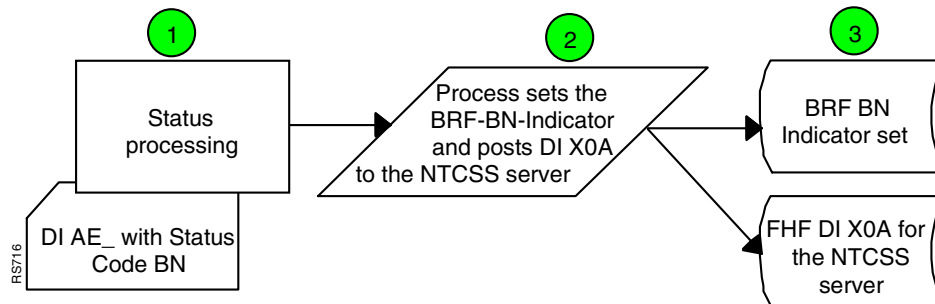
- (1) **DI AE_ With Cancellation Status.** This includes BQ, BR, BS, BX, B4, NN, NS, NT, N9, all codes with a C or R in the first position [except RQ, RS, and RZ], and BF.
 - (a) This process will create a detailed DI XOA document with an internal fund code that will write to the NTCSS server as an obligation cancellation.
 - (b) These cancellations will post to the budget OPTAR report (FltOps, AOM, S&E, reimbursable, or departmental).
 - (c) The cancellation also will continue to decrease the DTO-due quantity in both the BMF and BRF.



R5-T142

(2) DI AE_ With BN Status.

- A DI AE_ transaction input with a status code of BN posts a DI X0A transaction to the NTCSS server and sets the BN indicator in the BRF.
- When the receipt processes, the receipt sets the completion date, but will not process financially.



R5-T143

(3) DI AE_ With Any Other Status. All processing will remain in the current form.

- d. **Incoming Status.** The only new business rules in this area is that upon receipt of a DI AE_ transaction with BN status for a DTO item, the system automatically generates a deobligation transaction (DI X0_). Its value is equal to the values of the initial DI Z0_ transaction and the follow-on DI Z0_ transaction minus the sum of all DI X0_ transactions with the same document number.

7. Legacy Business Processing.

- a. **General.** This section discusses policy and procedures for monitoring requests for material.
- b. **Evaluate Continuing need for O/S Requisition.**
 - (1) **General.** The afloat users perpetually monitor outstanding requisitions. SUADPS automatically performs some functions as well. Stock and DTO “due-in” records collect MILSTRIP status sent by suppliers, completion information from receiving and financial processes, and follow-up MILSTRIP transmitted by the afloat unit.
 - (a) Requisitions are compared to reports of stock on order in excess of allowances (which changes whenever allowance data and/or on –hand quantity changes) and to DTO requesters records of incomplete work to evaluate a continuing need for a requisition.
 - (b) Users also monitor the accuracy of requisition data, submitting follow-up to change element s when ship operations change, follow-up to re-establish a requisition ashore when it appears lost ashore, and follow-up requesting status or improved Estimated Delivery Date.
 - (c) Sometimes analysis of status produces a decision to process a receipt administratively...output from evaluation is a control to the receipt process.
 - (d) But, because receipts are handled like status in SUADPS, output from the receiving process that determines whether and how a requisition will be completed, follow-up on, or left alone. Likewise, the financial processes that research outstanding obligations and unmatched receipts and expenditures influences the activity of evaluating continuing need for an outstanding requisition.
 - (e) The financial effect of posting a receipt (OPTAR Data or FIR Data or both) are explained in the Receipt Processing and Financial processing modules of this document. The OPTAR data produced in this activity is an indication of cancellation status or status indicating Cog migration across ledgers.

(2) Match Incoming Status to Outstanding Requisition.

(a) General. The process that matches incoming status to an outstanding afloat requisition follows one of two data flows. Either the status is sorted local unique utility and then status with a good chance of processing successfully is entered in SUADPS via batch jobs or, status is entered directly into SUADPS via a batch job or interactively. In all modes, if there is an outstanding requisition, the status is copied to the Requisition Status File...unless the status' document number has a suffix code. Then, the status is copied to the Suffixed Document Status file. Depending on the status DI or AE_ status becomes just the "most recent status" or, becomes the most recent status and triggers record completion processes or, becomes most recent status and produces DI AP_ status follow-up document (AN_ documents do this). Carcass tracking documents are also treated as if they were incoming status except they match RTF records. Like AN_ documents, BK1 and BKR will automatically produce a response to the system...BK2.

[1] If there is no outstanding requisition, the status suspends on the SSP (if entered via batch job), on the status is written to a Status Clean report (if sorted by STSCLN), or the status is written to a MOV With No Matching Requisition report (if AN_ status entered via batch job), or the user is disallowed from entering the status at all (if interactive entry).

[2] Suspended status is either corrected and another attempt is made to match it to an outstanding requisition or, the requisition or, the requisition creation process is triggered (manually) to match the status and another attempt is made to post the status.

(b) Sort Incoming Status. Many afloat supply departments utilize a local unique program to pre-screen incoming status. ALT series STSCLN (status clean) program removes status documents that are sure to suspend because, by policy, the requisition is not maintained on the afloat database (weapons, sonobuoys, MAMS, publications, food) or the status is garbled. STSCLN also removes status that notifies the afloat unit that the shore supplier has canceled the requisition and it removes status on the VO funded requisitions. The user is forced to interactively post those status documents or discard them. The user does not have options; he can't weed out food status and keep cancellation status. Sorting incoming status is not mandatory; if the user skips it then SUADPS will suspend the status for which no requisition is maintained on the afloat database.

(c) Verify Incoming Status Applies to Outstanding Requisition.

- [1] There are four methods available to the afloat user to attempt verifying that incoming status applies to an afloat outstanding requisition.
- [2] He utilizes Batch Processing Option 3 for all incoming status, except AN_, if it is a mechanized file (floppy disk copied from SALTS terminal) or punched paper tape. The status document attempt to post to the RSF or SDS of an existing, outstanding BRF record. If there is no outstanding BRF record, the status suspends.
- [3] He utilizes Batch Processing Option 1 for AN_ status if it is in mechanized file (floppy disk copied from SALTS terminal). The status attempts to post to the RSF or SDS of an existing BRF record. If there is no outstanding BRF record, the AN_ document is written to an "exception" listing: MOV Transactions with no Matching Requisitions on file.
- [4] The status that matches an outstanding requisition becomes an input in the process that applies status afloat.
- [5] Status that arrives on-ship in a non-mechanized media, such as by Naval Message or the cancellation and VO-fund coded status sorted out to a manual listing by STSCLN, is attempted interactively by the afloat user, using the BRF Query screen. The user "queries" the document number on screen SAS180 and presses "transmit." If the document number finds a match, the BRF record and RSF or SDS records with the same document number display on screen SCS161. Between the BRF data and the first line of the RSF (the AO_), there is a prompt "If you wish to process status enter DI___"
- [6] If the document number entered does not match with a BRF record, an on-screen message notifies the user there is no match. The user cannot force a status document to suspend because the cannot even enter the status data without a BRF match.
- [7] The fourth method of posting status is re-attempting status processing transmitted from Suspense Processing. If there is still no Matching requisition document number, the status suspends anew.

(d) Copy Status to RSF.

- [1] There are four methods to carry out the process of copying an 80-card column status document sent from the shore to the afloat database.
- [2] The first method is via Batch Processing. One batch job is required for AN_ External MOV status and another batch job is required for all other status (AB, AS, AE, AU, BK_). After the status document number is verified as matching an outstanding BRF document number, the status is copied to the RSF or SDS (RTF for BK_documents).
- [3] The second method of copying shore status to the afloat database is interactive entry by the user. Once the user has successfully entered the document number of an outstanding BRF record, he enters the DI of the incoming status at the prompt "If you wish to process status enter DI____" (this is the same prompt used to enter DI____" (this is the same prompt used to enter requisition follow-up Dis).
- [4] Incoming status DIs authorized are: AB1, AB2, AB3, AE_, AN2, AN3, AS_, and AU_.
 - [a] An entry of AB_, followed by "transmit" brings up a display of Screen SAS181 with BRF data pre-filled in the screen fields. The user changes any of the fields except DI and document number to manual status document he is copying. The AB_ data elements and order of presentation are: RI, M&S, NSN/Part, UI, QTY, SUPPADD, Signal Code, Fund Code, DIST/Cog, Proj., Tran Date, PIIN (Procurement Instrument Identification Number), Contract Serial Nbr, Est ship Date.
 - [b] An entry of AE_, followed by "transmit" brings up a display of Screen183 with BRF data pre-filled in the screen fields. The user changes any of the fields except DI, document number, and suffix to match the manual status document he is copying. The AE_ data elements and order of presentation are: RI, M&S, NSN/Part, UI, QTY, SUPPADD, Signal Code, Fund Code, DIST/Cog, Proj, Pri, Tran Date, Status Code, Sec RI (Secondary Routing Identifier), Est Shp Date, Unit Price.

[c] An entry of AN_, followed by “transmit” brings up a display of Screen SAS185 with BRF data pre-filled in the screen fields. The user changes any of the fields except DI and document number to match the manual status document he is copying. Additionally, he must provide the Reply Due date, an output mode code for the AP_ which may be produced by the AN_ data elements and order of presentation are: RI, M&S, NSN/Part, UI, QTY, SUPPADD, Signal Code, Fund Code, DIST/Cog, Proj, Pri, Est Shp date, Status Code, Tran Date.

[d] An entry of AS_ or AU_, followed by “transmit” brings up a display of Screen SAS187 with BRF data pre-filled in the screen fields. The user changes any of the fields except DI document number, and suffix to match the manual status document he is copying. The AS_ or AU_ data elements and order of presentation are: RI, M&S, NSN/Part, UI, QTY, SUPPADD, Hold Code, Fund Code, DIST/Cog, Date shipped, TCN/GBL, Mode of Shipment, POE (Port of Embarkation).

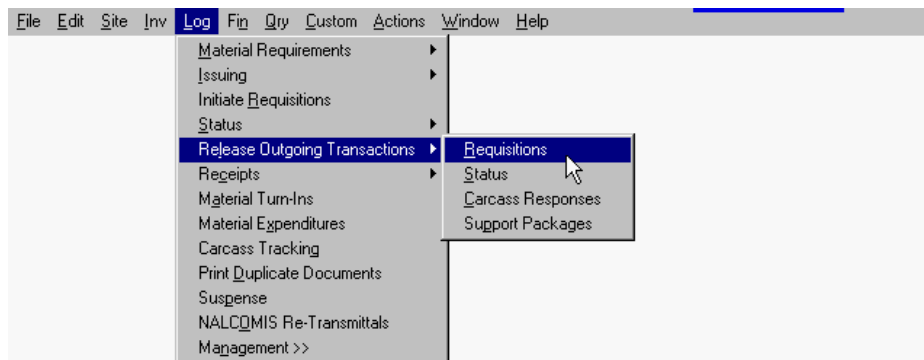
[5] The third method of copying status is posting from Suspense, provided a Matching BRF document number was found.

[6] Receipts are considered status, as of this process. One of the products (output) from receipt processing is data to be recorded afloat on the RSF or SDS as completion status (Rcpt Rqn Status).

(3) Respond to System Status by Following Up. After the user reviews his outstanding requisition and status and decides he wants/needs to communicate with the Shore, he prepares one of the following MILSTRIP transactions: AC_ to request cancellation; AK_ to repeat a request for cancellation; AT_ to obtain status or establish the requisition ashore if the supply source has no record; AF_ to request current status; AFC to request improved ESD; AM_ to modify an existing requisition's Priority Designator, RDD, M&S Code, and/or Distribution Code and to establish the requisition if there is no record on Shore; or BK2 to tell the ICP when, to whom, and under what document number a carcass was turned in. DI AP1, AP2, AP3 cannot be interactively entered but is automatically generated when DI AN_ is entered if the AN_ quantity is greater than the BRF requisition outstanding quantity or if the RSF or SDF or SDS has an AC_ or AK_ posted.

F. RELEASE OUTGOING TRANSACTIONS OPTION

1. **General.** This option allows you to review outstanding requisitions and then release them for supply-system processing.
2. **To Access the Release Outgoing Transactions Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select the Outgoing Transactions Option.



log340.pcx

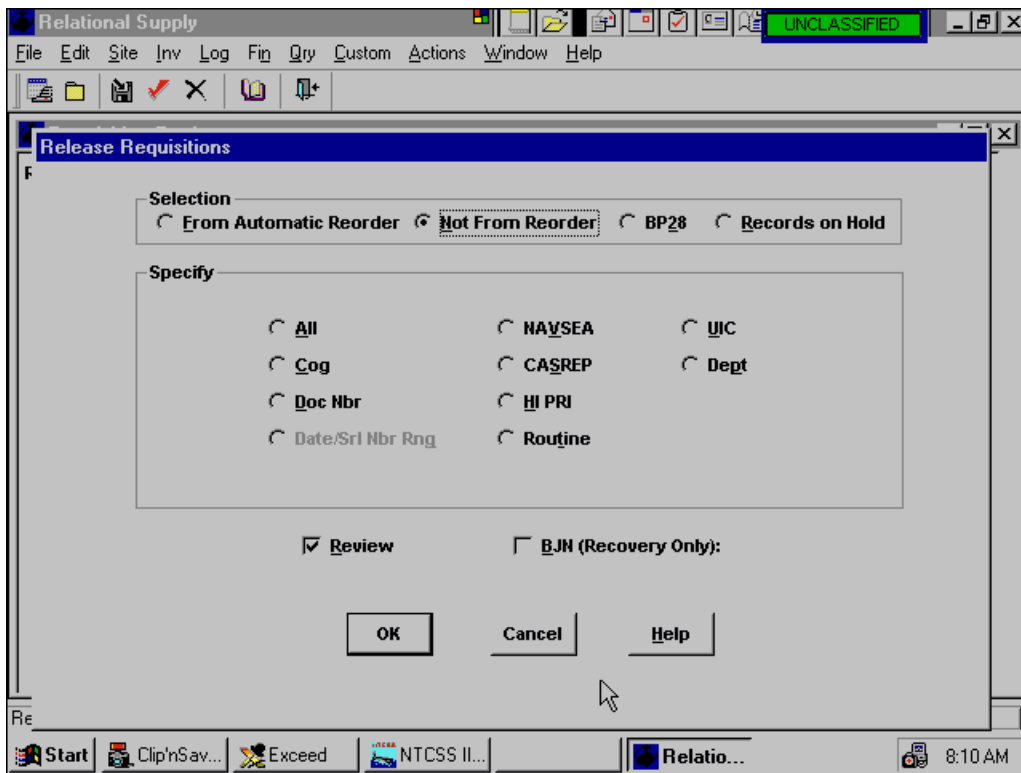
3. To Review and Release Requisitions.

- a. **General.** The Requisitions Option provides you with the opportunity to review and then release transactions to the supply system. The system provides you with the following options to select for processing: Automatic Reorder, Not From Reorder, BP28, or Records on Hold.. You can select to release all requisitions or you can narrow the number of requisitions for release by selecting from the following options: Cog, Document Number, NAVSEA, CASREP, HiPri, Routine, UIC, or Department.
 - (1) The system provides you with the option to review records before releasing them. The default setting is to review records, so if you do not want to review them, ensure the Review Option (checkbox) does not appear selected.
 - (2) It includes the BJN (Recovery Only) Option at the bottom of the screen, which provides a means of recovering a particular job if the system encounters errors while running a batch job. If you enter a batch job number (BJN), only the transactions that failed on the previous job will appear on the screen.

- (3) On the Requisition Review Screen, the system provides you with the opportunity to **release or cancel** requisitions. Basic information for transactions will appear next to the options (checkboxes) for release and cancellation. This includes the document number, priority, fund code, NIIN, Cog, unit of issue, quantity, and extended money value. You can see a more detailed view of the requisition by selecting (double click) the row. You will be able to modify information such as quantity and supplementary address on the Approve Requisition-Detail Screen. Requisition data will change when you select the Apply Option (icon) from the Icon Menu Bar. The data will remain modified even if you later release the requisition.
- (4) The QR Column that appears on the Requisition Review Screen indicates that the requisition already has release approval, but either the job still requires execution or the system experienced a problem while running the batch portion. You can select to release the records to process against the new batch job or ignore them.
- (5) When you select to cancel a requisition or group of requisitions, the cancellation will occur on line. Requisition cancellation does not require a batch job order.

b. Procedures. The step-by-step procedures for this process are as follows:

- (1) **Step 1.** On the Release Requisitions and Status Submenu, select the Requisitions Option.
- (2) **Step 2.** On the Release Requisitions Screen, select one of the following options from the Selection Group Box:
 - (a) **From Automatic.** This option allows you to select for you review only those transactions that resulted from an automatic-reorder process.
 - (b) **Not From Reorder.** This option allows you to select for your review only those transactions that result from regular-requisition processing.
- (3) **Step 3.** Select one of the following options from the Specify Group Box:
 - (a) **All.** This option allows you to select to view all outstanding requisitions.
 - (b) **Cog.** This option allows you to select to view those transactions that have a particular Cog. Select the appropriate Cog from the list that appears.

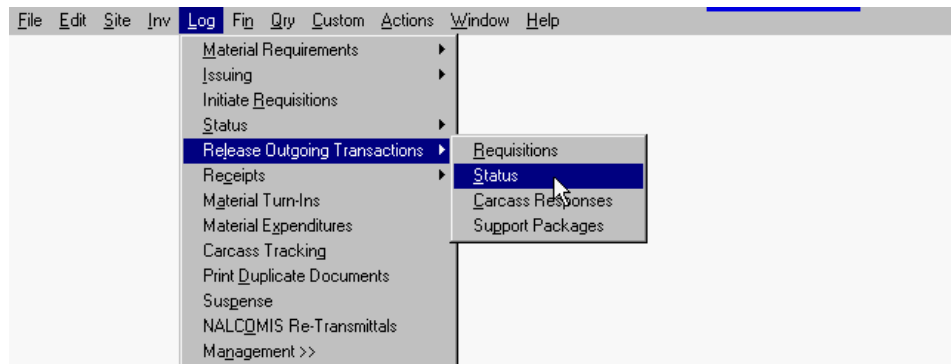


RSpLog19.pcx

- (c) **Doc Nbr.** This option allows you to select to view only a specific transaction. Enter the document number to the data blocks that appear.
- (d) **Date/Srl Nbr Rng.** This option allows you to enter beginning and ending values (ranges) for both date and serial number. You will be able to view only those transactions that fall within this range.
- (e) **NAVSEA.** This option allows you to select to view only those transactions that have the applicable NAVSEA fund code.
- (f) **CASREP.** This option allows you to view only those transactions that have the applicable serial numbers.
- (g) **HI PRI.** This option allows you to select to view only those transactions that have a priority of 01, 02, 03, 07, or 08.
- (h) **Routine.** This option allows you to select to view only those transactions that have a priority of 04, 05, 06, 09, 10, 11, 12, or 13.
- (i) **UIC.** This option allows you to select to view only those transaction that have a particular UIC.
- (j) **Dept.** This option allows you to select to view only those transactions for a particular department.

NOTE: As an alternative, select the Release All Option or the Cancel All Option from the Icon Menu Bar to release or cancel all requisitions at one time.

- (4) **Step 4.** On the Release Requisitions Screen, select one of the following options:
 - (a) **Review.** This option allows you to review all the transactions that meet the criteria of the selections you made above. If you do not select this option, the system automatically will release records that meet your selection criteria.
 - (b) **BJN.** This option allows you to enter the number of a specific batch job that you already canceled and reschedule the transactions for release.
- (5) **Step 5.** Select the OK Option to continue this process. The Requisition Review Screen or a batch-request confirmation will appear.
- (6) **Step 6.** Review the transactions that appear on the screen. Select the Release Option for each transaction that you wish to release or the Cancel Option if you do not wish to release it.
- (7) **Step 7.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (8) **Step 8.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.



log342.pcx

4. To Review and Release External Status Transactions.

- a. **General.** The Status Option provides you with the opportunity to review and then release transactions to the supply system. You can select to release all requisitions or you can narrow the number of requisitions for release by selecting from the following options: Automatic Follow-up, Excess Stock Due, Group Cancellation Request, MOV Response, or Interactive Acknowledgement (DI DRA or DRB). If you select to release interactive status, you can narrow the number of transactions for release by selecting from the following options: Cog, High Priority, Routine Priority, or All.

- (1) The system provides you with the option to review records before releasing them. The default setting is to review records, so if you do not want to review them, ensure the Review Option (checkbox) does not appear selected. The only exceptions to this review process are DI **DRA and DRB** records, which you may not review.
- (2) It includes the BJN (Recovery Only) Option at the bottom of the screen, which provides a means of recovering a job if the system encounters errors while running a batch job. If you enter a batch job number (BJN), only the transactions that failed on the previous job will appear on the screen.
- (3) On the Status Review Screen, the system provides you with the opportunity to **release or cancel** status. Basic information for transactions will appear next to the options (checkboxes) for release and cancellation. This includes the document number, priority, fund code, NIIN, Cog, unit of issue, quantity and extended money value. When you cancel a transaction, the system deletes it from the Requisition Status Out Table.
- (4) The QR Column that appears on the Status Review Screen indicates that the status already has release approval, but either the job still requires execution or the system experienced a problem while running the batch portion. You can select to release the records to process against the new batch job or ignore them.

b. Procedures. The step-by-step procedures for this process are as follows:

- (1) **Step 1.** On the Release Requisitions and Status Submenu, select the Status Option.
- (2) **Step 2.** On the Release Status Screen, select the Release All Records Option if this is what you wish to do.
- (3) **Step 3.** On the same screen, select one of the following options from either the Batch Selections Group Box or the Interactive Selection Group Box:

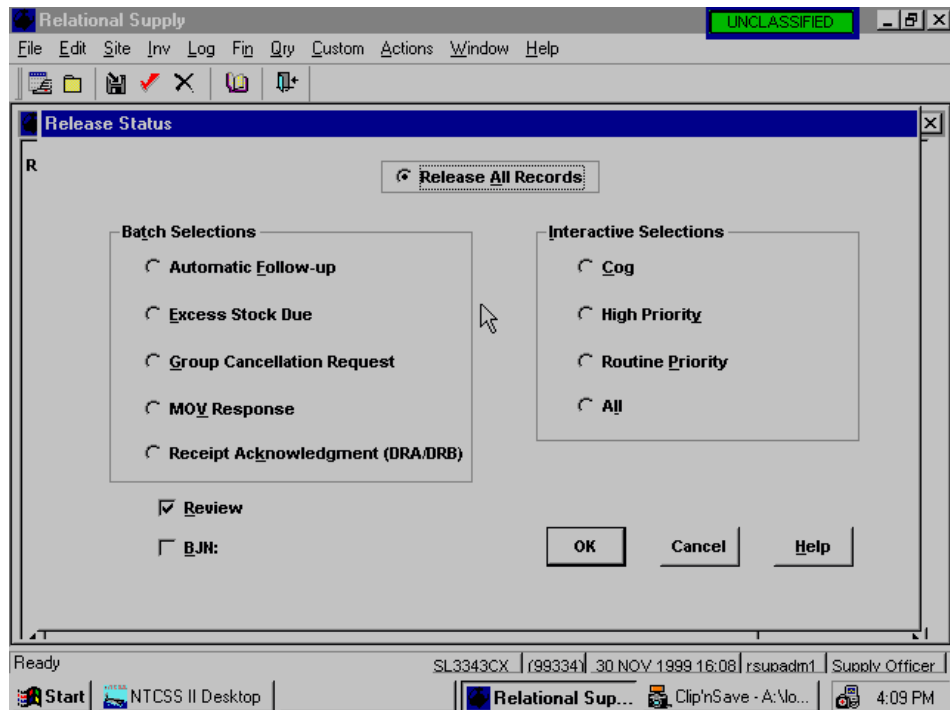
(a) Batch Selections.

- [1] **Automatic Follow-up.** This option allows you to select to generate DI AF_, AT_, AK_, and other transactions.
- [2] **Excess Stock Due.** This option allows you to select to generate DI AC_ transactions.
- [3] **Group Cancellation Request.** This option allows you to select to ____
- [4] **MOV Response.** This option allows you to select to generate DI AP_ transactions.

[5] **Receipt Acknowledgement.** This option allows you to select to generate DI DRA and DRB transactions.

(b) **Interactive Selections.**

- [1] **Cog.** This option allows you to review and release an item.
- [2] **High Priority.** This option allows you to review and release status for requisitions with priorities between 1 and 10.
- [3] **Routine Priority.** This option allows you to review and release status for requisitions with priorities between 11 and 15.
- [4] **All.** This option allows you to release all outstanding status transactions for the option you select.



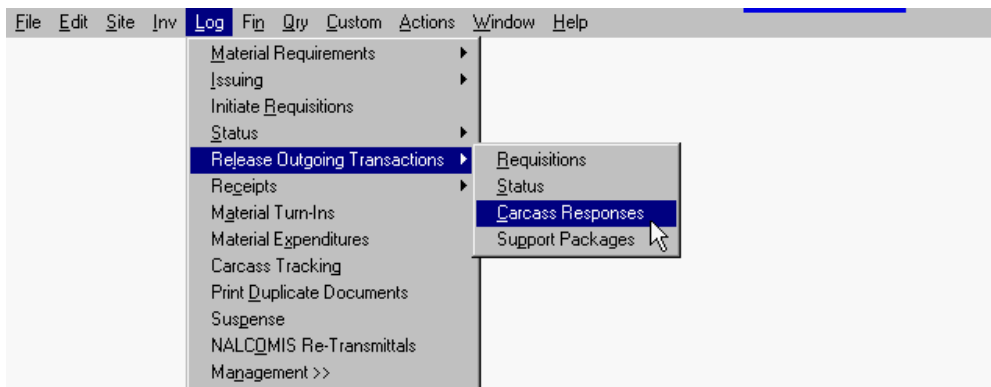
log343.pcx

(4) **Step 4.** On the Release Status Screen, select one of the following options:

- (a) **Review.** This option allows you to review all the transactions that meet the criteria of the selections you made above. If you do not select this option, the system automatically will release records that meet your selection criteria.
- (b) **BJN.** This option allows you to enter the number of a specific batch job that you already canceled and reschedule the transactions for release.

- (5) **Step 5.** Select the OK option to continue. The Status Review Screen or a batch-request confirmation will appear.
- (6) **Step 6.** Review the transactions that appear on the screen. Select the Release Option for each transaction that you wish to release or the Cancel Option if you do not wish to release it.
- (7) **Step 7.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (8) **Step 8.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

NOTE: As an alternative, select the Release All Option or the Cancel All Option from the Icon Menu Bar to release or cancel all requisitions at one time.



log346.pcx

5. To Release a Carcass Response.

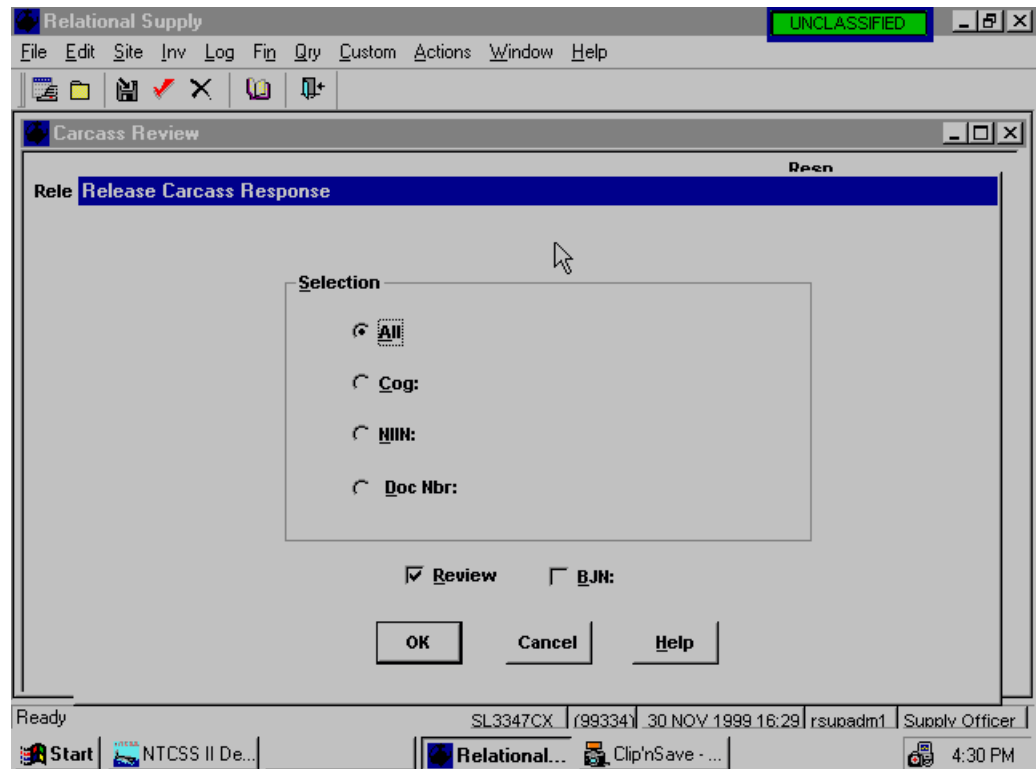
- a. **General.** The Carcass Responses Option provides you with the opportunity to review and then release DI BK2 transactions to the supply system. You can select to release all transactions or you can narrow the number of transactions for release by selecting a specific Cog, NIIN, or document number.

- (1) The system provides you with the option to review records before releasing them. The default setting is to review records, so if you do not want to review them, ensure the Review Option (checkbox) does not appear selected.
- (2) It includes the BJN (Recovery Only) Option at the bottom of the screen, which provides a means of recovering a job if the system encounters errors while running a batch job. If you enter a particular batch job number, only the transactions that failed on the previous job will appear on the screen.

- (3) On the Carcass Review Screen, the system provides you with the opportunity to **release or cancel** transactions. Basic information for transactions will appear next to the options (checkboxes) for release and cancellation. This includes the document number, NIIN, Cog, response code, and mode of shipment. When you cancel a transaction, the system deletes it from the Carcass Status Out Table.
- (4) The QR Column that appears on the Carcass Review Screen indicates that the DI BK_ transaction already has release approval, but either the job still requires execution or the system experienced a problem while running the batch portion. You can select to release the records to process against the new batch job or ignore them.

b. Procedures. The step-by-step procedures for this process are as follows:

- (1) **Step 1.** On the Release Requisitions and Status Submenu, select the Carcass Response Option.



log347.pcx

- (2) **Step 2.** On the Release Carcass Response Screen, select one of the following options from the Selection Group Box:
 - (a) **All.** This option allows you to select all carcass-response records for release.
 - (b) **Cog.** This option allows you to select those carcass-response records that have a specific Cog for release.

(c) **NIIN.** This option allows you to select those carcass-response records that have a particular NIIN for release.

(d) **Document Nbr.** This option allows you to select those carcass-response records that have a particular document number for release.

(3) **Step 3.** On the Release Carcass Response Screen, select one of the following options:

(a) **Review.** This option allows you to review all the transactions that meet the criteria of the selections you made above. If you do not select this option, the system automatically will release records that meet your selection criteria.

(b) **BJN.** This option allows you to enter the number of a specific batch job that you already canceled and reschedule the transactions for release.

(4) **Step 4.** Select the OK option to continue. The Carcass Review Screen or a batch-request confirmation will appear.

(5) **Step 5.** Review the transactions that appear on the screen. Select the Release Option for each transaction that you wish to release or the Cancel Option if you do not wish to release it.

(6) **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.

(7) **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

NOTE: As an alternative, select the Release All Option or the Cancel All Option from the Icon Menu Bar to release or cancel all requisitions at one time.

6. **To Review and Release Support Package Transactions.** The Support Packages Option allows you to review and release support packages to external recipients. It also allows you to select a specific support package for review or release.

a. **Step 1.** On the Release Outgoing Transactions Submenu, select the Support Packages Option.

b. **Step 2.** On the Support Package Search Screen, select one of the following options from the Search By Group Box:

(1) Support package,

(2) NIIN within support package,

(3) Document number within support package.

- c. **Step 3.** On the same screen, select one of the following options from the Sort By Group Box:
 - (1) NIIN,
 - (2) Document number.
- d. **Step 4.** Next, select one of the following action options:
 - (1) Suppress printing,
 - (2) Review,
 - (3) Release,
 - (4) BJN (for recovery only).
- e. **Step 5.** Then, enter the code to the UIC To Data Block.
- f. **Step 6.** Enter the appropriate date data to the From and To data block in the Julian Date Range Group Box.
- g. **Step 7.** Enter the appropriate serial numbers to the From and To data blocks of the Serial Number Range Group Box.
- h. **Step 8.** Finally, select the OK Option to continue.

G. RECEIPTS OPTION

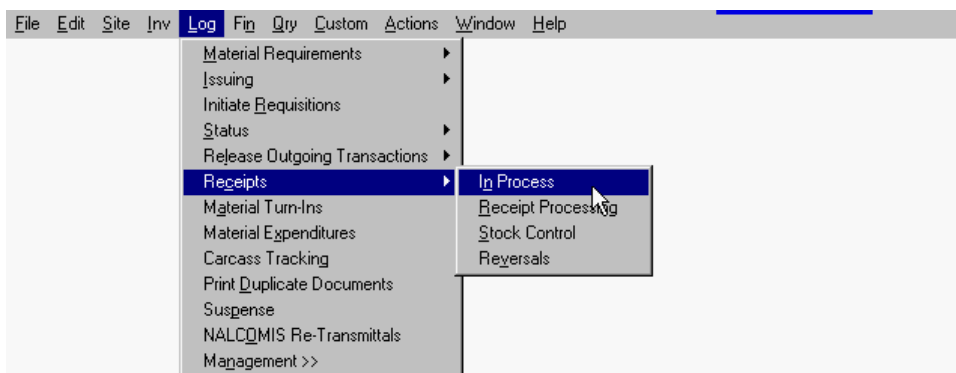
1. General.

- a. **Definition.** The term *receipt* refers to the material and services that you receive for stock and DTO. The receiving process includes both manual and automated procedures for the following:
 - (1) To verify that the material matches the receipt document,
 - (2) To get it to its proper destination quickly,
 - (3) To add special information such as action taken on overages and shortages,
 - (4) To record the receipt transactions in the proper tables as follows;
 - (a) DI X72 transactions to the Receipts in Process Table,
 - (b) DI X73 transactions to the MVO Receipts Table,
 - (c) DI X70 transactions to the Fuel Receipts Table,
 - (d) DI X71 transactions to the Receipts or Receipt Reversals Table.
- b. **Reviewing Receipts.** Select the following options in turn: Logistics, Receipts In Process, Receipt Processing, Stock Control, and Reversals. When you select any of the receipt menu options, a search screen will appear for you to enter a requisition document number.
- c. **RIP Completion.** The system completes all requisitions for material in receipt processing when the quantity you received is equal to or greater than the requisition quantity you ordered.
- d. **MVO Transactions.** The system completes MVO requisitions for services, Servmart, and material in receipt processing when the amount of expended money is equal to or greater than the amount of obligated money. The system also completes MVO requisitions for material when the quantity you received is equal to or greater than the quantity you ordered.
- e. **Nonsuffixed Requisition.** The system considers these transactions as complete in receipt processing when the total receipt quantity for a specific document number with all its suffixes and including their quantities equals the order quantity.

- f. **Stock Overages.** Often the actual quantity of **stock material** you receive (quantity you enter on the Exception Data Screen) is greater than or less than the requisition quantity you ordered. This overage or shortage causes the system to generate an inventory gain or loss transaction upon processing the receipt.
- g. **DTO Overages.** Often the actual quantity of DTO material that you receive is greater than the requisition quantity you ordered. In this case, a message will appear asking you whether to place the overage into stock or provide it to the end-user. If you decide to place it in stock, the system will generate an inventory gain transaction upon processing the receipt.

2. To Access the Receipts Option.

- a. **Procedures.** This option allows you to process receipt documents for various types of situations. The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** Select the Logistics (Log.) Option from the Relational Supply Main Menu Screen.
 - (2) **Step 2.** Select the Receipts Option from the Logistics Submenu.
- b. **Business Rules.**
 - (1) The document number for every receipt must match to the document number for an existing requisition. The system will process any receipt that does not match as a ***receipt not from due***, except those for AOM and flight operations. It also will create a matching requisition in applicable tables.
 - (2) The system, may or may not process receipts with a suffix code. If you enter a suffix-coded document number to the search screen and there is no matching suffix-coded requisition, the system will process the suffix-coded receipt and create a matching suffix-coded requisition.
 - (3) The system will create a ***material receipt acknowledgement*** transaction (DI DRA) for every receipt that you process. It also will write the transaction to the Requisition Status Out Table. Upon release of status, the system transmits the DI DRA transaction to the supplier of the material as notification of receipt.



log354.pcx

3. To Process RIP Transactions.

- a. **General.** The In Process Option allows you to reconcile the receipt document with the material before counting and storing (stock) or turning the material over to the requisitioner (DTO).

- (1) The system does not use the data on a receipt in process to update quantities and monies in appropriate tables.
- (2) After you enter a document number to a search screen and then select the OK Option, the system searches for a matching requisition. If it finds one, the Receipt in Process Screen will appear showing the data blocks for the rest of the receipt-document data that you need to enter and process. (3) If the NIIN or any other data element on the receipt document differs from those on the requisition, manually enter the NIIN from the receipt document to the record. When the system finds this NIIN, it will show the appropriate item or stock-item data. If not found, you can enter the item or stock-item data from the receipt document and **build** the NIIN to item or stock item tables upon processing the receipt-in-process transaction.
- (4) If the receipt difference involves the NIIN, unit of issue, or quantity, you must select the Exception Data Option (icon). The Exception Data Screen will appear showing modifications of any of the before-mentioned information. Select the OK Option on this screen to show the Receipt in Process Screen so that you can modify additional data before selecting the Apply Option (icon). After selecting to apply the data, the system will write the transaction to the Receipt Table and a DI DRA record to the Requisition Status Out Table. At the same time, the system will update quantities on the requisition's record. If the receipt is for stock material (Dept. Code 3), the system will update the on-hand quantity total and the location quantity.

b. Procedures. The step-by-step procedures for this process are as follows:

(1) Step 1. On the Receipts Submenu, select the In-process Option.

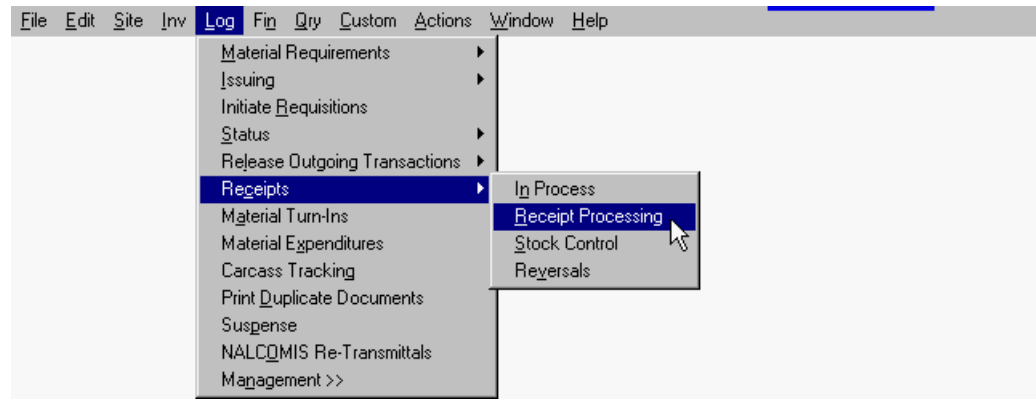
log355.pcx

(2) Step 2. On the Receipt – Search Screen, select one of the following options from the Search By Group Box:

- (a) Doc. Nbr.** This option allows you to select to search for the item you wish to reverse by document number. After you select this option, enter the service designator, UIC, Julian date, serial number , and suffix code if applicable.
- (b) Commercl. Cntrct. Nbr.** This option allows you to select to search for the item you wish to reverse by the commercial contract number. After you select this option, enter the commercial contract number and the commercial item number.

log356.pcx

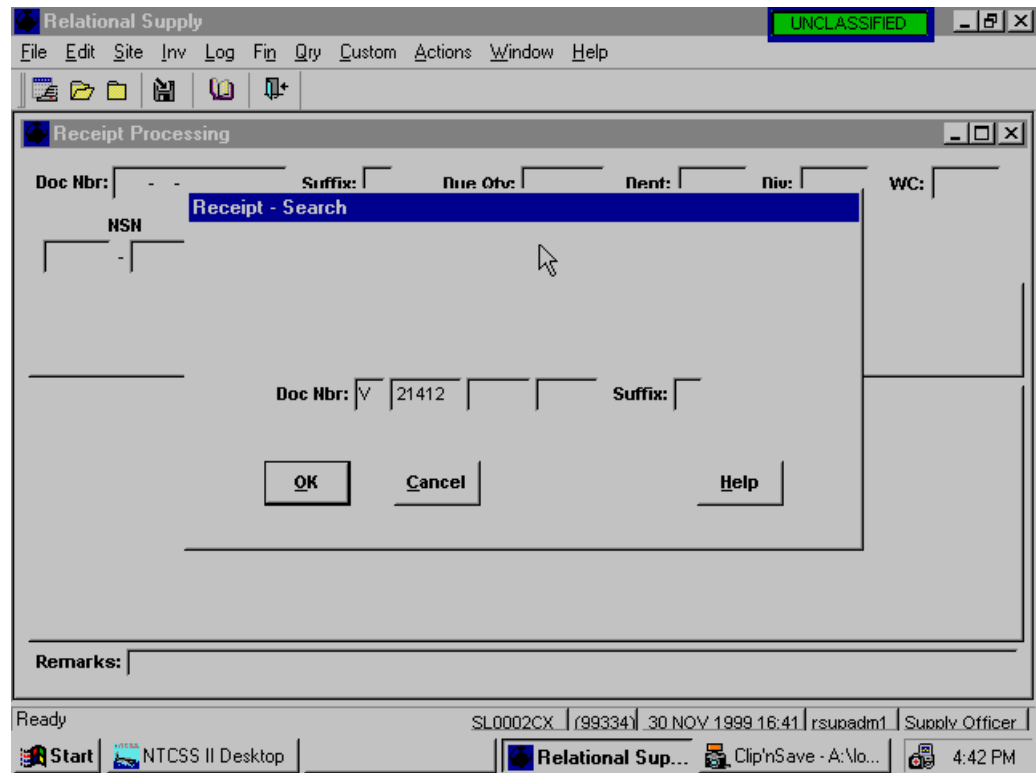
- (3) **Step 3.** On the Receipt-in-process Screen, the data for the document you selected appears on the screen. Review the data and enter the appropriate values to the Quantity and RI From data blocks.
- (4) **Step 4.** Select the Exception Data Option from the Icon Menu Bar if the receipt data on the actual material differs from the receipt document information. Enter the correct information and then select the OK Option.
- (5) **Step 5.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (6) **Step 6.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.



log357.pcx

4. **To Process Incoming Receipts.** The Receipt-processing Option allows you to process incoming receipts for both stock and DTO material. The step-by-step procedures for this process are as follows:

- a. **Step 1.** On the Receipts Submenu, select the Receipt-processing Option.



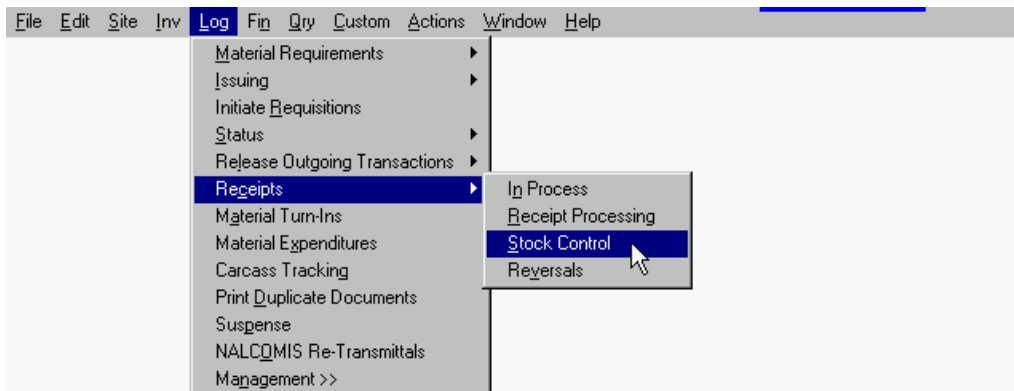
log358.pcx

- b. **Step 2.** On the Receipt – Search Screen, select one of the following options from the Search By Group Box:

- (1) **Doc. Nbr.** This option allows you to select to search for the item you wish to reverse by document number. After you select this option, enter the service designator, UIC, Julian date, serial number , and suffix code if applicable.

- (2) Commercl. Cntrct. Nbr.** This option allows you to select to search for the item you wish to reverse by the commercial contract number. After you select this option, enter the commercial contract number and the commercial item number.
- c. **Step 3.** On the Receipt-processing Screen, the data for the document you selected appears on the screen. Review the data and enter the appropriate values to the Quantity and RI From data blocks.
 - d. **Step 4.** Enter data from the actual receipt document to the Receipt Document Entries Group Box.
 - e. **Step 5.** When necessary, select the Exception Data Option from the Icon Menu Bar and enter data to the appropriate data blocks; then select the OK Option.
 - f. **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
 - g. **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

NOTE: Except for money-value-only and receipt-in-process transactions, you can suspend a transaction by selecting the Suspend Transaction Option (icon) from the Icon Tool Bar. Some examples include when you cannot overcome a validation error condition or when you need to do further research on the material.



log360.pcx

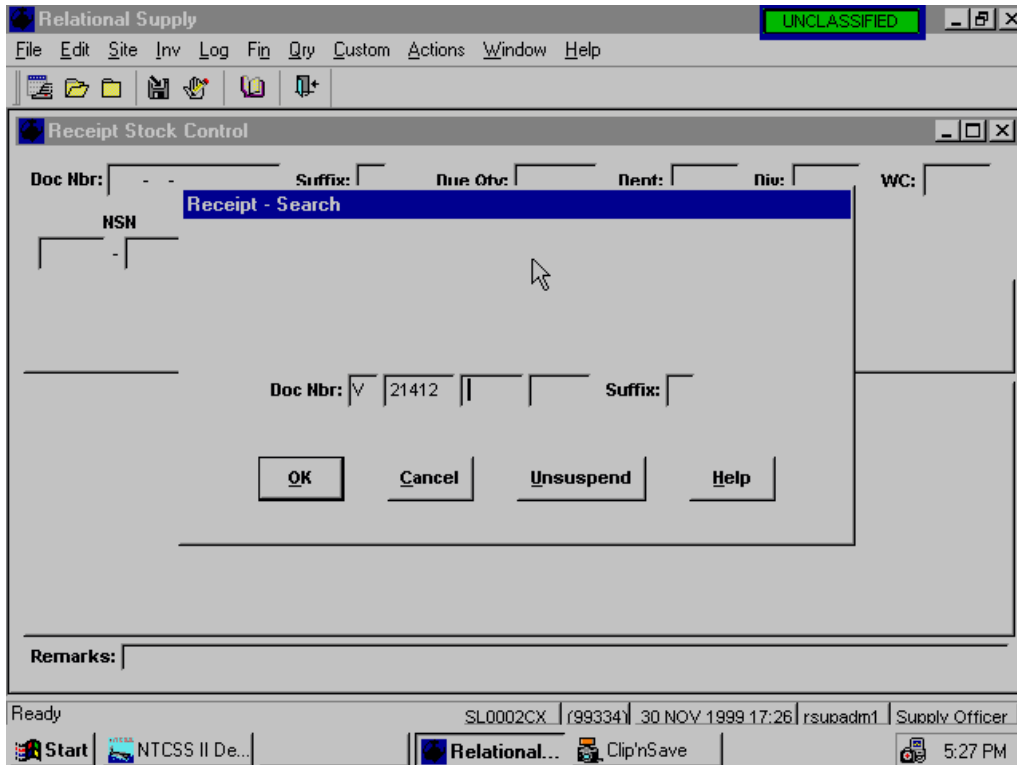
5. To Process Problem Receipts.

- a. **General.** The Stock Control Option allows you to process problem receipts, such as duplicate shipments, erroneous material, receipts not from due, and others.
- (1) It also allows you to record incoming stock and DTO receipts after storing the material or after turning it over to the end-user. The system automatically updates quantities and monies in applicable tables.
 - (2) The Receipt Menu Option is the only one that provides you with the Unsuspend Option, which, when you select it, causes the Suspense Screen to appear showing all suspended receipt transactions. You can select to display these records individually on the Receipt (Unsuspend) Screen so that you can delete or correct it and then process it.
 - (3) After you enter a document number to the search screen and then select the OK Option, the system searches for a matching requisition. If it finds one, the Receipt Stock Control Screen will appear showing the data blocks for the rest of the receipt-document data that you need to enter and process.
 - (4) If the NIIN or any other data element on the receipt document differs from those on the requisition, enter the NIIN from the receipt document. The system will search for this NIIN, and when found, will show the appropriate item or stock-item data. If not found, you can enter the item or stock-item data from the receipt document and **build the NIIN** to item or stock item tables upon processing the receipt-in-process transaction.
 - (5) If the receipt difference involves the NIIN, unit of issue, or quantity, you must select the Exception Data Option (icon). The Exception Data Screen will appear showing modifications of any of the before-mentioned information. After selecting to apply the data, the system will write the transaction to the Receipt Table and a DI DRA record to the Requisition Status Out Table. At the same time, the system will update quantities on the requisition's record. If the receipt is for stock material (Dept. Code 3), the system will update the on-hand quantity total and the location quantity.
 - (6) You can process a **not-from-due** receipt (no requisition for document number entered) on the Receipt Stock Control Screen. This will create a matching requisition from the data you entered to the Exception Data Screen. A not-from-due receipt that has document-number data within thirty days of the current date will suspend when you attempt to process it.

(7) If you already completed a record through receipt processing, you can still process a duplicate receipt.

b. Procedures. The step-by-step procedures for this process are as follows:

(1) **Step 1.** On the Receipts Submenu, select the Stock Control Option.



log361.pcx

(2) **Step 2.** On the Receipt – Search Screen, select one of the following options from the Search By Group Box:

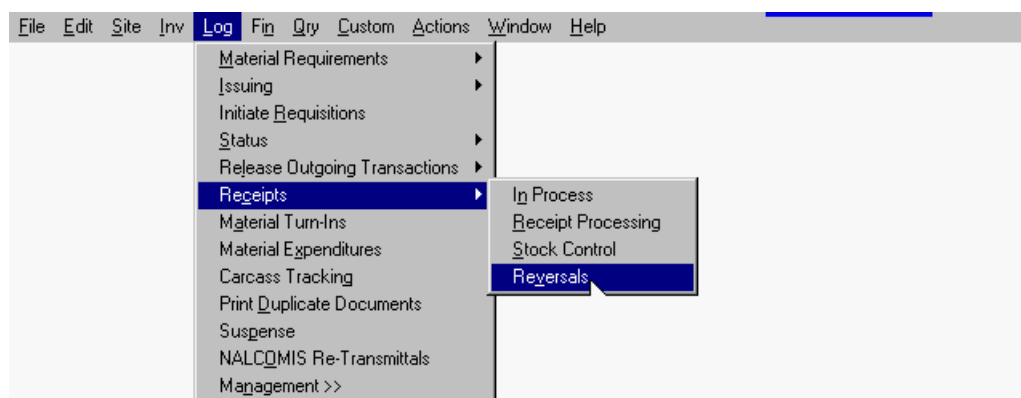
(a) **Doc. Nbr.** This option allows you to select to search for the item you wish to reverse by document number. After you select this option, enter the service designator, UIC, Julian date, serial number, and suffix code if applicable.

(b) **Commercl. Cntrct. Nbr.** This option allows you to select to search for the item you wish to reverse by the commercial contract number. After you select this option, enter the commercial contract number and the commercial item number.

(3) **Step 3.** On the Receipt Stock Control Screen, the data for the document you selected appears on the screen. Review the data and enter the appropriate values to the Quantity and RI From data blocks.

(4) **Step 4.** Enter data from the actual receipt document to the Receipt Document Entries Group Box.

- (5) **Step 5.** When necessary, select the Exception Data Option from the Icon Menu Bar and enter data to the appropriate data blocks; then select the OK Option.
- (6) **Step 6.** When necessary, select the Suspend Transaction Option from the Icon Menu Bar. To Unsuspend the Transaction, select the Unsuspend Receipt Option from the same bar.
- (7) **Step 7.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (8) **Step 8.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.



log363.pcx

6. To Process a Receipt Reversal.

- a. **General.** The Reversals Option allows you to reverse receipts that you previously processed. The Receipt Reversal Screen will show basic receipt data, none of which you can modify. After you select the Apply Option (icon), the system sets a reversal date to the receipt record in the Receipt Table and subtracts the quantity from applicable tables.
- b. **Procedures.** The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** On the Receipts Submenu, select the Reversals Option.

log364.pcx

- (2) **Step 2.** On the Receipt – Search Screen, select one of the following options from the Search By Group Box:
 - (a) **Document Number.** This option allows you to select to search for the item you wish to reverse by document number. After you select this option, enter the service designator, UIC, Julian date, serial number , and suffix code if applicable.
 - (b) **Commercial Contract Number.** This option allows you to select to search for the item you wish to reverse by the commercial contract number. After you select this option, enter the commercial contract number and the commercial item number.
- (3) **Step 3.** On the Receipt Reversal Screen, the data for the document you selected appears on the screen. Review the data and enter the appropriate value to the Stow Quantity Data Block if necessary.
- (4) **Step 4.** Select the Apply Option from the Icon Menu Bar to finalize this process. The system returns to the Receipt Search Screen; repeat the steps above as necessary or select the Close Screen Option to exit from this process.

7. Functional Changes.

- a. Scope.** Because of diminished reporting requirements and changes in business rules, many individual transactions have changes in required or disallowed input and triggers to other processes.
- b. Receipts.**
 - (1) You no longer need to record the IRRD price onto a stock or DTO receipt. The only exception to this rule is the receipt of material that simultaneously establishes a stock item record.
 - (2) The location that the interactive user cited or that the bar-code scanner captured includes the quantity of a receipt. The system then posts the quantity to the Storeroom Location Quantity Data Block and to the Total On-hand Quantity Data Block on the stock-item's record.
 - (3) When you select the stock checkbox on the Receipts and Stock Control Screen, the system enables the Support Package Option. If you record a receipt for stock with the Support Package Option enabled, the Support Package Quantity and the Total On-hand Quantity on the stock-item's record will increase. The location quantity on the support-package record also will increase.
 - (4) As interactive entries, override codes T and W no longer exist.
 - (a) The system reports all receipts of stock to MFCS. It uses a DI D6K transaction to report the receipt of material requisitioned with a fund code of QZ after the RSupply implementation date. The system will continue to capitalize 7_ Cog receipts with a fund code of VO and report the action with a DI D8F transaction.
 - (b) RSupply will continue to automatically capitalize receipts for material with a fund code of QZ. This depends on whether the Julian date of the receipt's document number is older than the implementation date of RSupply and on whether the QZ fund code is on the requisition.
 - (c) The system no longer will capitalize into stock any DLR items transferred within support packages. Instead, the system will report an OSO receipt TIR to MFCS, regardless of the fund code on the receipt document.
 - (5) The following apply to Override Code G:
 - (a) The current stock receipt processing procedure backfits a DI A0_ transaction to afloat records upon posting a non-DLR receipt with no record in the Active Requisition Table.
 - (b) The system does not generate a DI Z0_ transaction for transmission to MFCS. Instead, it reports the transaction to local management on the daily information listing.

- (c) The current stock receipt processing procedure builds a BMF record upon posting a non-DLR receipt that has no stock-item record to the Stock Item Table.
 - (d) A DTO receipt with no record on the requisition file will suspend.
- (6) The following apply to Override Code M:
- (a) The current stock receipt processing procedure overrides the completed indicator upon posting additional non-DLR stock receipts to a previously received or canceled receipt on the Active Requisition Table.
 - (b) The system does not generate a DI Z0_ transaction for transmission to MFCS. Instead, it reports the transaction to local management on the daily information listing.
 - (c) The system generates a DI Z0_ obligation for transmission to STARS, if the receipt is DTO.
- (7) A receipt override code of D is for use with a different transaction using the same document number (duplicate). An override code of E is for a receipt of a stock item that is not a substitute for the NIIN requested. An override code of R is for a multiple shipment of substitute items. An override code of S is for the receipt of a substitute. All of these override codes function in RSupply as they did in legacy SUADPS.
- (8) Sometimes you receive a DTO item that has a ledger Cog that is different from the one on the requisition. When this happens, the following apply:
- (a) When you requisition an item with an APA Cog and then receive an item with an NSA Cog, the system will write a DI Z0_ obligation to the *To STARS* File on the NTCSS server.
 - (b) When you requisition an item with an NSA Cog and then receive an item with an APA Cog, the system will write a DI X0_ de-obligation to the *To STARS* File on the NTCSS server.
- (9) Upon reversal of a stock receipt, the DI D6K or D6U document must cite the Cog and unit of issue from current item data in the afloat database.

(10) The following subparagraphs detail the procedures involved when there are residual transactions on aviation platforms:

- (a) The first case is when you requisition a 7_ Cog stock item before implementation of RSupply and then receive it after the implementation. STARS backfits obligations for all those requisitions for end-use DLR stock items that you released before implementation.
- (b) The second case is when you requisition 7_ Cog stock items before implementation of RSupply, receive them after the implementation, and then reverse them.

[1] If the original requisition had a fund code of VZ or JZ, the system submits a DI D6K transaction with a reversal indicator to MFCS recording the decrease in inventory.

[2] If the original requisition had a fund code of QZ or VO and someone reverses the receipt, that individual must generate a DI D8F transaction for submission to MFCS.

[3] If the original requisition had a fund code of VZ or JZ, the system will return the requisition afloat to an outstanding status. However, there will be no outstanding obligation at STARS nor will any money return to the afloat OPTAR.

[4] If you receive the item again, the system will not forward a transaction to STARS. Instead, it will forward a DI D6K transaction to MFCS.

[5] If you follow the receipt reversal with a cancellation, the system will transmit a DI X0_ transaction to STARS.

- (c) The third case is when you release a requisition off-ship for an item with a fund code of QZ before implementation of RSupply and then receive it afterward. Upon receipt of the 7_ Cog material, the system will generate a DI D8F transaction for transmission to MFCS.

H. MATERIAL TURN-INS OPTION

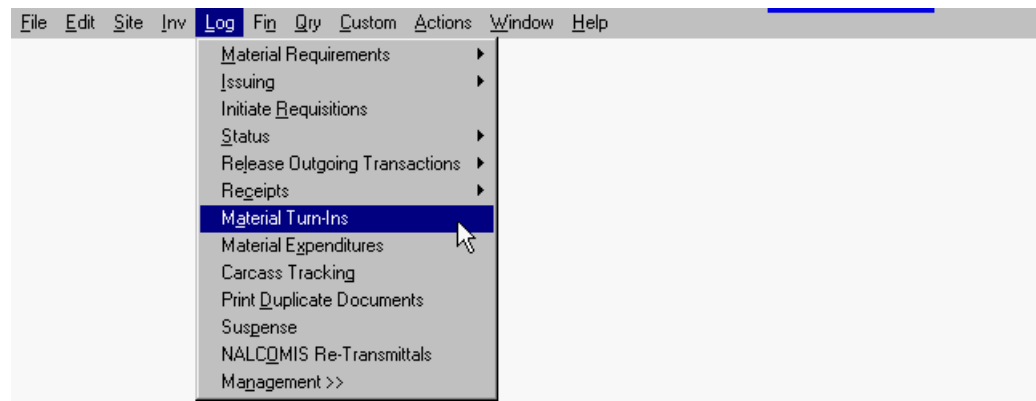
1. **General.** This option allows you to process material that personnel returned to the Supply Department for placement in stock. Supply personnel will receive this type of material only from another department within the same activity. Usually, material turned in will consist of items originally issued from stock. The system classifies a material turned in using a document identifier of X75 as a receipt to stock. The document number UIC on the screen will always default to your own activity's UIC (UICown). The system will not accept any other UIC for MTI processing.
2. **Material Turn-in Process.**
 - a. **Processing.**
 - (1) The system first searches for the document number in the Active Requisition Table.
 - (2) If it is not in that table, the system searches for the document number in Material Request Line and Material Request tables. Issues that appear with completion dates over 90-days old and completed DTO requisitions are the only valid finds or matches for this process.
 - (3) If a match reflects a completion date that is 90 or fewer days old, the system will prompt you to process it as a reversal in the Issue Reversal Function.
 - (4) If the completed issue is over 90-days old, process a material turn-in transaction.
 - (5) If the match is for a completed DTO requisition, you can process a material turn-in transaction regardless of the completion date, because it is irrelevant in this case.
 - (6) If you continue after matching a completed DTO requisition, the system will assign a different document number and process the material turn-in. As an alternative, you can cancel the transaction and the system will refresh the screen to allow you to enter a different document number and then process the turn-in transaction.
 - b. **Document Number Assignment.** The system will assign a document number based on your authorized work center, user logon, and the associated work center serial number for the authorized fund type.

NOTE: The Material Turn-in Function will never grant *credit* to the department, division, or work center for a material turn-in transaction. If credit is due, higher authority off-ship will grant it after transmittal to *MFCS*.

NOTE: The system will never assign serial numbers from the stock series.

- c. **MTI Processing.** Each MTI transaction will write to the Material Request Line and Material Request tables. It will update the Date Last Processed Data Block in the Stock Item Table to the current date and time. It also will add the turn-in quantity to the on-hand quantity total in the Stock Item Table and to the on-hand quantity in the Item Location Table. If the location you entered does not exist in the Item Location Table, then the system builds an item-location record.
- (1) If a match occurs on a completed stock requisition (Department Code 3), the system will show a message informing you that you cannot process material turn-ins for stock requisitions.
 - (2) If there is a match on an issue that has been complete for more than 90 days, you can continue. The system will assign a different document number and then process the material turn-in transaction. As an alternative you can cancel the transaction; the system will refresh the screen so that you can enter a different document number to process the turn-in transaction.
 - (3) If there is no match for the document number you entered, the “Document number not found. Continue? Yes/No.” message will appear.
 - (a) If you respond with **No**, the system will refresh the MTI screen.
 - (b) If you respond with **Yes**, the “Process Doc Nbr entered? OK or Cancel?” message will appear.
 - (c) If you respond with **Cancel**, the system will refresh the MTI screen.
 - (d) If you respond with **OK**, the system will process the material turn-in transaction with the document number you entered, as long as the document Julian date is no greater than the current date.
 - (4) If you did not enter a document number, the transaction will process with the data you entered. The system will assign a document number based on your authorized work center, user logon, and the associated work center serial number for the authorized fund type.
 - (5) If there is a match on an outstanding stock requisition, a message will appear informing you that the system cannot process the material turn-in.
 - (6) If there is a match on an outstanding DTO requisition or an outstanding issue request, a message will appear informing you that the requisition or issue requires completion.

- d. **Reversals.** There also is a Reversal Option (checkbox) on the Material Turn-in Screen that allows you to reverse a previously processed MTI transaction (DI X75). To accomplish this, enter data to the Document Number, Quantity, and Location data blocks, and then select the Reversal Option (checkbox).
- e. **Document-number-match Process.** After you select the Apply Option (icon), the system searches Material Request and Material Request Line tables for a document-number match.
 - (1) If there is no match, the system will display the “Document number not found.” message.
 - (2) If there is a match and a record with a DI of X75 in the Material Request Table, the system sets the current date in the Reversal Date Data Block. Also, it sets a credit (minus sign) before the figure in the Extended Money Value Data Block of the Material Request Line Table. Additionally, the system sets the current date and time in the Date Last Processed Data Block in the Stock Item Table. Finally, it subtracts the reversal quantity from the value in the On-hand Quantity Data Block of the Stock Item Table. It subtracts this value as well from the value in the On-hand Quantity Data Block of the Item Location Table for the location you entered to the screen.
 - (3) If the location does not exist, the “Location not found. Continue? Yes/No” message will appear.
 - (4) If you select **No**, the system clears the value in the Location Data Field to await entry of other data.
 - (5) If you select **Yes**, the system processes the transaction by subtracting the amount of the reversal quantity from the quantity in the NIIN’s prime location.
 - (6) If there is insufficient quantity in the prime location, then the system will subtract the quantity from any location or combination of locations that has or have sufficient quantity to cover the amount of the reversal quantity for the NIIN.
- f. **DI D6A.** The material turn-in transaction will generate a record with a document identifier of D6A, which posts to the *To MFCS* File on the NTCSS server for the SALTS/EDI Operator to transmit to MFCS. If the Cog of the asset is 7_, the DI D6A record must have a project code of RDE and a management code of C. MFCS will process the credit expenditures that may ultimately provide credit to the TYCOM-held obligation.



log365.pcx

NOTE: The following conditions apply to the Stock Item Search Screen;

- When the NIIN and Q-COSAL that you entered do not currently exist in RSupply; the Material Request Screen will appear so that you can enter item information. Personnel in Technical Edit will review this transaction to determine whether to make an issue.

- When the part number you entered does not cross to an established NIIN, the system will assign a local number that will appear on the Material Request Screen along with the part number.

2. To Access the Material Turn-ins Option. The step by step procedures for this process are as follows:

- Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
- Step 2.** On the Logistics Submenu, select the Material Turn-ins Option.

3. To Process a Material Turn-in Transaction. The step-by-step procedures for this process are as follows:

- Step 1.** On the Stock Item Search screen, enter the NIIN or part number of the item you wish to process and then select the OK Option to continue.

log367.pcx

- b. **Step 2.** On the Material Turn-in Screen, enter the values you wish to use in this process to the following data blocks:
 - (1) Document number (service designator, UIC, Julian date, and serial number),
 - (2) Department,
 - (3) Division,
 - (4) Work Center,
 - (5) Fund code,
 - (6) Quantity,
 - (7) Location.
- c. **Step 3.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- d. **Step 4.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

4. Business Rules.

- a. Only personnel from your own activity (UICown) can use this function to turn in material.
- b. Ensure there is an issue document with a completion date at least 90-days old before processing it in MTI.
- c. You can process completed DTO requisitions in MTI.

5. Functional Changes.

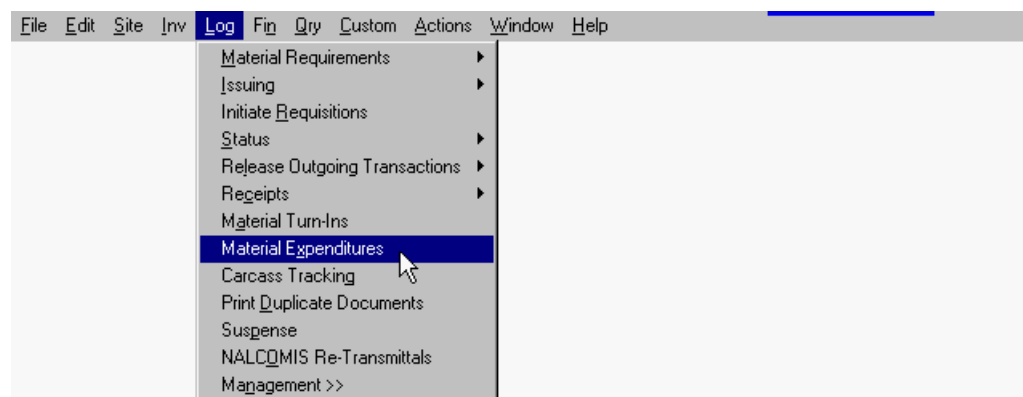
- a. **Scope.** Because of diminished reporting requirements and changes in business rules, many individual transactions have changes in required or disallowed input and triggers to other processes.
- b. **Return of End-use Material to NWCF.**
 - (1) Formerly, a DI X32 transaction initiated this process. Under RSupply procedures, a DI X75 will accomplish this.
 - (2) The system internally renames interactive and batch receipts for material after issue to an activity's own customers. The new internal DI is X75 to identify the transactions as receipts to stock instead of credit issues from stock.
 - (3) Material return data will reside in the Logistics Receipt Menu. RSupply will enter the ship's own UIC to the Document Number UIC Data Field. It also will enter all logistics elements using data from the stock item's record.
 - (4) A DI X75 transaction has the following effects:
 - (a) It causes the storeroom location quantity and the total on-hand quantity in the stock-item's record to rise,
 - (b) It causes the support-package quantity, the support-package location quantity, and the total on-hand quantity to increase.
 - (5) A DI X75 transaction generates a DI D6A transaction that posts to the *To MFCS* File on the NTCSS server for subsequent transmission by the SALTS and EDI Operator.
 - (6) Report of Credits or Report 24 no longer exists.
- c. **DI X32.**
 - (1) **Current Processing.** The system creates a DI X32 transaction as the result of the turn-in of excess material for credit by an end-user. The system provides the credit to the TYCOM or to FFSF, not to the ship.

(2) Changes.

- (a) The DI X75 function replaces the DI X32 process. This new DI identifies the transaction as a receipt into stock instead of as a credit issue from stock.
- (b) The DI X75 process is for receiving material into stock that you issued more than 90 days ago.
- (c) This process creates a detailed record in DD Form 1162 record image to Report 06 as an expenditure credit. These expenditures continue to post to Report 09. (Please see the attached chart)

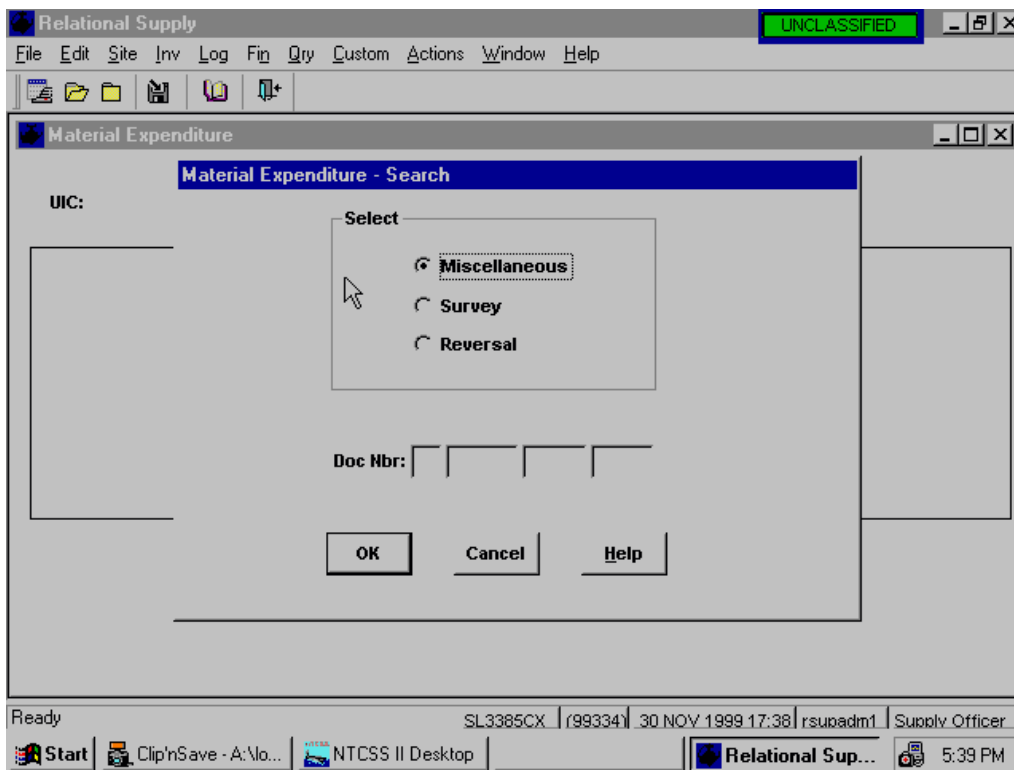
I. MATERIAL EXPENDITURES OPTION

1. **General.** This option provides you with the capability to accomplish the following actions:
 - a. Expend non-NWCF material from custody records without affecting storeroom on-hand quantities.
 - b. Expend non-NWCF material that *does not* meet survey criteria from custody records without affecting storeroom on-hand quantities.
 - c. Expend non-NWCF material that *does* meet survey criteria from custody records without affecting storeroom on-hand quantities.
 - d. Reverse expended non-NWCF material without affecting storeroom on-hand quantities.



log368.pcx

2. **To Access the Material Expenditures Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select the Material Expenditures Option.



log369.pcx

3. To Process Miscellaneous Material Expenditures. The Miscellaneous Option allows you to process expenditures that do not have a NIIN and do not affect the on-hand quantity. The step-by-step procedures for this process are as follows:

- a. **Step 1.** On the Material Expenditures – Search Screen, select the Miscellaneous Option and then the OK Option to continue.
- b. **Step 2.** On the Material Expenditures – Miscellaneous Screen, enter the values you wish to use in this process to the following data blocks:
 - (1) UIC (select one from the list),
 - (2) Department (select one from the list),
 - (3) Division (select one from the list),
 - (4) Work Center (select one from the list),
 - (5) Expenditure ID,
 - (6) Description,
 - (7) Unit of issue (select one from the list),
 - (8) Cog (select one from the list),

- (9) Quantity,
- (10) Unit price,
- (11) Ship To,
- (12) Remarks (as applicable).

- d. **Step 4.** Select the OK Option to continue when the assigned document number appears. The system returns to the Material Expenditure – Search Screen.
- e. **Step 5.** Repeat these procedures as necessary or select the Close Screen Option to exit from this process.

4. To Survey Material Expenditures. The Survey Option allows you to process surveys expenditures that do not affect the on-hand quantity. The step-by-step procedures are as follows:

RSpLog31.pcx

- a. **Step 1.** On the Material Expenditures – Search Screen, select the Survey Option and then the OK Option to continue.
- b. **Step 2.** On the Material Expenditures – Survey Screen, enter the values you wish to use in this process to the following data blocks:
 - (1) UIC (select one from the list),
 - (2) Department (select one from the list),

- (3) Division (select one from the list),
- (4) Work Center (select one from the list),
- (5) Expenditure ID,
- (6) Description,
- (7) Unit of issue (select one from the list),
- (8) Cog (select one from the list),
- (9) Quantity,
- (10) Unit price,
- (11) Ship To,
- (12) Remarks (as applicable).

- c. **Step 3.** On the Expenditure Number Assignment Screen, select the appropriate value and then the OK Option.
- d. **Step 4.** Select the OK Option to continue when the assigned document number appears. The system returns to the Material Expenditure – Search Screen.
- e. **Step 5.** Repeat these procedures as necessary or select the Close Screen Option to exit from this process.

Relational Supply UNCLASSIFIED

File Edit Site Inv Log Fin Qry Custom Actions Window Help

Material Expenditure - Miscellaneous

UIC: Dept: Div: WC:

Expend Id: Description:

Unit of Issue: Cog: Quantity: Unit Price: Ship To:

Remarks

Ready SL3386CX (r99334) 30 NOV 1999 17:40 rsupadm1 Supply Officer

Start Clip'nSave - ... NTCSS II De... Relational... 5:41 PM

log370.pcx

5. **To Reverse Material Expenditures.** The Reversal Option allows you to reverse a previous expenditure. The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Material Expenditures – Search Screen, select the Reversal Option, then enter the document number of the expenditure, and select the OK Option to continue.
 - b. **Step 2.** On the Material Expenditures – Reversal Screen, enter the values you wish to use in this process to the following data blocks:
 - (1) UIC (select one from the list),
 - (2) Department (select one from the list),
 - (3) Division (select one from the list),
 - (4) Work Center (select one from the list),
 - (5) Expenditure ID,
 - (6) Description,
 - (7) Unit of issue (select one from the list),
 - (8) Cog (select one from the list),
 - (9) Quantity,

(10)Unit price,

(11)Ship To,

(12)Remarks (as applicable).

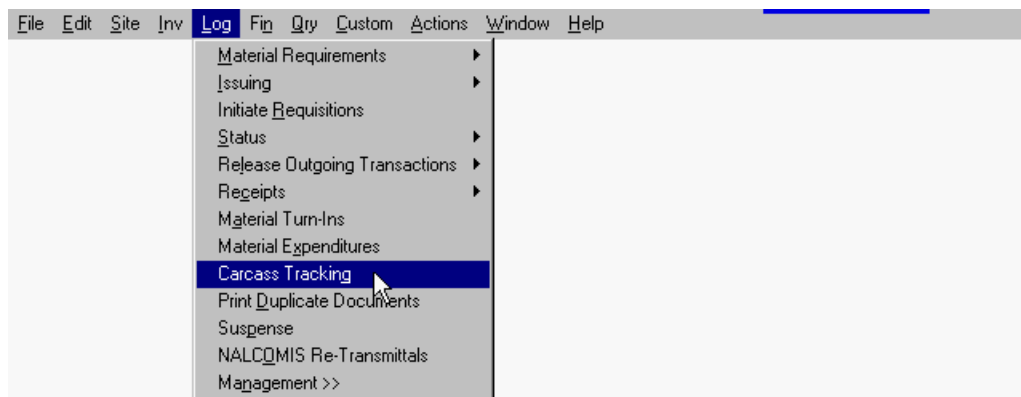
- c. **Step 3.** On the Expenditure Number Assignment Screen, select the appropriate value and then the OK Option.
- d. **Step 4.** Select the OK Option to continue when the assigned document number appears. The system returns to the Material Expenditure – Search Screen.
- e. **Step 5.** Repeat these procedures as necessary or select the Close Screen Option to exit from this process.

J. CARCASS-TRACKING OPTION

1. General.

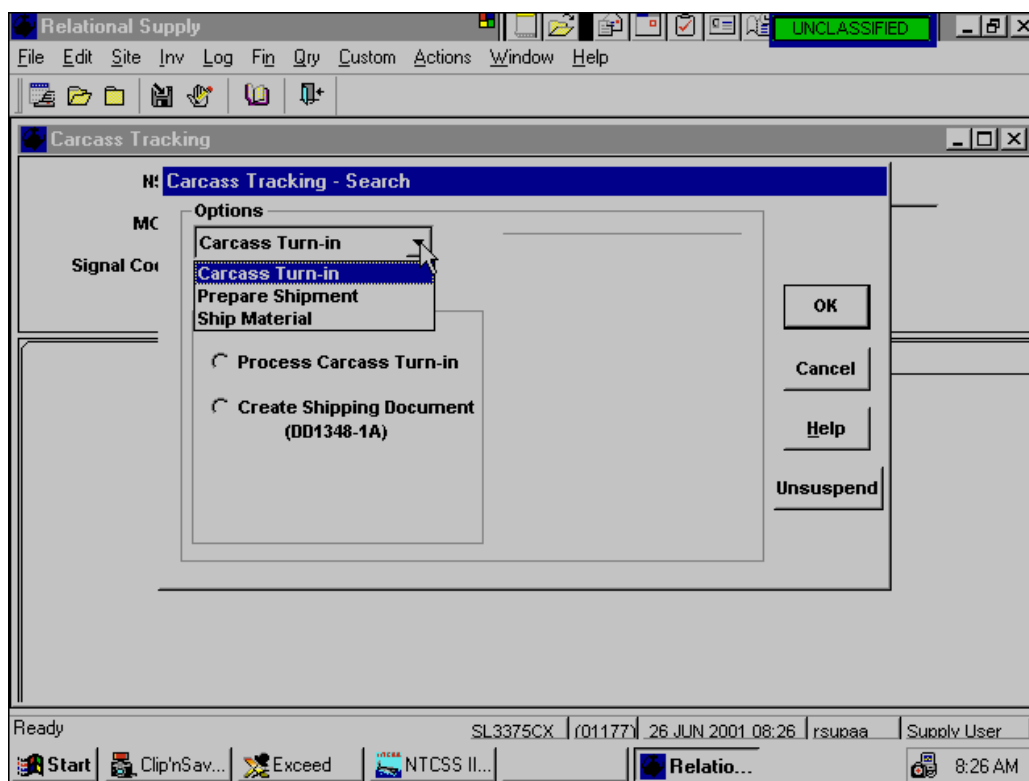
- a. **Carcass-tracking Program.** This program provides you with a means for tracking depot-level-repairable transactions through the entire repair cycle. It also provides you with the information you need to respond to carcass follow-up transactions (DI BK_) from the ICP.
- b. **Definition.** The term **carcass** refers to a not-ready-for-issue (NRFI) or failed, repairable unit. The RSupply Carcass Tracking Program involves depot-level-repairable (DLR) material, which you can identify by a Cog of 7_ and an MCC of E, G, H, Q, or X. A DLR is a Navy-managed item, which cognizant inventory managers have selected for special inventory control based on unit cost, annual demand, difficulty of repair, or other economic considerations. Activity personnel must return DLRs to a designated overhaul point (DOP) or designated support point (DSP) when personnel at the authorized maintenance activity declare it to be beyond their capability of maintenance (BCM).
- c. **Carcass-processing Cycle.** This evolution begins when a DLR unit fails, becomes NRFI, needs repair, or in some way becomes unusable for its intended purpose. A customer submits a requisition for a replacement unit and enters an advice code regarding the availability or intention of turning in the NRFI unit. Immediately after processing the requisition in RSupply, personnel in the Supply Department will await the turn-in of the NRFI unit so that personnel in the maintenance activity can make a repair determination. Officials in the IMA, AIMD, or Repair Department will decide whether they have the capability to make needed repairs.
 - (1) If personnel at the IMA repair the unit and return it to the Supply Department in RFI condition, the carcass processing cycle will end after the system updates all records.
 - (2) If personnel at the IMA are unable to repair the unit and return it to the Supply Department in an NRFI condition (BCM), the cycle becomes more complex and involves other activities. Personnel must ship these NRFI items to the nearest hub, report the shipment to the appropriate inventory control point; and then track it through the complete transshipment process to the DSP. After receipt at the DOP or DSP, an EDI transaction will process to the ICP reporting the receipt of the NRFI unit and the *document number* on the turn-in document for subsequent matching at the ICP.
 - (3) If the shipment document matches to a document that ICP officials are already tracking, the system considers the carcass-tracking process as complete and the end-user no longer responsible for the failed unit.

- (4) However, if the unserviceable unit does not match to a record at the ICP, the *item manager* will begin the follow-up or BK process.
- d. Select the Carcass Turn-in Option (tab) to process the turn-in of an unserviceable unit from a user or a DLR from AIMD to the Supply Department.
 - e. Personnel in the Supply Department will select the Carcass Shipment Option (tab) to process the shipment of an unserviceable unit to the hub for further transfer to the DOP or DSP.



log372.pcx

2. **To Access the Carcass-tracking Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select the Carcass-tracking Option.



RSpLog34.pcx

3. **To Process a Carcass Turn-in Item.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Carcass-Tracking Search Screen, select the Carcass Turn-in Option from the Options Group Box.
 - b. **Step 2.** On the same screen, enter the appropriate values to the Doc. Nbr. Data Block in the Search Group Box. Then select the OK Option to continue.
 - c. **Step 3.** On the Carcass-tracking Screen, ensure the Carcass Turn-in Option (tab) appears enabled or select it to enable it.
 - d. **Step 4.** Enter the values you wish to use in this process to the following data blocks:
 - (1) Turn-in Document Number,
 - (2) Response Code,
 - (3) Turn-in NSN,
 - (4) Turn-in Date.
 - e. **Step 5.** Select the Apply Option from the Icon Menu Bar to finalize this process.

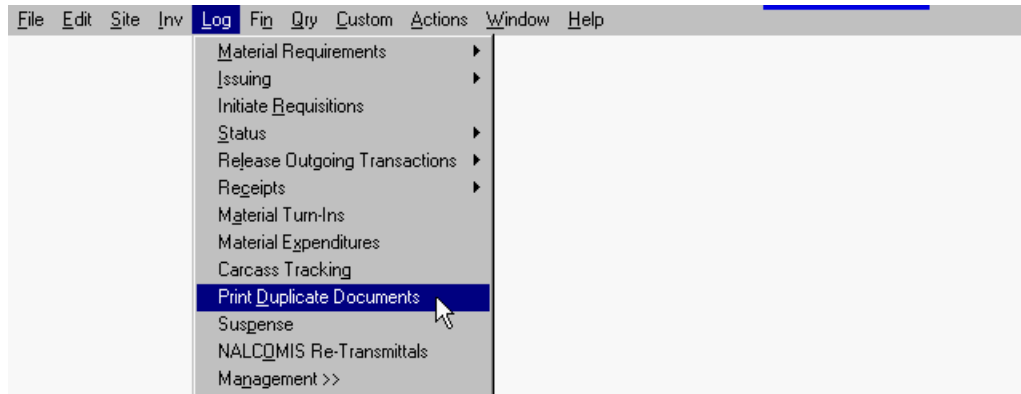
- f. **Step 6.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
- 4. **To Process a Carcass Shipment.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Carcass-Tracking Search Screen, select the Carcass Shipment Option from the Options Group Box.
 - b. **Step 2.** On the same screen, enter the appropriate values to the Doc. Nbr. Data Block in the Search Group Box. Then select the OK Option to continue.
 - c. **Step 3.** On the Carcass-tracking Screen, ensure the Carcass Shipment Option (tab) appears enabled or select it to enable it.
 - d. **Step 4.** Enter the values you wish to use in this process to the following data blocks:
 - (1) Shipped Document Number,
 - (2) Response Code (select from the list),
 - (3) Turn-in NSN.
 - e. **Step 5.** Enter the values you wish to use in this process to the following data blocks on the Carcass Shipment Group Box:
 - (1) Ship. Date,
 - (2) TCN,
 - (3) Shipment Priority,
 - (4) Mode of Shipment,
 - (5) Transshipper,
 - (6) Ship To.
 - f. **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
 - g. **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

5. Business Rules. The following business rules (as defined in Chapter 8 of the NAVSUP P-485) apply to material you requested from OMMS:

- a. Whenever personnel request DLR material and then receive the issued item or have it requisitioned as DTO with an exchange advice code (5G, 5R, 5S, 5V, 5Y, 5Z, and 56), the turn in of an unserviceable (NRFI) unit is mandatory. If an unserviceable unit is not available, personnel should process material using a nonexchange advice code (5A, 5D, 5X, 53, 57, 58, 59).
- b. Requests for DLR material that cite an advice code of 5A or 53 must have supporting completed survey documentation before issuing or requisitioning material.
- c. When possible, personnel should turn in an unserviceable DLR item to the Supply Department at the same time as they receive the replacement item (issue). Sometimes personnel cannot remove the unserviceable item from equipment until a replacement item is available for installation. In this case, personnel will turn in the unserviceable item to the Supply Department within one working day of receiving the replacement item as an issue or from direct turn over.
- d. To process an unserviceable NRFI item, select the following options in turn from the main menu: Logistics, Carcass Tracking, and Carcass Turn-in. On the Carcass Turn-in Screen, enter the Julian date or select one from the Date Data Field reflecting the date received from the requesting department, division, or supported unit. After entering all information, select the Apply Option (icon) to return to the search screen to process the item through the carcass *shipment* process.
- e. To process a carcass shipment, select the Carcass Shipment Option, enter a valid document number, and then select the OK Option. Once the detail screen appears, enter the Julian date of the shipment or select one from the calendar. Enter the shipment priority from the MRIL, the appropriate condition code (A or F), transhipper (if applicable), TCN (if applicable), mode of shipment, and ship-to addressee. (Ensure the ship-to activity is set as a hub on the Other Activities Screen). Finally, select the Apply Option (icon) to continue.

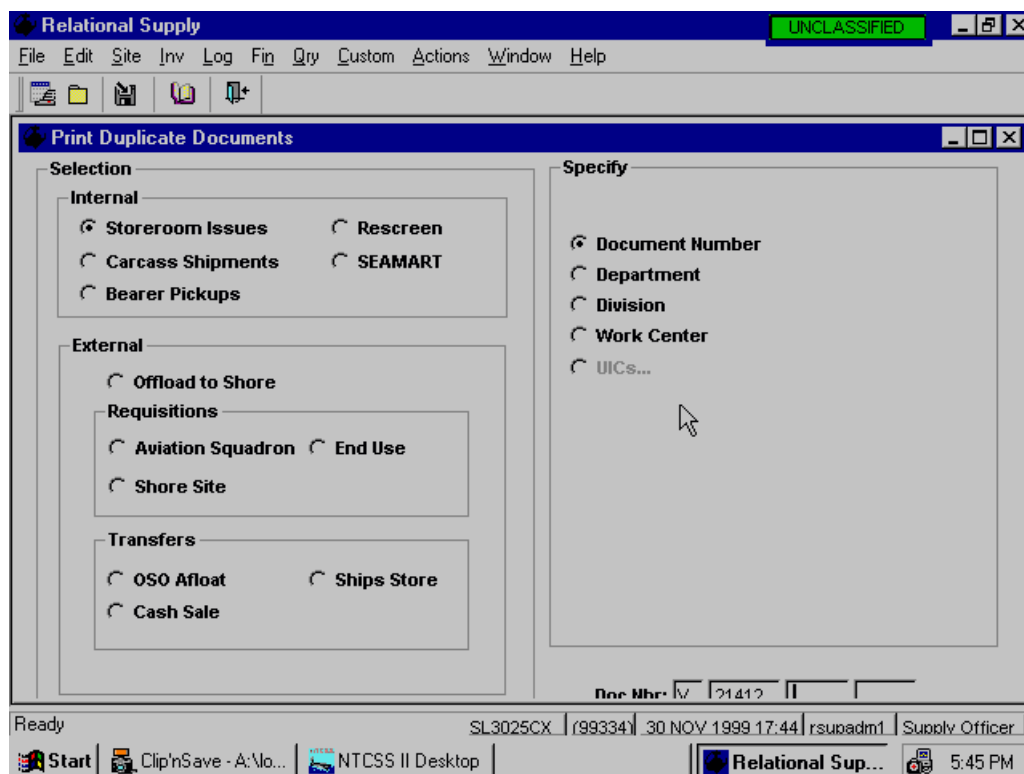
K. PRINT DUPLICATE DOCUMENTS OPTION

1. **General.** This window allows you to select generate duplicates of one or more expenditure documents because of loss or damage to the originals.



log374.pcx

2. **To Access the Print Duplicate Documents Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select the Print Duplicate Documents Option.



log375.pcx

3. To Generate Duplicate Documents. The Step-by-step procedures for this process are as follows:

a. Step 1. Select one of the *following options* from the Internal Group Box on the Print Duplicate Documents Screen:

- (1) **Storeroom Issues.** Select this option to generate duplicate copies of storeroom-issue documents.
- (2) **Carcass Shipments.** Select this option to generate duplicate copies of carcass-shipment documents.
- (3) **Bearer Pickups.** Select this option to generate duplicate copies of bearer-pickup documents.
- (4) **Rescreen.** Select this option to generate duplicate copies of rescreen documents.
- (5) **Seamart.** Select this option to generate duplicate copies of Seamart documents.

b. Step 2. Select the *Offload to Shore* Option from the External Group Box to generate duplicate shore-offload documents, if applicable.

c. Step 3. Select one of the *following options* from the Requisitions Group Box:

NOTE: This box allows you to select to duplicate documents that the system created during the material-request-external (not UICown) processing.

- (1) **Aviation Squadron.** Select this option to generate duplicate copies of aviation-squadron requisition documents.
- (2) **Shore Site.** Select this option to generate duplicate copies of shore-site requisition documents.
- (3) **End Use.** Select this option to generate duplicate copies of end-use requisition documents.

d. Step 4. Select one of the *following options* from the Transfers Group Box:

- (1) **OSO Afloat.** Select this option to generate duplicate copies of OSO-afloat transfer documents.
- (2) **Cash Sale.** Select this option to generate duplicate copies of cash-sale transfer documents.
- (3) **Ship's Store.** Select this option to generate duplicate copies of ship's-store transfer documents.

e. Step 5. Select one of the *following options* from the Specify Group Box:

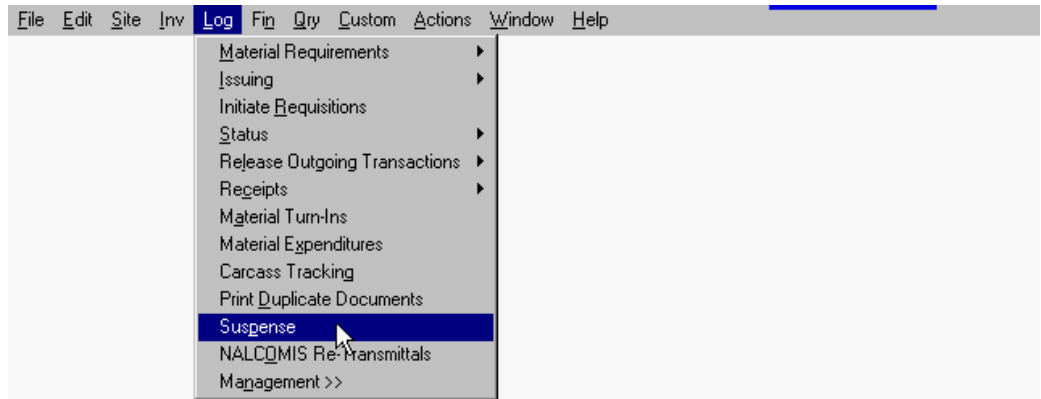
- (1) **Document Number.** Select this option to enable the Document Number Data Field for data entry. Select the Use Document Number Option to reproduce a single document.
- (2) **Department.** Select this option to enable the Department and Date/Serial Number Range data fields for data entry. Use the Department, Division, and Work Center data fields to reproduce multiple documents within a specific range.
- (3) **Division.** Select this option to enable the Division and Date/Serial Number Range data fields for data entry. Use the Department, Division, and Work Center data fields to reproduce multiple documents within a specific range.
- (4) **Work Center.** Select this option to enable the Work Center and Date/Serial Number Range data fields for data entry. Use the Department, Division, and Work Center data fields to reproduce multiple documents within a specific range.
- (5) **UICs.** Select this option to access the Select Unit Identification Codes Screen to view additional information.

- f. Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- g. Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

NOTE: This box allows you to select the range and document sequence in which to reproduce your expenditure documents.

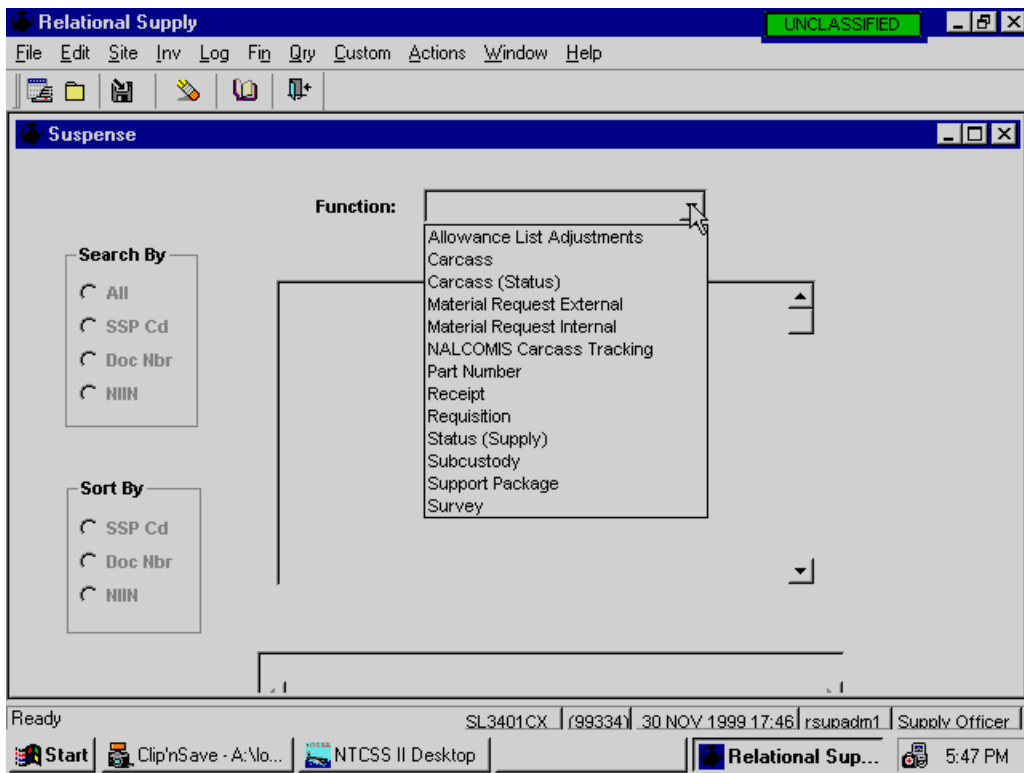
L. SUSPENSE OPTION

1. **General.** The Suspense Option allows you to search for suspended transactions of a particular type.



log376.pcx

2. **To Access the Suspense Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select the Suspense Option.



log377.pcx

3. To Generate a Suspense Listing. The step-by-step procedures for this process are as follows:

- a. **Step 1.** Select the *down arrow* that appears to the right of the Function Data Block and then select one of the *following options* from the list that appears:
 - (1) **Allowance List Adjustments.** Select this option to include only allowance list adjustments on the Suspense Listing.
 - (2) **Carcass.** Select this option to include only carcass transactions on the Suspense Listing.
 - (3) **Carcass (Status).** Select this option to include only carcass-status transactions on the Suspense Listing.
 - (4) **Material Request External.** Select this option to include only MRE transactions on the Suspense Listing.
 - (5) **NALCOMIS Carcass-tracking.** Select this option to include only NALCOMIS carcass-tracking transactions on the Suspense Listing.
 - (6) **Part Number.** Select this option to include only part-numbered transactions on the Suspense Listing.
 - (7) **Receipt.** Select this option to include only receipt transactions on the Suspense Listing.

- (8) **Referral Request.** Select this option to include only referral-request transactions on the Suspense Listing.
- (9) **Requisition.** Select this option to include only requisition transactions on the Suspense Listing.
- (10) **Status (Supply).** Select this option to include only supply-status transactions on the Suspense Listing.
- (11) **Storeroom Issue.** Select this option to include only storeroom-issue transactions on the Suspense Listing.
- (12) **Survey.** Select this option to include only survey transactions on the Suspense Listing.
- (13) **Support Package.** Select this option to include only support-package transactions on the Suspense Listing.
- (14) **Subcustody.** Select this option to include only subcustody transactions on the Suspense Listing.

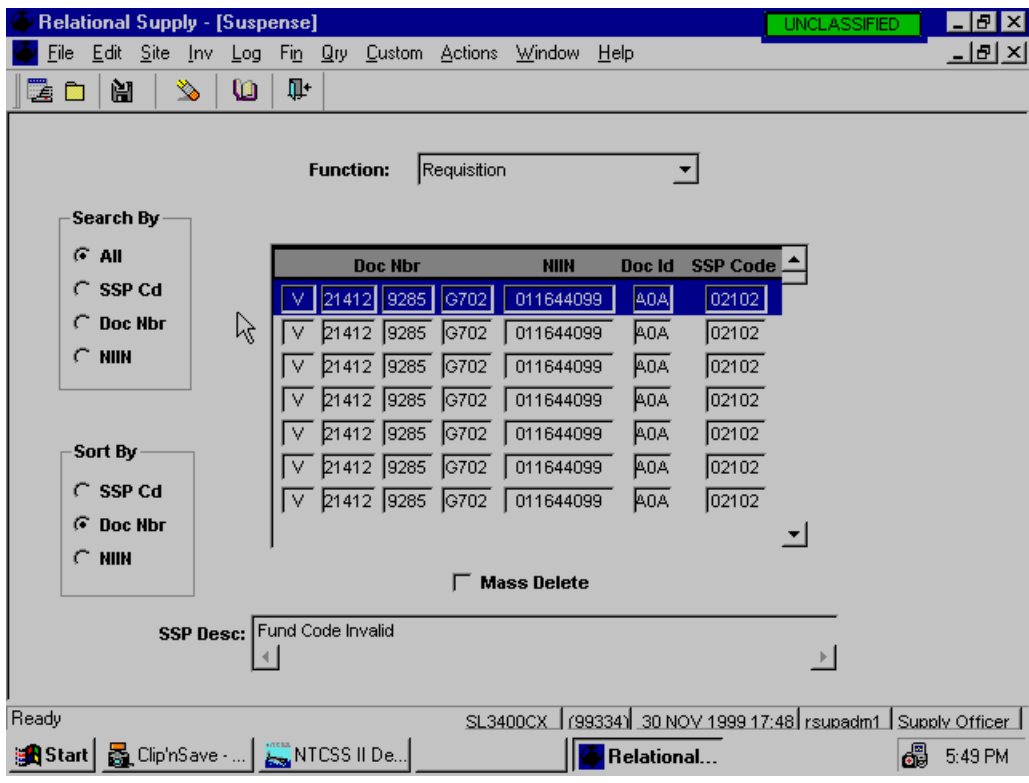
b. Step 2. Select one of the *following options* from the Search By Group Box:

- (1) **All.** Select this option to generate all suspense listings. After selecting it, enter a beginning NIIN, applicable ATI, and suspense codes (SSP), if applicable.
- (2) **Suspense Code (SSP Cd).** Select this option to generate a suspense listing that contains all records with a specific suspense code (SSP). After selecting it, enter the appropriate suspense code.
- (3) **Document Number (Doc Nbr).** Select this option to generate a suspense listing that contains a specific document number. After selecting it, enter the appropriate Julian date, serial number, and suffix code.
- (4) **NIIN.** Select this option to generate a suspense listing that contains a specific NIIN. After selecting it, enter the appropriate NIIN and the Q-COSAL indicator if applicable.

c. Step 3. Select one of the *following options* from the Sort By Group Box:

- (1) **Suspense Code (SSP Cd).** Select this option to sort records on the listing by suspense code.
- (2) **Document Number (Doc Nbr).** Select this option to sort records on the listing by document number.
- (3) **NIIN.** Select this option to sort records on the listing by NIIN.

d. Step 4. Select the *Mass Delete* Option if applicable.



log379.pcx

- e. **Step 5.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- f. **Step 6.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

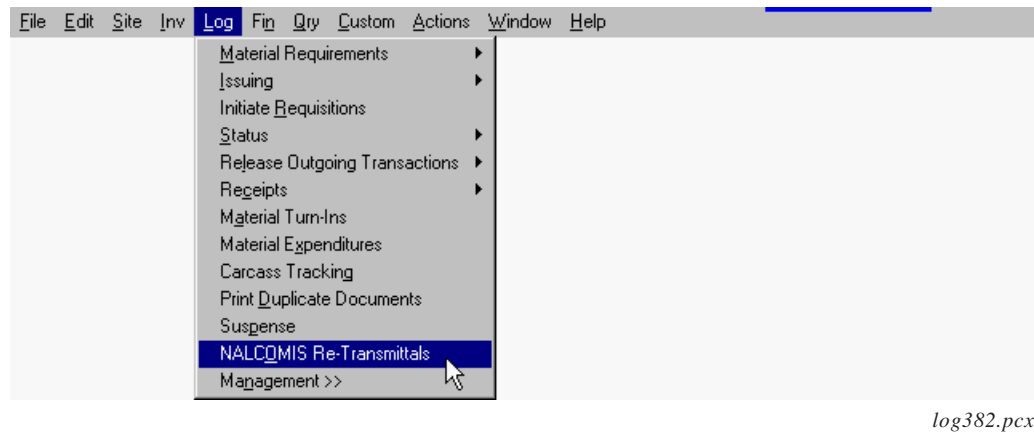
4. Functional Changes.

- a. **Scope.** Because of diminished reporting requirements and changes in business rules, many individual transactions have changes in required or disallowed input and triggers to other processes.
- b. **Definitions of Suspense Codes.** The following are the suspense codes that appear on the Summary Report of Suspended Records (Part-2):
 - (1) **02005.** The user chose to suspend this transaction
 - (2) **02011.** The routing identifier is invalid
 - (3) **02013.** The NIIN is invalid.
 - (4) **02014.** The NSN is invalid.
 - (5) **02015.** The special material identification code is invalid.
 - (6) **02020.** The quantity is invalid.

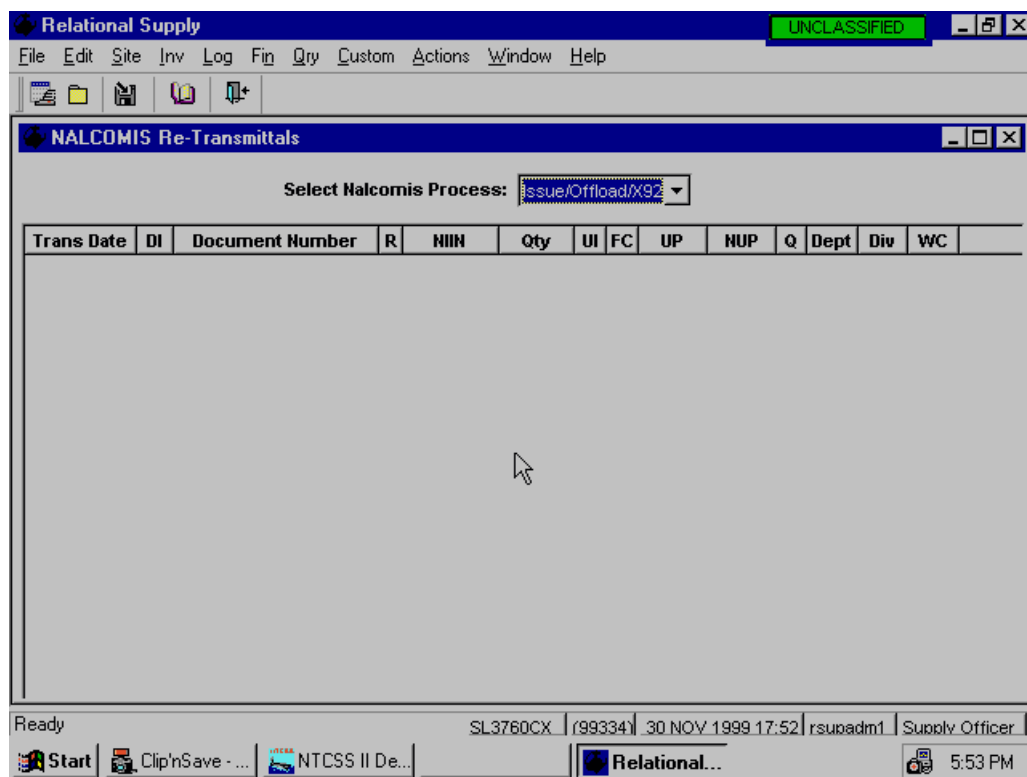
- (7) **02023.** The serial number is invalid.
- (8) **02024.** The suffix code is invalid.
- (9) **02028.** The location number is invalid.
- (10) **02030.** This requisition already completed.
- (11) **02031.** No match found for this requisition.
- (12) **02037.** Cannot process this transaction during inventory.
- (13) **02102.** The fund code is invalid.
- (14) **02109.** The required delivery date is invalid.
- (15) **02110.** The advice code is invalid.
- (16) **02113.** The record is incomplete or the length of the line is improper.
- (17) **02119.** This record already exists on the Active Requisition Table.
- (18) **02204.** This NSN is not carried.
- (19) **02206.** The extended money value for this transaction exceeds approval authority
- (20) **02232.** There is no match for the organization code. Therefore, cannot assign document number.
- (21) **02239.** The department, division, or work center does not exist. Contact the FAS to establish it through the Activity Organization Information Function.
- (22) **02240.** There is an insufficient on-hand quantity to process the issue.
- (23) **02241.** The NRFI quantity is insufficient.
- (24) **03005.** The document number is invalid.

M. NALCOMIS RETRANSMITTALS OPTION

1. **General.** The NALCOMIS Retransmittals Option allows you to view specific NALCOMIS processes.



2. **To Access the NALCOMIS Retransmittals Option.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - b. **Step 2.** On the Logistics Submenu, select the NALCOMIS Retransmittals Option.
3. **To View NALCOMIS Processes.** The step-by-step procedures for this process are as follows:
 - a. **Step 1.** On the NALCOMIS Retransmittals Screen, select an option from the Select NALCOMIS Process Data Block.



log384.pcx

- b. **Step 2.** Review the data that appears on the screen and then select the Apply Option from the Icon Menu Bar to finalize this process.
 - e. **Step 3.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
4. **NALCOMIS Processing.** This section discusses policy and procedures for NALCOMIS processing.
 - a. The reporting of Survey Actions is restricted to the DIFM Survey process for Supply Officer Shelf Stock assets only. No other Survey actions will be generated or accepted by either AIS.
 - b. The reporting of on-line status and location changes will be provided to NALCOMIS OPTIMIZED IMA from the Relational Supply system at all times. On-line status is to be provided for all Repairable Stock and Direct Turn Over requisitions.
 - c. The interface record passed between the two systems is to be 336 characters in length. The following data will be passed in the first 15 positions.

Positions	Data	Example
1 – 4	Year	1999
5 – 7	Julian Date	025
8 -11	Hours/Minutes	0830
12-13	Seconds	10
14-15	Milliseconds	99

- d. The original date/time stamp on the interface record generated by NALCOMIS OPTIMIZED is to be returned in all instances from the Relational Supply system.
- e. NSN Integrity will be used to report “ALL” interface record transactions. Sites will not be allowed to set the NSN Integrity indicator to “N”.
- f. Accountable balance (ACBAL) computations will reflect only those accounts that are *truly* out of balance at the NIIN level.
- g. Stock Replenishment will be invoked for Repairable Assets when the ACBAL + Dues is less than the FAQ for all sites. Following D/I’s will be created as indicated for each type of site:

UADPS-U2R-Supply

DF_ Internal	A0_ S/R internal
A0_ External	A0_ External

- h. Stock Replenishment will be invoked during the following processes:
 - (1) Local Status Code Update.
 - (2) DIFM Return.
 - (3) IOU Survey.
 - (4) Inter-IMA/Customer Service Return.
 - (5) DIFM Survey.
 - (6) Contingency (Contg Codes BE BF BG BH)
- i. For Relational Supply sites, the applicable interface records for stock replenishment will be released automatically by the process listed above.
- j. **AMSU Induction (2170).** The system generates a transaction with a DI of X33 (RS and MFCS) upon induction of a supply officer asset for both O- and I-level requirements. Original DDSN must cite an exchange advice code, LSC of ISSIP or ISSER or COMPL with a prior LSC history of ISSIP or ISSER, and a DR06 SOIOU record. NSN inducted is not equal to NSN issued.

- k. Automated AMSU Induction (2170).** Refer to the description for AMSU Induction. This process applies only to relational supply sites.
- l. MAF Contingency (2390).** Refer to the description for AMSU induction. The system also generates a transaction with a DI of X33 (RS and MFCS) when the CAGE and part number of the removed item record is changed which is attached to a NIIN not equal to the item reported as previously inducted.
- m. MAF Proof of Delivery (6655).** The system generates a transaction with a DI of X30 (RS and MFCS) for the issue of repairable supply officer assets for both “O” AND “I” level requisitions. Current LSC must equal “ISSIP” or “ISSER”. An exchange advice code must be cited and there can not be a LSC history of EXREP, REFER, or ISSMA. Location material was issued from is required for RSupply sites.
- n. Direct Material Support Requirement (6095).** The system generates the following:
 - (1) A transaction with a DI of A0_ or X92 (RS) for consumables with a contingency code of AA, AB, AI, or AJ.
 - (2) A transaction with a DI of A0_ or X92 (RS) for repairables with a contingency code of BO, BP, RA, or RC.
 - (3) A transaction with a DI of A0_ or X92 (RS) and X22 with an R/C of A for repairables with a contingency code of BT.
 - (4) A transaction with a DI of X31 or X92 (RS) for consumables with a contingency code of AC or AG.
 - (5) A transaction with a DI of X31 or X92 (RS) for repairables with a contingency code of BE or BG.
 - (6) A transaction with a DI of A0_ or X92 (RS) and X22 with an R/C of B for the reorder of a repairable OMA requisition which has been canceled. It must have an LSC of CANCL. The DI X22 or BK2 transaction will cite the reorder DDSN for carcass-tracking purposes.
 - (7) A transaction with a DI of A0_ or X92 (RS) and X22 with an R/C of J for the reorder of repairables for OMA requisitions which have been lost in shipment. The DI X22 or BK2 transaction will cite the original and reorder DDSN for carcass-tracking purposes.
 - (8) A transaction with a DI of X30 (RS and MFCS) and a contingency code of BM or BQ to report the issue of a supply officer’s asset.
- o. Indirect Material (Consumable) Requirement (6120).** Refer to the description for direct material requirement.

- p. Contingency MAF Material Requirement (6375).** Refer to the description for direct support material requirement. This process applies only to repairable and consumable requirements for contingency processing.
- q. AWP Material Requirement (6175).** The system generates the following:
 - (1) A transaction with a DI of A0_ or X92 (RS) and X22 with an R/C of B for the reorder of repairables; it replaces a requisition that has been canceled. The DI X22 or BK2 transaction will cite the original and the new DDSN for carcass-tracking purposes. The DDSN must have an LSC history of CANCL.
 - (2) A transaction with a DI of A0_ or X92 and X22 with an R/C of J for the reorder of repairables lost in shipment. The DDSN must have an LSC of LIS.
- r. Local Status Update (6145).**
 - (1) A transaction with a DI of A0_ or X92 (RS) for consumables upon update of the LSC to REFER.
 - (2) A transaction with a DI of A0_ or X92 (RS) for repairables upon update of the LSC to REFER. It must cite an advice code of 5A, 5D, 52, 53, 5S, or 58.
 - (3) A transaction with a DI of X31 or X92 (RS) for consumables upon update of the LSC to ISSIP. The location from which material was issued is required for RSupply sites.
 - (4) A transaction with a DI of X31 or X92 (RS) for repairables upon updating the LSC to ISSIP or ISSER. It must cite an advice code of 5A, 5D, 53, or 58. The location from which material was issued is required for RSupply sites.
 - (5) A transaction with a DI of X31 or X92 (RS) reversal for action taken to reverse only a consumable requirement. Position 137 of the DI X31 transaction is set to Y.
- s. Requisition Action Initiation (6205).** The system will generate a transaction with a DI of AC1, AF_, AK1, AM_, or AT_ (RS) in response to a selection by a user assigned to the Supply Department.
- t. Requisition Action Approval (6205).** Refer to the description for requisition action initiation. The system generates a transaction based on the approval of a user assigned to the Supply Department. A user not assigned to the Supply Department previously submitted the request.

NOTE: Advice code definitions are provided in the NavSup P-437 and NavSup P-485. Refer to these manuals for NALCOMIS optimized. NALCOMIS IMA optimized provides the definitions within the on-line help module.

- u. **Material Received on Board (6645).** The system generates a DI X71 transaction (RS) for the receipt of each DTO requisition.
- v. **Proof of Delivery (6650).** The system generates the following:
 - (1) A transaction with a DI of X30 (RS and MFCS) for the issue of a repairable supply-officer asset for both O- and I-level requisitions. The current LSC must be ISSIP or ISSER. It must cite an exchange advice code and there cannot be an LSC history of EXREP, REFER, or ISSMA. The location from which material was issued is required for RSupply sites.
 - (2) A transaction with a DI of X71 (RS) for the stowage of a requisitioned repairable stock item.
 - (3) A transaction with a DI of X40A (RS) for a repairable stock asset when you indicate on the ROB Screen receipt of the item as damaged in shipment.
- w. **Issue Select (6630).** The system generates the following:
 - (1) A transaction with a DI of X30 (RS and MFCS) when a supply-officer asset is determined to be RFI and then issued to fill an EXREP requirement. The NIIN that appears on the DI X30 transaction will be the same as the NIIN determined to be RFI. The DDSN will be equal to the DM04 EXREP DDSN filled by this asset. The primary location must be provided. The management code on the original EXREP asset is then modified from ER to SO.
 - (2) A transaction with a DI of X33 (RS and MFCS) when the NSN of the EXREP asset which was filled by the RFI action of a supply-officer asset does not have the same NSN of the asset issued. The management code of the original EXREP asset is then modified from ER to SO.
- x. **Material Turn-in (6195).** The system generates a transaction with a DI of X75 HCN (RS) for the turn-in of material when a turn-in DDSN still resides on the database. The DDSN must have an LSC of COMPL with an LSC history of REFER. The DI X75 will cite a management code of C in position 72 and a project code of RDE.
- y. **DIFM Return (6495).** The system generates the following:
 - (1) A transaction with a DI of A0_ or X92 (RS) and X22 with an R/C of A when the LSC is EXREP and BCM action was taken. Set the value in position 106 of the DI X22 transaction to Z (RSupply only).

- (2) A transaction with a DI of X31 or X92 (RS) and X22 with an R/C of A when BCM action is taken. The DI X31 transaction must cite the NSN of the item actually issued and the DI X22 transaction must cite the NSN of the item determined to be BCM. The management code used must be SO.
- (3) A transaction with a DI of X22 and an R/C of R (RS) when RFI action is taken by the IMA on an SO asset. The DI X22 transaction must cite the location in which the material was stored.
- (4) A transaction with a DI of X92 CRD TYP 61(RS) standalone for RFI actions of EXREP (ER) assets for all sites. The DI X92 transaction will cite a value of R in position 106 and a value of N in position 298.
- (5) A transaction with a DI of X22 with an RC of H (RS) standalone when RFI action is taken for RIP items. The DDSN must have an LSC history of REFER and a management code of OW. Set the value in position 106 of the DI X22 transaction to Z.
- (6) A transaction with a DI of X22 with an R/C of A (RS) standalone when BCM action is taken for RIP items. The DDSN must have an LSC history of REFER, the value of the management code must be OW. Set the value in position 106 of the DI X22 transaction to Z.
- (7) A transaction with a DI of X37 (RS) when BCM action is taken for damaged shelf-stock assets or items received damaged as indicated during receipt processing. The DS03 item record must have the proper indicator set. The DI X37 transaction will cite a condition code of F and a project code of 7B_.
- (8) A transaction with a DI of X40 with an action code of R (RS and MFCS) when RFI action is taken for a shelf-stock SO asset (JCN ORG is the same as the ASD ORG) in the following situations:
 - (a) The item has been re-identified because of the technical directive XAF process. The DI X40 transaction will cite both the original and newly assigned NSN.
 - (b) Usual RFI action was taken but no technical directive action has been taken.

NOTE: Stock replenishment action generated for any of these conditions will cite a project code of 7B_ or 7C_.

z. Engineering Investigations. The system generates the following:

- (1) A transaction with a DI of X31 or X92 (RS) and X22 with an R/C of A when BCM action is indicated. The management code must be SO. The asset was used originally to fill an O- or I-level requirement. The DM04 MAF EI indicator is set and the TYCOM approval is set to Y.

NOTE: The ASD site record must specify that DI X24 transactions are to be processed.

NOTE: The ASD site record must specify that DI X24 transactions are to be processed.

NOTE: The ASD site record must specify that DI X24 transactions are to be processed.

- (2) A transaction with a DI of A0_ or X92 (RS) and X22 with an R/C of A when BCM action is indicated. The management code must be ER; set the value in position 106 of the DI X22 transaction to Z.
- (3) A transaction with a DI of A0_ or X92 (RS) and X22 with an R/C of F when BCM action is indicated. The management code must be ER; the DM04 MAF indicator is set, and TYCOM approval is set to N. The DI X22 transaction will cite a turn-in date that is 75 days greater than the current base date.
- (4) A transaction with a DI of X31 or X92 (RS) and X22 with an R/C of F when BCM action is indicated. The management code must be SO. This asset was used originally to fill O- or I-level requirement. The DM04 MAF EI indicator is set and TYCOM approval is set to N.
- (5) A transaction with a DI of X22 with an R/C of A (RS) standalone when BCM action is taken for RIP items. The DDSN must have an LSC history of REFER and the management code must be OW. Set the value in position 106 of the DI X22 transaction to Z.

aa. Transfer to Subcustody, Suspense, or Packup (6515, 6535, or 6560).

- (1) A transaction with a DI of X24E (RS) when establishing a packup record with or without an actual packup quantity. Allow the user to enter an eight-position packup serial number. Set the value in position 19 to E and in position 20 to L.
- (2) A transaction with a DI of X40 and an action code of A (RS and MFCS) upon transfer of a supply-officer asset to subcustody or to a suspense condition. All suspense transactions have a quantity limitation of 00001.

bb. Repairable Packup Stock Update (6795). The system generates the following:

- (1) A transaction with a DI of X24C (RS) upon modification of an existing packup record. This will include the packup quantity and locations. For local packup items, the allowance may be changed.
- (2) A transaction with a DI of X24D (RS) upon return of an existing packup record and after setting the packup allowance field to 00000. If the packup allowance field is set to zero, then the packup quantity must be equal to zero and the location fields must be blank. NALCOMIS may not generate packup delete transactions for nonlocal packup transactions (e.g., FISP, FOSP, and IRBE). These records are for use solely by RSupply.

- (3) A transaction with a DI of X40A (RS) upon transfer of an existing pickup to suspense. If the item is transferred from pickup to RFI, no DI X40 transaction is created.

ac. Return From Subcustody, Suspense, or Pickup (6565).

- (1) A transaction with a DI of X40 and an action code of R (RS and MFCS) upon return of an SO asset that has an NSN that is different from the NSN transferred originally. The DI X40 transaction will cite both the original and newly identified NSNs.
- (2) A transaction with a DI of X22 and an RC of A (RS) standalone for EI assets determined to be BCM and with the UIC data field set. This process applies if the item was process previously as a DIFM return. The management code must be either ER or SO (if SO, the item cannot be a shelf-stock asset). (JCN ORG must be the same as the ASD ORG). Set the value in position 106 of the DI X22 transaction to Z, when the DDSN has an LSC history of EXREP.
- (3) A transaction with a DI of X40 and an action code of R (RS and MFCS) upon return of a supply-officer asset in an RFI condition from subcustody or suspense. There is no change if the NSN has been identified.

NOTE: The ASD site record must specify that DI X24 transactions are to be processed.

ad. Warehouse Refusal (6365). The system generates a transaction with a DI of X40 and an action code of A (RS and MFCS) for the entire RFI quantity being transferred to suspense. The DI X40 transaction will cite the total RFI quantity being transferred instead of a quantity of 00001.

ae. Customer Refusal (6225). The system generates the following:

- (1) A transaction with a DI of X30 (reversal) or X40A (RS and MFCS) when the LSC is equal to COMPL. *If an LSC history record of EXREP, REFER, or ISSMA exists, the system will not generate records.* The system will create the DI X40 transaction upon indication that the item is to be sent to suspense. If the item is being returned to an RFI condition, there is no requirement for a DI X40 transaction.
- (2) A transaction with a DI of X40A (RS and MFCS) when the DDSN LSC is ISSIP and a DR06 IOU record exists. *If an LSC history record of EXREP, REFER, or ISSMA exists, the system will not generate records.* The system will create the DI X40 transaction upon indication that the item is to be sent to suspense. If the item is being returned to an RFI condition, there is no requirement for a DI X40 transaction.

- (3) A transaction with a DI of X33 reversal, X30 reversal, or X40A (RS and MFCS) when the DDSN LSC is equal to COMPL and the DMO4 MAF item NIIN is less than or greater than the NIIN issued. *If an LSC history record of EXREP, REFER, or ISSMA exists, the system will not generate records.* The system will create the DI X40 transaction upon indication that the item is to be sent to suspense. If the item is being returned to an RFI condition, there is no requirement for a DI X40 transaction.
- (4) A transaction with a DI of X40A (RS and MFCS) when the DDSN LSC is equal to ISSIP and no DR06 IOU record exists. *If an LSC history record of EXREP, REFER, or ISSMA exists, the system will not generate records.* The DMO4 MAF item NIIN is equal to the NIIN issued. The system will create the DI X40 transaction upon indication that the item is to be sent to suspense. If the item is being returned to an RFI condition, there is no requirement for a DI X40 transaction.

af. IOU Survey (6585).

- (1) A transaction with a DI of X31 or X92 (RS) with an advice code of 5A or 53 when the customer indicated that the turn-in of NRFI material will not be made. The initial requirement must have cited an exchange advice code and must have an LSC history of ISSIP or ISSER.
- (2) A transaction of A0_ or X92 (RS) with an advice code of 5A or 53 when the turn-in of the NRFI EXREP asset cannot be accomplished. In this case, the customer has lost the asset. The DDSN must have an LSC of EXREP.
- (3) A transaction with a DI of X22 and an RC OF C or a DI of AMA (RS) when the turn-in of the NRFI RIP asset cannot be accomplished. In this case as well, the customer has lost the asset. The DDSN must have a current LSC of REFER or an LSC history of REFER with a RIP advice code.

ag. DIFM Survey (6580). The system generates the following:

- (1) A transaction with a DI of X43 standalone (RS) for a shelf-stock asset lost at the AIMD.
- (2) Refer to the description for IOU survey for all other actions that the system generates for DIFM assets lost at the AIMD.

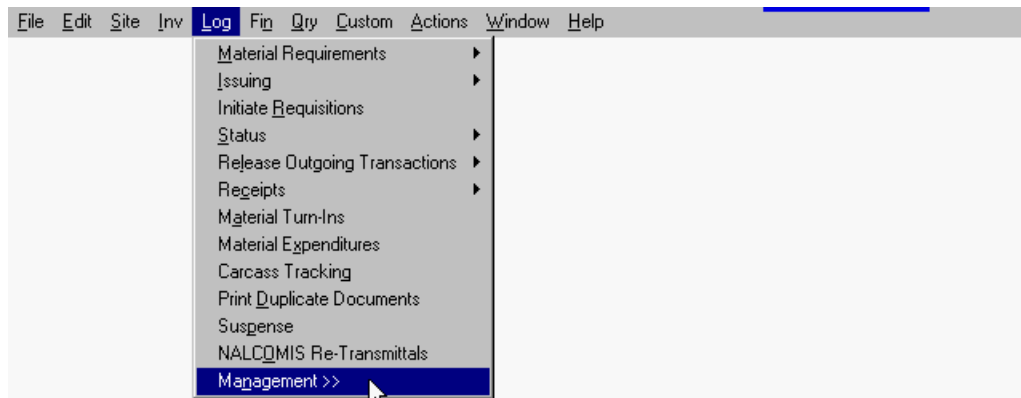
ah. Inter-IMA Customer Service Return (6505). Refer to the description for DIFM return. An active MCN must be on the database.

- ai. AWP Component Release (6385).** The system will generate a transaction with a DI of AC1 (RS) when BCM action is indicated for the AWP component.
- aj. Consumable PEB or Pickup Item Update or Delete (6725/6730).** The system will generate a transaction with a DI of AC1 (RS) upon deletion of a PEB item. The system will create a DI AC1 transaction for each outstanding DDSN for a PEB item attached to the PEB site selected.
- ak. Consumable PEB Site Record Delete.** The system will generate a transaction with a DI of AC1 (RS) upon deletion of a PEB site record that has outstanding requisitions attached. The DDSN LSC must be equal to REFER.
- al. Supply to NALCOMIS Document Identifiers.** The Host supply system will send the following document identifiers to NALCOMIS, which will accept and process them accordingly:

DI	REMARKS
AB_	Direct delivery contract status.
AC_	Requisition request for cancellation.
AE_	MILSTRIP status. AE1 reversals will be accepted from relational supply sites for repairable stock requisitions only.
AF_	Requisition request follow-up action.
AK_	Requisition request cancellation follow-up.
AM_	Requisition modifier.
AS_	MILSTRIP shipment status.
AT_	MILSTRIP request reinstatement.
AU_	MILSTRIP shipment status when a cancellation request was received.
A0_ or X92	DTO requisition match and delete.
A0_	Solicited or unsolicited stock requisitions.
X05	RSupply COSAL or AVCAL quantity changes.
X09	Locations changes.

DI	REMARKS
X10	CAGE or part-number data.
X22	Carcass-tracking match and delete.
X24	Establish or change pickup data.
X30	Repairable material issue match and delete.
X33	Repairable induction match and delete.
X31 or X92	Material issue match and delete.
X34	Material internal issue.
X35	Cash sale.
X37	OSO transfer and offload.
X38	Transfer to end-use ashore.
X40	Subcustody process match and delete.
X43	Survey.
X71	DTO or stock receipt.
X75	Material turn-in.

N. MANAGEMENT OPTION



log385.pcx

1. **General.** This option allows you to better manage logistics data for various uses. The functions available with this option are as follows:
 - a. Management of logistics actions,
 - b. Generation of logistics reports.



log386.pcx

2. Logistics Actions Option.

- a. **General.** This option allows you to manipulate logistics data as necessary for use in various processes.
- b. **To Access the Logistics Actions Option.** The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - (2) **Step 2.** On the Logistics Submenu, select the Management Option.
 - (3) **Step 3.** On the Management Submenu, select the Logistics Actions Option.

log387.pcx

- c. **To Modify Requisitions.** The Requisition Modifiers Option allows you to automatically modify specific stock requisitions or DTO requisitions (or both). The program provides you with a means with which to identify requisitions that remain outstanding and match modification action. You must specify the authorized requisition fields that you want to modify. The step-by-step procedures for this process are as follows:

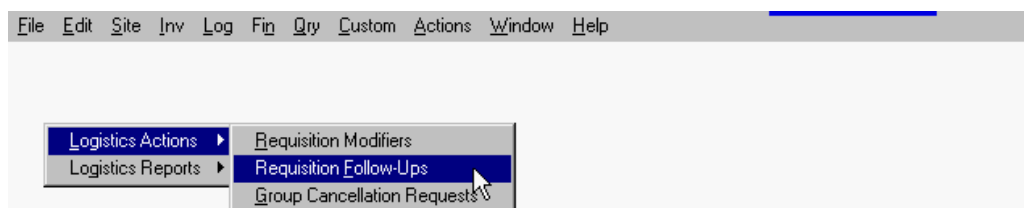
- (1) **Step1.** On the Logistics Actions Submenu, select the Requisition Modifiers Option.
- (2) **Step 2.** On the Requisition Modifiers Screen, select one or both of the following options from the Designate Material Group Box (within the larger Options Group Box):
 - (a) **Nonrepairables.** This option allows you to select for this process all material that does not have a repairable designation.
 - (b) **Repairables.** This option allows you to select for this process all material that has an MCC of D, E, G, H, Q or X.
 - (c) **Field Level Repairables.** This option allows you to include only FLR material in this process.
- (3) **Step 3.** Select one of the following options from the Options Group Box.

NOTE: The FLR Option appears only when you process material with a Cog of 1RD.

NOTE: If you select both options, the system will include transactions for all stock items in this process.

- (a) **Non-Q-COSAL.** This option allows you to include all material other than Q-COSAL in this process. (The system automatically selects the Non-Q-COSAL Option [default setting].)
 - (b) **Q-COSAL.** This option allows you to include only Q-COSAL material in this process.
- (4) **Step 4.** Select one of the following options from the Selections Group Box (within the larger Options Group Box):
- (a) **DTO (UIC Own).** This option allows you to modify DTO requisitions that have your UIC but do not belong to you.
 - (b) **DTO (Other UICs).** This option allows you to modify DTO requisitions that have a UIC other than your own UIC.
 - (c) **AOM.** This option allows you to select to include as candidates in this process requisitions for AOM material.
 - (d) **FLTOPS.** This option allows you to select to include as candidates for this process requisitions for FLTOPS material.
 - (e) **Department.** This option allows you to select the applicable department from the list that appears.
 - (f) **Division.** This option allows you to select the applicable division from the list that appears.
 - (g) **Work Center.** This option allows you to select the applicable work center from the list that appears.
 - (h) **All.** This option allows you to select to include as candidates for this process all stock and DTO requisitions.
- (5) **Step 5.** Select up to three sorting options from the list on the left of the Sort By Group Box. Then select the Add Option to move your selection to the list on the right. The system will sequence records according to your selection. The system's default sort setting is document number (secondary) within RI (primary).
- (6) **Step 6.** Enter the values that you wish to use for this process in the Date/Serial Range From and To data blocks within the Specify Group Box.
- (7) **Step 7.** Enter current and new values to at least one of the following data blocks in the Selection Group Box (within the larger Options Group Box):
- (a) **Media and Status Code.** This data block allows you to identify the current value of the media-and-status code that you wish to modify and assign a new value.

- (b) **Supplementary Address.** This data block allows you to identify the current value of the supplementary address that you wish to modify and assign a new value.
 - (c) **Signal Code.** This data block allows you to identify the current value of the signal code that you wish to modify and assign a new value.
 - (d) **Distribution Code.** This data block allows you to identify the current value of the distribution code that you wish to modify and assign a new value.
 - (e) **Advice Code.** This option allows you to identify the current value of the advice code that you wish to modify and assign a new value.
- (8) **Step 8.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (9) **Step 9.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.



log388.pcx

d. To Generate Requisition Follow-up Transactions.

- (1) **General.** The Requisition Follow-ups Option allows you to follow-up automatically on selected stock and DTO requisitions. The program provides an automated means of identifying outstanding requisitions that require follow-up action. The requisitions that this process selects fit selected criteria, so you may specify additional criteria to further limit the number of records that the system will select.
- (2) **Procedures.** The step-by-step procedures for this process are as follows:
 - (a) **Step 1.** On the Logistics Actions Submenu, select the Requisition Follow-ups Option.

log389.pcx

- (b) **Step 2.** On the Requisition Follow-ups Screen, select one or both of the following options from the Designate Material Group Box (within the larger Options Group Box):

- [1] **Nonrepairables.** This option allows you to select for this process all material that does not have a repairable designation.
- [2] **Repairables.** This option allows you to select for this process all material that has an MCC of D, E, G, H, Q or X.
- [3] **Field Level Repairables.** This option allows you to include only FLR material in this process.

NOTE: If you select both options, the system will include transactions for all stock items in this process.

NOTE: The FLR Option appears only when you process material with a Cog of 1RD.

- (c) **Step 3.** Select one of the following options from the Options Group Box.

- [1] **Non-Q-COSAL.** This option allows you to include all material other than Q-COSAL in this process. (The system automatically selects the Non-Q-COSAL Option [default setting].)
- [2] **Q-COSAL.** This option allows you to include only Q-COSAL material in this process.

- (d) **Step 4.** Select one of the following options from the Selections Group Box (within the larger Options Group Box):

- [1] **DTO (UIC Own).** This option allows you to modify DTO requisitions that have your UIC but do not belong to you.
- [2] **DTO (Other UICs).** This option allows you to modify DTO requisitions that have a UIC other than your own UIC.
- [3] **AOM.** This option allows you to select to include as candidates in this process requisitions for AOM material.
- [4] **FLTOPS.** This option allows you to select to include as candidates for this process requisitions for FLTOPS material.
- [5] **Department.** This option allows you to select the applicable department from the list that appears.
- [6] **Division.** This option allows you to select the applicable division from the list that appears.
- [7] **Work Center.** This option allows you to select the applicable work center from the list that appears.
- [8] **All.** This option allows you to select to include as candidates for this process all stock and DTO requisitions.

(e) **Step 5.** Select up to three sorting options from the list on the left of the Sort By Group Box. Then select the Add Option to move your selection to the list on the right. The system will sequence records according to your selection. The system's default sort setting is document number (secondary) within RI (primary).

(f) **Step 6.** Enter the appropriate data to the following data blocks in the Specify Group Box:

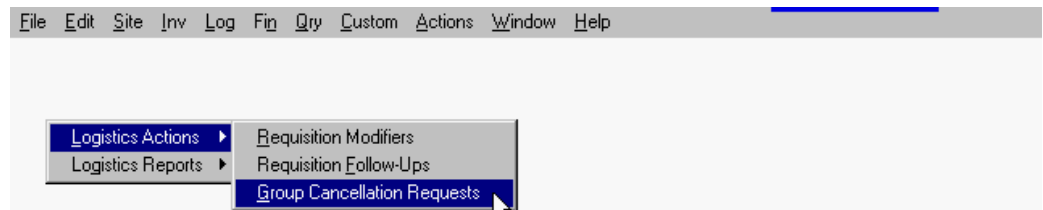
- [1] **High Pri.** Enter the value that you wish to use as the high priority limit (between 01 and 08) for this process.
- [2] **Low Pri.** Enter the value that you wish to use as the low priority limit (between 01 and 15) for this process.
- [3] **Stk. Pt. RI.** Enter the value that you wish to use as the stock point routing identifier for this process.
- [4] **Cog.** Enter the value that you wish to use as the cognizance symbol for this process.

(g) **Step 7.** Select one of the following options from the Specify Group Box:

NOTE: If you enter a high-priority limit value, you must enter a low-priority limit value. The low priority must be equal to or less than high priority.

- [1] **JCN.** This option allows you to select for this process only the records that processed under a specific job control number. This option only appears enabled when you previously selected the DTO Requisitions (UIC Own) Option or DTO Requisitions (Other UICs) Option.
- [2] **Overseas Indicator.** This option allows you to select for this process only the records that have an overseas indicator on file.
- (e) **Step 8.** Enter the appropriate values to the Group I, II, or III data blocks of the Number of Days Group Box (within the larger Specify Group Box).
- (f) **Step 9.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (g) **Step 10.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
- (3) **Business Rules.** Records must meet the specific number of days criteria for the system to consider them for selection for an automated follow-up process.
- (4) **Exceptions.** The system excludes the following transactions from the follow-up process:
- (a) Requisitions with shipping status and receipts in process,
 - (b) Completed and canceled requisitions,
 - (c) MVO transactions,
 - (d) Requisitions that do not require sending status to the requisitioner or the supplementary address,
 - (e) Requisitions for which either of the following apply;
 - [1] The document date is less than the number-of-days parameter for records with no status received from the point of entry POE), which is based on the requisition's priority.
 - [2] The document date is less than the number-of-days parameter. Default values set on the screen are based on the unit's force activity designator (FAD) and the requisition's priority.

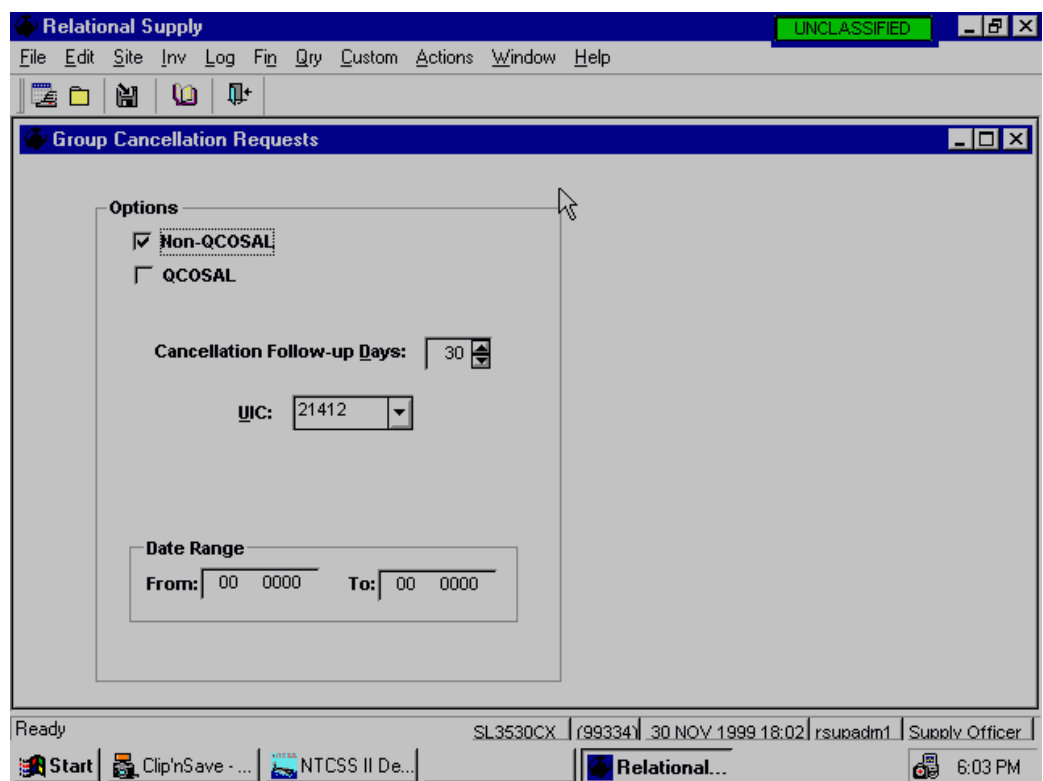
NOTE: These transactions will have a media and status code of Y or O. Refer to the NAVSUP P-485, Appendix 16.



log391.pcx

- e. **To Group Cancellation Requests.** The Group Cancellation Requests Option allows you to gather cancellation requests together on a listing. The step-by-step procedures for this process are as follows:

(1) **Step 1.** From the Logistics Actions Submenu, select the Group Cancellation Requests Option.



log392.pcx

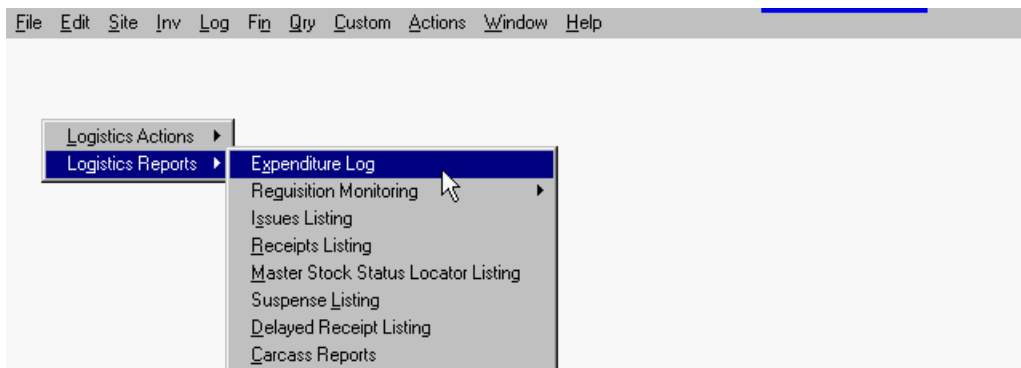
(2) **Step 2.** On the Group Cancellation Requests Screen, select one of the following options from the Options Group Box:

- (a) **Non-Q-COSAL.** This option allows you to select to include all material *not* designated as Q-COSAL in this process. This option is the default setting.
- (b) **Q-COSAL.** This option allows you to select to include all material designated as Q-COSAL in this process.

- (3) **Step 3.** Use the up and down arrows to select the appropriate value for the Cancellation Follow-up Days Data Block in the Options Group Box.
- (4) **Step 4.** Enter the value that you wish to use for this process to the UIC Data Block in the Options Group Box.
- (5) **Step 5.** Enter the appropriate values to the From (starting date) and To (ending date) data blocks of the Date Range Group Box (within the larger Options Group Box).
- (6) **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (7) **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

3. Logistics Reports Option.

- a. **General.** This option allows you to manipulate logistics data as necessary to generate various reports.
- b. **To Access the Logistics Reports Option.** The step-by-step procedures for this process are as follows:
 - (1) **Step 1.** On the Relational Supply Main Menu Screen, select the Logistics (Log) Option.
 - (2) **Step 2.** On the Logistics Submenu, select the Management Option.
 - (3) **Step 3.** On the Management Submenu, select the Logistics Reports Option.



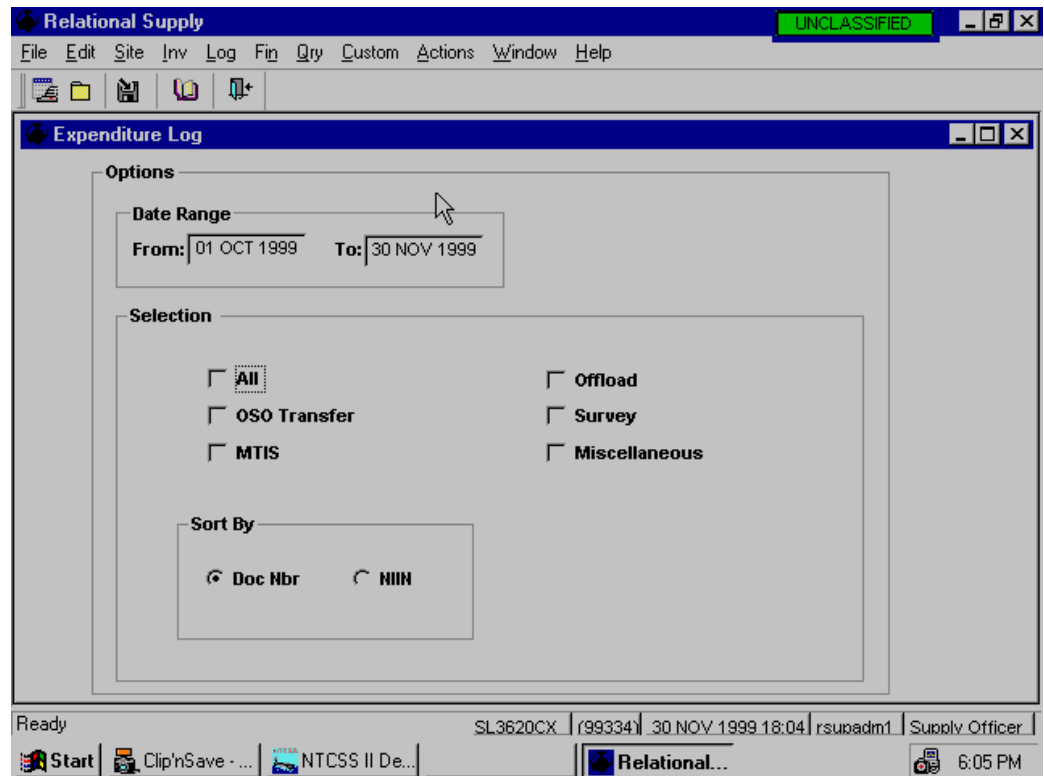
log394.pcx

c. To Generate an Expenditure Log.

- (1) **General.** The Expenditure Log Option allows you to generate a listing that functions as a management tool for use in tracking a unit's expenditures by document number or NIIN.

(2) **Procedures.** The step-by-step procedures for this process are as follows:

- (a) **Step 1.** On the Logistics Reports Submenu, select the Expenditure Log Option. This option allows you to generate a batch report containing ships expenditures that conform to specific parameters.



log395.pcx

- (b) **Step 2.** On the Expenditure Log Screen, enter the values that you wish to use in the From Data Block (beginning date) and the To Data Block (ending date) of the Date Range Group Box (within the larger Options Group Box). The values on the screen when it appears are default values.

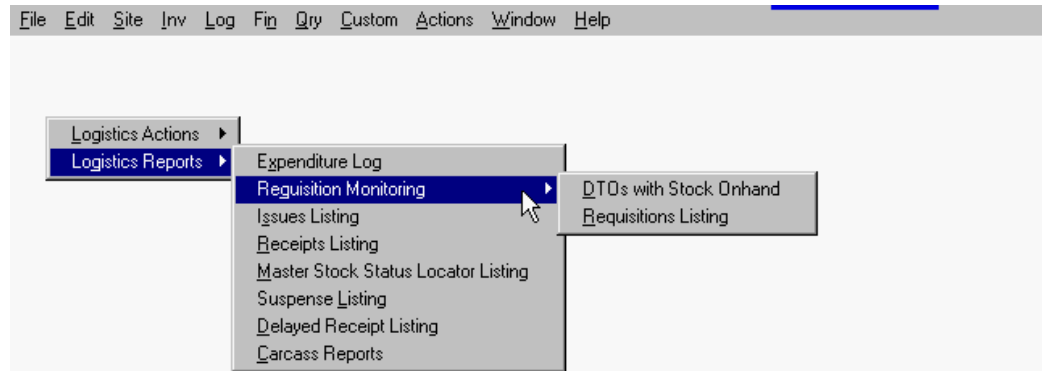
- (c) **Step 3.** Select one or more of the following options from the Selection Group Box:

- [1] **All.** This option allows you to select to include on this report all expenditure transactions.
- [2] **OSO Transfer.** This option allows you to select to include on this report only OSO transactions.
- [3] **MTIS.** This option allows you to select to include on this report only MTIS transactions.

- [4] **Offload.** This option allows you to select to include on this report only offload transactions.
 - [5] **Survey.** This option allows you to select to include on this report only survey transactions.
 - [6] **Miscellaneous.** This option allows you to select to include on this report only miscellaneous transactions.
 - [7] **Shipment Log.** This option allows you to select to include on this report a monitoring device for DLR shipments.
 - [8] **Overdue Department Turn-ins.** This option allows you to select to include on this report all pending carcass department turn-in transactions.
 - [9] **Overdue Carcass Shipments.** This option allows you to select to include on this report all pending carcass shipments.
 - [10] **Carcass Tracking Report.** This option allows you to select to generate a carcass-tracking report.
- (d) **Step 4.** Select one of the following options from the Sort By Group Box:
- [1] **Doc Nbr.** This option allows you to select to sequence records on the report by Julian date and serial number.
 - [2] **NIIN.** This option allows you to select to sequence records on this report by NIIN.
- (e) **Step 5.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (f) **Step 6.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.
- (3) **Business Rules.** The following are the business rules that apply to this function:
- (a) You can select the All Option to generate all reports or you can select each report individually.
 - (b) Report dates default to the current fiscal year, but you can modify it to select a broader or narrower range of records.

d. Requisition Monitoring Option.

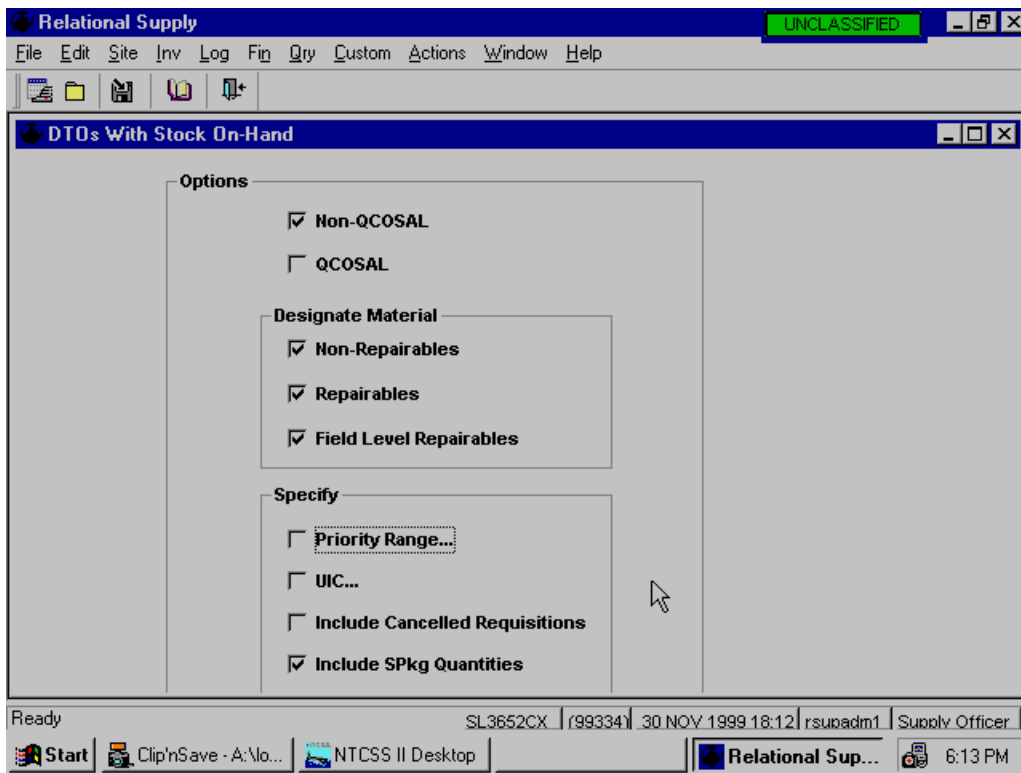
- (1) **General.** The Requisition Monitoring Option allows you to select to generate either a DTOs With Stock On-hand Report or a Requisitions Listing.



log396.pcx

(2) To Generate a DTOs With Stock On Hand Report.

- (a) **General.** The DTOs With Stock On-hand Option allows you to input parameters so that the system can create a report of direct-turnover requisitions. These are records whose current on-hand quantity indicate that personnel can fill the requirements from stock.
- (b) **Procedures.** The step-by-step procedures for this process are as follows:
- [1] **Step 1.** On the Logistics Reports Submenu, select the Requisition Monitoring Option.
 - [2] **Step 2.** On the Requisition Monitoring Submenu, select the DTOs With Stock On-hand Option.



log398.pcx

[3] **Step 3.** On the DTOs With Stock on Hand Screen, select one of the following options from the Options Group Box:

[a] **Non-Q-COSAL.** This option allows you to include all material other than Q-COSAL in this process. (The system automatically selects the Non-Q-COSAL Option [default setting].)

[b] **Q-COSAL.** This option allows you to include only Q-COSAL material in this process.

[4] **Step 4.** Select one or more of the following options from the Designate Material Group Box within the larger Options Group Box:

[a] **Non-Q-COSAL.** Select this option to include transactions designated as other than Q-COSAL in this process.

[b] **Q-COSAL.** Select this option to include transactions designated as Q-COSAL in this process.

[c] **Field Level Repairables.** Select this option to include all material with an MCC of D in this process.

NOTE: The FLR Option appears only when you process material with a Cog of 1RD.

[5] **Step 5.** Select one of the following options from the Specify Group Box (within the larger Options Group Box):

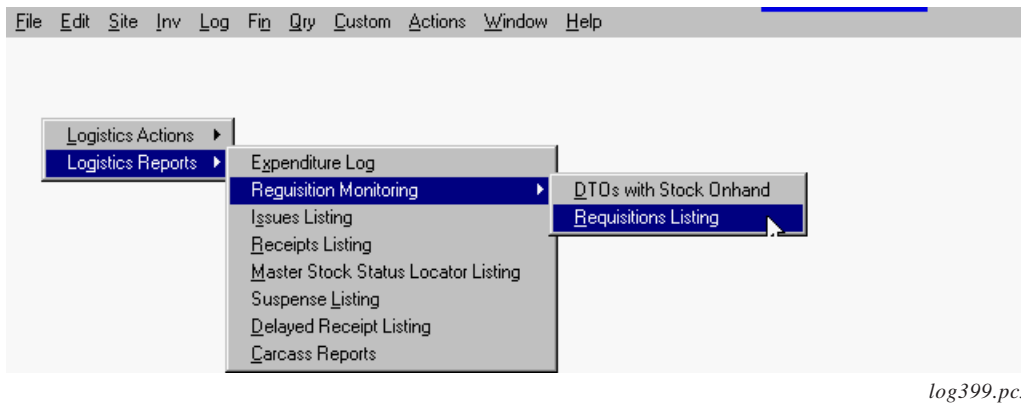
[a] **Priority Range.** This option allows you to access the Selection by Priority Range Parameters Screen. On that screen, enter values to the From Priority and To Priority data blocks to specify the range that you wish to use in this process.

[b] **UIC.** This option allows you to access the Select UIC Parameters Screen. Select the appropriate UIC from the list that appears.

[c] **Include Cancelled Requisitions.** This option allows you to select to include in this process all canceled requisitions.

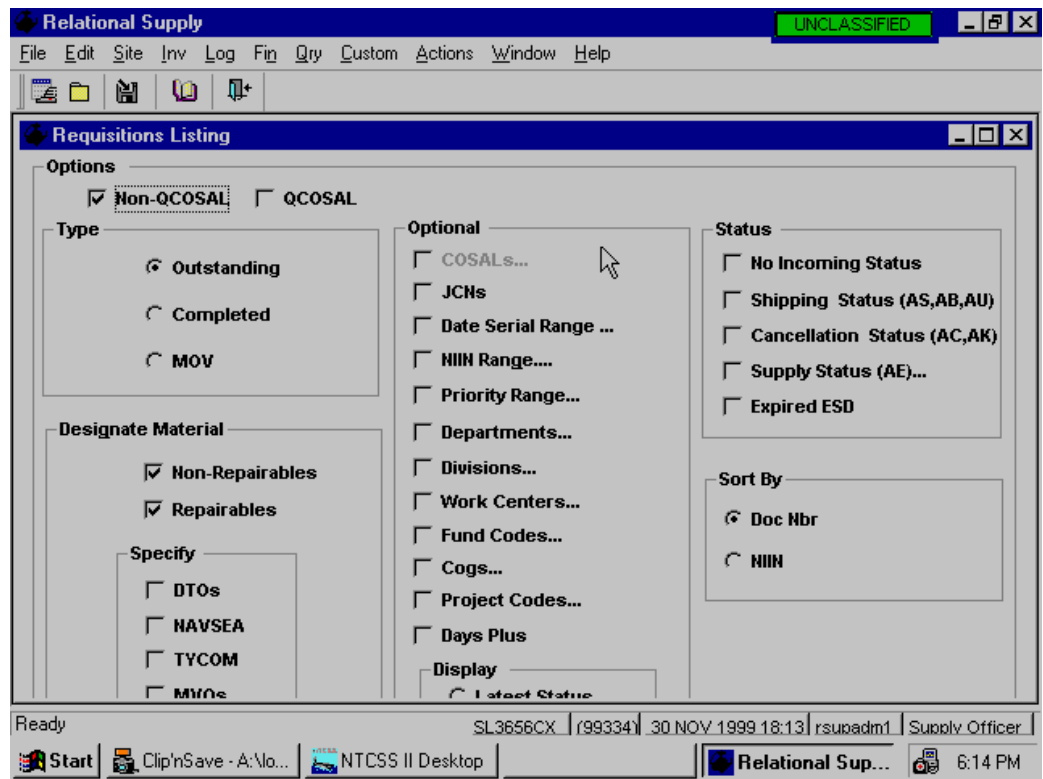
[6] **Step 6.** Select the Apply Option from the Icon Menu Bar to finalize this process.

[7] **Step 7.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.



(3) To Generate a Requisitions Listing.

- (a) **General.** The Requisitions Listing Option allows you to generate a listing of outstanding or completed requisitions sorted by document number or NIIN. In addition, it provides you with other options that allow you to further specify the records you want.
- (b) **Procedures.** The step-by-step procedures for this process are as follows:
 - [1] **Step 1.** Select the Requisition Monitoring Option from the Logistics Reports Submenu.
 - [2] **Step 2.** Select the Requisitions Listing Option from the Requisition Monitoring Submenu.



log400.pcx

NOTE: The system will include only those transactions that match the values you selected for the process.

[3] **Step 3.** Select one of the following options from the Options Group Box:

[a] **Non-Q-COSAL.** Select this option to include transactions designated as other than Q-COSAL in this process.

[b] **Q-COSAL.** Select this option to include transactions designated as Q-COSAL in this process.

[4] **Step 4.** Select one of the following options from the Type Group Box within the larger Options Group Box:

[a] **Nonrepairables.** This option allows you to select for this process all material that does not have a repairable designation.

[b] **Repairables.** This option allows you to select for this process all material that has an MCC of D, E, G, H, Q or X.

[c] **Field Level Repairables.** Select this option to include all material with an MCC of D in this process.

(e) **Step 5.** Select one of the following options from the Specify Group Box (within the larger Designate Material Group Box):

NOTE: The FLR Option appears only when you process material with a Cog of IRD.

- [1] **DTOs.** This option allows you to select to include on this report only DTO material.
 - [2] **NAVSEA.** This option allows you to select to include on this report only NAVSEA-funded material.
 - [3] **TYCOM.** This option allows you to include on this report only TYCOM-approved material.
 - [4] **MVOs.** This option allows you to select to include on this report only MVO material.
- (f) **Step 6.** Select one of the following options from the Optional Group Box (within the larger Options Group Box):
- [1] **COSALs.** Select this option to access the Select COSAL Parameter Selections Screen.
 - [2] **JCNs.** Select this option to access the Open/Closed Selections Screen. Next, select the Open Option to view requisitions whose job control number appears as closed in the CSMP. Select the Closed Option to view requisitions whose job control number appears as closed on the CSMP.
 - [3] **Date Serial Range.** Select this option to access the Date/Serial Range Selections Screen, which will allow you additional input.
 - [4] **NIIN Range.** This option allows you to access the Selection by NIIN Range Screen. Enter the appropriate values to the From NIIN and To NIIN data blocks and then select the OK Option.
 - [5] **Priority Range.** This option allows you to access the Selection by Priority Range Screen. Enter the appropriate values to the From Priority and To Priority data blocks and then select the OK Option.
 - [6] **Departments.** This option allows you to access the Select Departments Parameters Selection Screen. Highlight the departments that you wish to use for this process from the list that appears and then select the Add Option. Once the departments appear in the Selected List, select the OK Option.
 - [7] **Divisions.** Select this option to access the Divisions Parameters Selections Screen.

NOTE: Based on your material selection, the Optional Group Box will allow you to further refine the types of requisitions that will appear on your report. While a selection is not mandatory, you may select any combination of the options that appear on the screen.

[8] **Work Centers.** This option allows you to access the Select Work Centers Parameters Selection Screen. Highlight the work centers that you wish to use for this process from the list that appears and then select the Add Option. Once the work centers appear in the Selected List, select the OK Option.

[9] **Fund Codes.** This option allows you to access the Select Fund Codes Parameters Selection Screen. Highlight the fund codes that you wish to use for this process from the list that appears and then select the Add Option. Once the fund codes appear in the Selected List, select the OK Option.

[10] **Cogs.** This option allows you to access the Select Cognizance Symbols Parameters Selection Screen. Highlight the Cogs that you wish to use for this process from the list that appears and then select the Add Option. Once the Cogs appear in the Selected List, select the OK Option.

[11] **Project Codes.** Select this option to access the Project Code Parameter Selections Screen.

[12] **Days Plus.** Select this option to establish a cutoff date for use in determining transaction eligibility.

For Example: By entering **30** in the Days Plus Data Field, the system establishes a cutoff date and then considers only transactions that are 30 or more days old for output on the request report. This is especially helpful when you attempt to identify over-aged shipping status, lapsed estimated shipping dates, and records that do not have any incoming status

[13] **No Status Received.** This option allows you to select to include on this report only material without any status on file.

[14] **Latest Status Only.** This option allows you to select to include on this report only the latest status for each record.

(g) **Step 7.** Select one of the following options from the Status Group Box (within the larger Options Group Box):

[1] **No Incoming Status.** Select this option to include only requisitions without supply or shipment status.

[2] **Shipping Status (AS, AB, AU).** This option allows you to select to include on this report only records that have **shipping status on file**.

[3] **Cancellation Status (AC, AK).** This option allows you to select to include on this report only records that have cancellation requests on file.

NOTE: The Status Group Box allows you to select status options to restrict system output to a specific document identifier (DI) or status code.

[4] **Supply Status (AE_)**. This option allows you to select to include on this report records with DI AE_ status on file.

[5] **Expired ESD**. This option allows you to select to include on this report only records that have status with an expired shipping date on file.

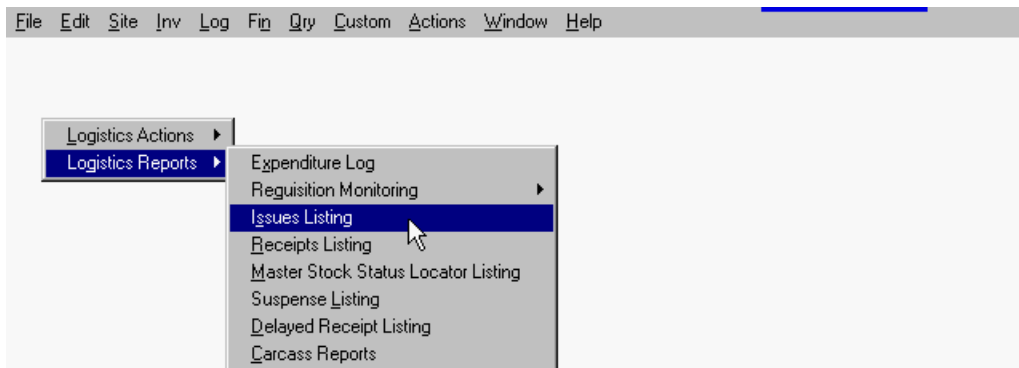
(h) **Step 8**. Select one of the following options from the Sort By Group Box (within the larger Options Group Box):

[1] **Doc. Nbr.** This option allows you to select to sequence transactions in this process by document number.

[2] **NIIN**. This option allows you to select to sequence transactions in this process by national item identification number.

(i) **Step 9**. Select the Apply Option from the Icon Menu Bar to finalize this process.

(j) **Step 10**. Select the New Request Option to process another record or the Close Screen Option to exit from this process.



log402.pcx

e. To Generate an Issues Listing.

(1) **General**. The Issues Listing Option allows you to generate a listing that details all completed or pending issue transactions for your activity. You can view this report on screen or print it in either a NIIN or document-number sequence.

(2) **Procedures**. The step-by-step procedures for this process are as follows:

(a) **Step 1**. On the Logistics Reports Submenu, select the Issues Listing Option.

log403.pcx

(b) **Step 2.** On the Issues Listing Screen, select one of the following options from the Options Group Box:

- [1] **Non-Q-COSAL.** This option allows you to include all material other than Q-COSAL in this process. (The system automatically selects the Non-Q-COSAL Option [default setting].)
- [2] **Q-COSAL.** This option allows you to include only Q-COSAL material in this process.

(c) **Step 3.** Select one of the following options from the Selection Group Box (within the larger Options Group Box):

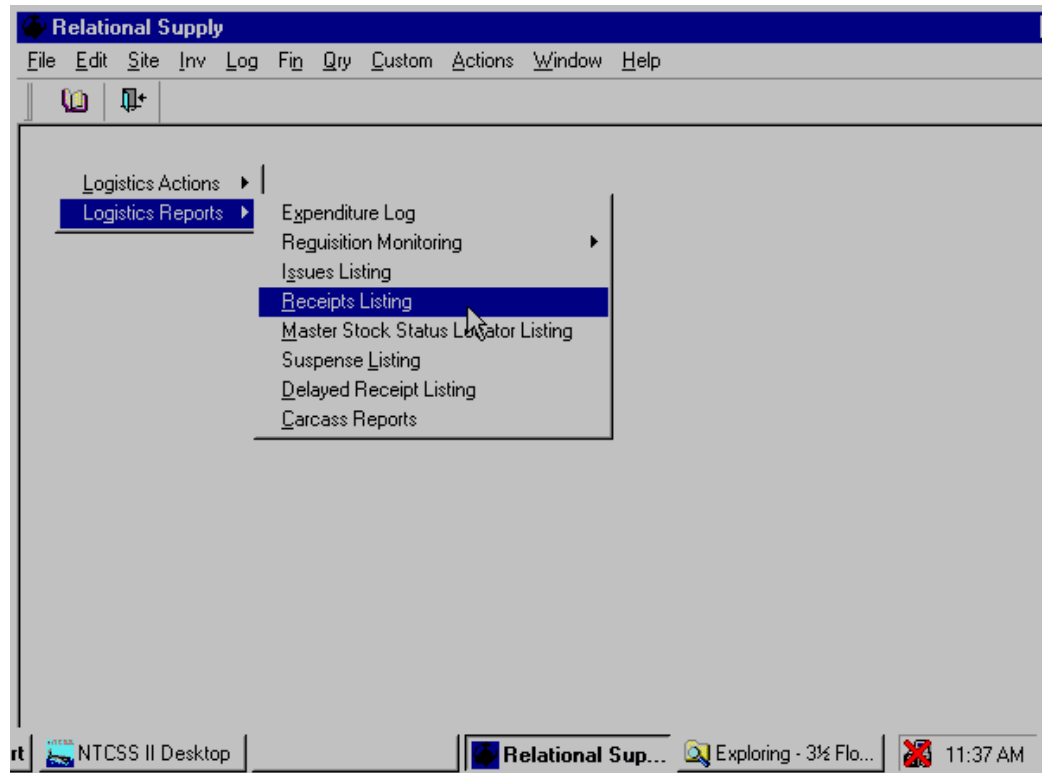
- [1] **Completed Issues.** This option allows you to select for this process only those issue transactions that are complete.
- [2] **Issues Pending.** This option allows you to select for this process only those issue transactions that remain pending.

(d) **Step 4.** Select the appropriate values for the following data blocks in the Data Range Group Box (within the larger Options Group Box):

- [1] **From.** This is the starting month and year of the period.
- [2] **To.** This is the ending month and year of the period.

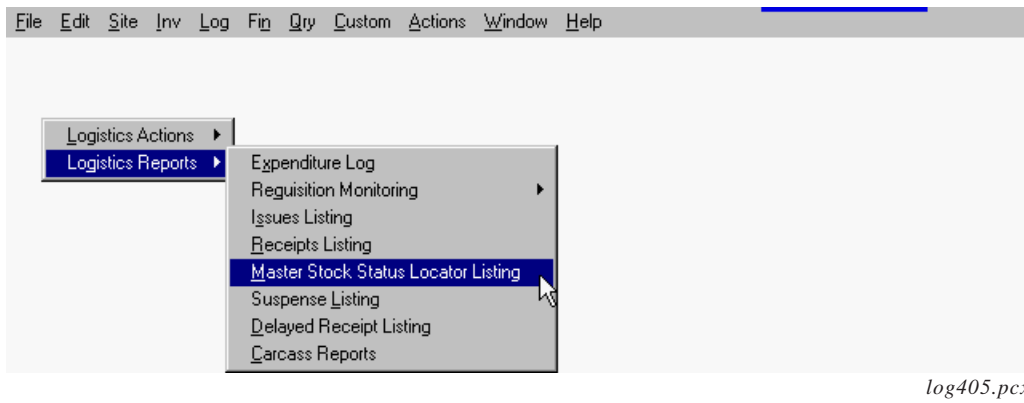
NOTE: This group box contains the default dates that the system uses as the base period for this process. To change a value, enable (double click) the data block and select the appropriate dates from the list that appears.

- (e) **Step 5.** Select one of the following options from the Specify Group Box (within the large Options Group Box):
- [1] **UIC.** This option allows you to select the applicable UIC from the list that appears.
 - [2] **Department.** This option allows you to select the applicable department from the list that appears.
 - [3] **Division.** This option allows you to select the applicable division from the list that appears.
 - [4] **Work Center.** This option allows you to select the applicable work center from the list that appears.
 - [5] **All.** This option allows you to select to review all outstanding transaction that require department-head approval.
- (f) **Step 6.** Select one of the following options from the Sort By Group Box (within the larger Options Group Box):
- [1] **Doc. Nbr.** This option allows you to select to sequence transactions in this process by document number.
 - [2] **NIIN.** This option allows you to select to sequence transactions in this process by national item identification number.
- (g) **Step 7.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (h) **Step 8.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.



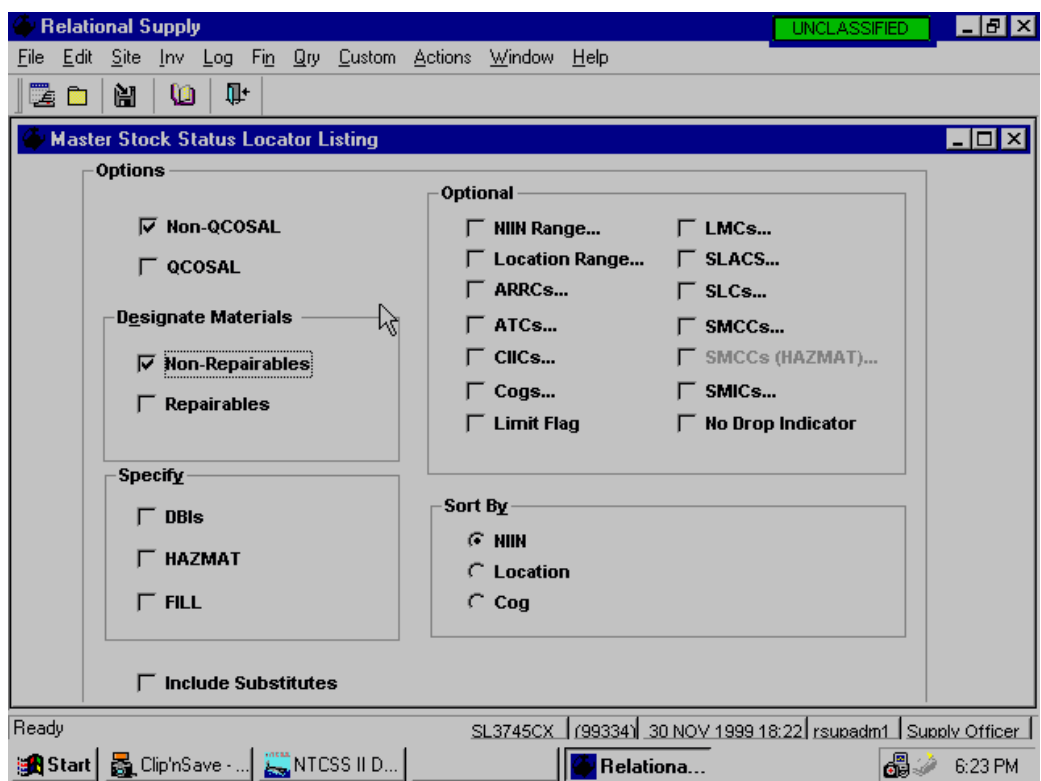
rsup06.pcx

- f. **To Generate a Receipt Listing.** The Receipt Listing Option allows you to process a stock and DTO receipt listing. The step-by-step procedures for this process are as follows:
- (1) **Step 1.** On the Logistics Reports Submenu, select the Receipt Listing Option.
 - (2) **Step 2.** On the Receipt Listing Screen, select one of the following options:
 - (a) **Non-Q-COSAL.** This option allows you to include all material other than Q-COSAL in this process. (The system automatically selects the Non-Q-COSAL Option as the default setting.)
 - (b) **Q-COSAL.** This option allows you to include only Q-COSAL material in this process.
 - (3) **Step 3.** Enter the beginning and ending date ranges or use the default values.
 - (4) **Step 4.** Use the Specify and Sort By group boxes to tailor your output by including stock and DTO to your listing and sorting the listing by document number or NIIN.
 - (5) **Step 5.** Select Apply from the Icon Menu Bar.
 - (6) **Step 6.** The Batch Request Confirmation message appears; select the OK option to continue.



g. To Generate a Master Stock Status Locator Listing.

- (1) **General.** The Master Stock Status Locator Listing Option allows you to generate a report for use as a tool in the management of on-hand balances, stock- and DTO-due quantities, and allowances for items carried on board.
- (2) **Procedures.** The step-by-step procedures for this process are as follows:
 - (a) **Step 1.** On the Logistics Reports Submenu, select the Master Stock Status Locator Listing Option.



log408.pcx

(b) **Step 2.** On the Master Stock Status and Locator Listing Screen, select one or both of the following options from the Options Group Box:

- [1] **Non-Q-COSAL.** This option allows you to include all material other than Q-COSAL in this process. (The system automatically selects the Non-Q-COSAL Option [default setting].)
- [2] **Q-COSAL.** This option allows you to include only Q-COSAL material in this process.

(c) **Step 3.** Select one of the following options from the Designate Materials Group Box (within the larger Options Group Box):

- [1] **Nonrepairables.** This option allows you to select for this process all material that does not have a repairable designation.
- [2] **Repairables.** This option allows you to select for this process all material that has an MCC of D, E, G, H, Q or X.
- [3] **Field Level Repairables.** Select this option to include all material with an MCC of D in this process.

- (d) **Step 4.** Select one of the following options from the Specify Group Box (within the larger Options Group Box):
- [1] **HAZMAT.** This option allows you to select for this process all hazardous material.
 - [2] **FILL.** This option allows you to select for this process all material that has a FILL designation.
 - [3] **DBIs.** This option allows you to select for this process all demand-based items.
- (e) **Step 5.** Select the Include Substitutes Option from the Options Group Box if necessary.
- (f) **Step 6.** Select one of the following options from the Optional Group Box (within the larger Options Group Box):
- [1] **NIIN Range.** This option allows you to access the Selection by NIIN Range Screen. On that screen, enter values to the From NIIN and To NIIN data blocks to specify the range that you wish to use in this process.
 - [2] **Location Range.** This option allows you to access the Selection by Location Range Screen. On that screen, enter values to the From Location and To Location data blocks to specify the range that you wish to use in this process.
 - [3] **ARRCs.** Select this option to access the Automatic Reorder Restriction Codes Parameters Selection Screen.
 - [4] **ATCs.** This option allows you to access the Select Allow Type Parameters Selection Screen. Select the ATC values that you wish to use in this process.
 - [5] **CIICs.** This option allows you to access the Select Controlled Item Inv. Codes Parameters Selection Screen. Select the CIIC values that you wish to use in this process.
 - [6] **Cogs.** This option allows you to access the Cognizance Symbols Parameters Selection Screen. Select the Cog values that you wish to use in this process.
 - [7] **Limit Flag.** Select this option to prevent the system from computing levels regardless of the presence or absence of demand.
 - [8] **LMCs.** This option allows you to access the Select Local Management Codes Parameters Selection Screen. Select the LMC values that you wish to use in this process.

NOTE: After your selections, select the OK Option to return to the Master Stock Status and Locator Listing Screen.

[9] **SLACs.** This option allows you to access the Select Shelf Life Action Codes Parameters Selection Screen. Select the SLAC values that you wish to use in this process.

[10] **SLCs.** This option allows you to access the Select Shelf Life Codes Parameters Selection Screen. Select the SLC values that you wish to use in this process.

[11] **SMCCs.** This option allows you to access the Select Special Material Content Codes Parameters Selection Screen. Select the SMCC values that you wish to use in this process.

[12] **SMCCs (HAZMAT).** This option allows you to access the Select Special Material Content Codes Parameters Selection (HAZMAT) Screen. To enable this option, you must have selected the HAZMAT Option above. Select the SMCC values that you wish to use in this process.

[13] **SMICs.** This option allows you to access the Select Special Material Identification Codes Parameters Selection Screen. Select the SMIC values that you wish to use in this process.

[14] **No Drop Indicator.** Select this option to maintain a stock record for an item even though it experiences insufficient demand and there are no values set in allowance, on-hand, or due quantity data fields.

[15] **MALSP.** This option allows you to access the Marine Aviation Logistical Support Package Parameters Selection Screen. Select the MALSP values that you wish to use in this process.

(7) **Step 7.** Select one of the following options from the Sort By Group Box (within the larger Options Group Box):

(a) **NIIN.** This option allows you to select to sequence this report by NIIN.

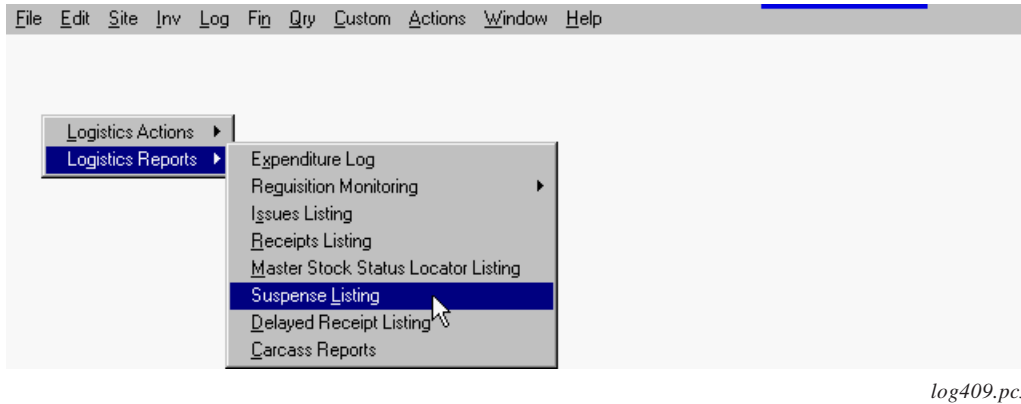
(b) **Location.** This option allows you to select to sequence this report by location.

(c) **Cog.** This option allows you to select to sequence this report by Cog.

(8) **Step 8.** Select the *Include Substitutes* Option if you wish to include substitute items in selection parameters.

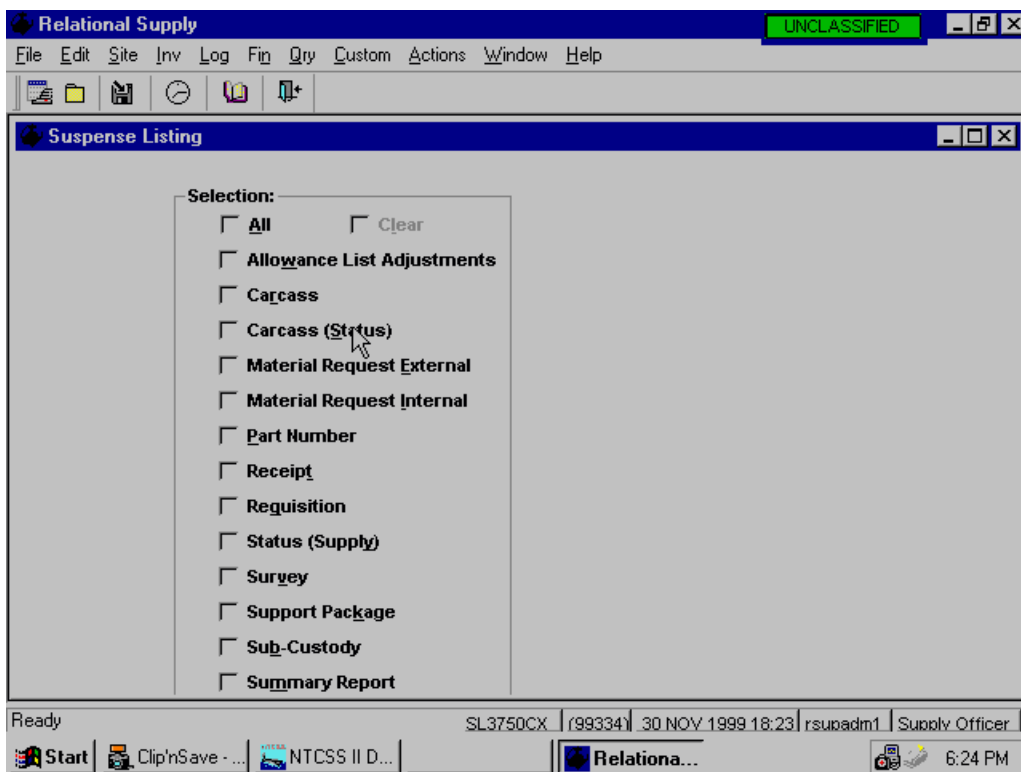
(9) **Step 9.** Select the Apply Option from the Icon Menu Bar to finalize this process.

(10) Step 10. Select the New Request Option to process another record or the Close Screen Option to exit from this process.



h. To Generate a Suspense Listing. The Suspense Listing Option allows you to generate this report. The step-by-step procedures for this process are as follows:

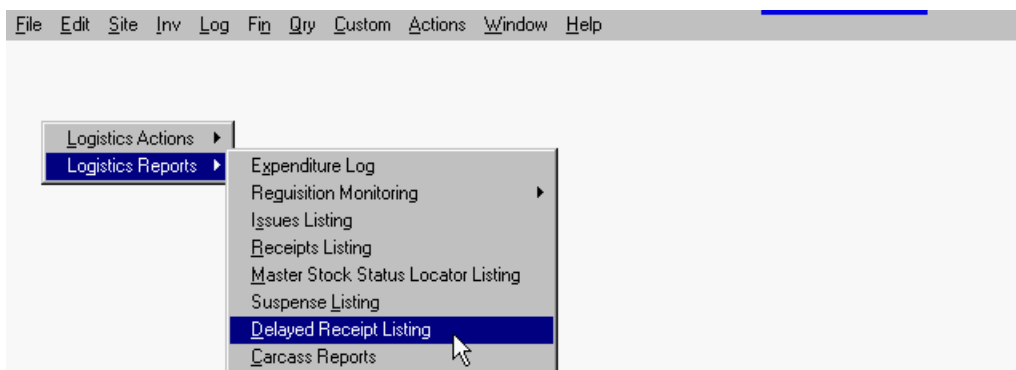
(1) Step 1. On the Logistics Reports Submenu, select the Suspense Listing Option.



(2) Step 2. On the Suspense Listing Screen, select one of the following options from the Selection Group Box:

- (a) **All.** Select this option to generate all suspense reports in the sort sequence you chose. The system may clear specific reports and then reselect them to choose a particular sort sequence for that report. The system can clear any report and subsequently will not print out.
- (b) **Clear.** Select this option to clear the selection from all the suspense listings that you selected.
- (c) **Allowance List Adjustments.** Select this option to generate a suspense listing that contains only suspended allowance-list adjustment records.
- (d) **Carcass.** Select this option to generate a suspense listing that contains only suspended carcass records.
- (e) **Carcass (Status).** Select this option to generate a suspense listing that contains only suspended carcass-status records.
- (f) **Material Request External.** Select this option to generate a suspense listing that contains only suspended MRE records.
- (g) **Material Request Internal.** Select this option to generate a suspense listing that contains only suspended MRI records.
- (h) **Part Number.** Select this option to generate a suspense listing that contains only suspended part-number records.
- (i) **Receipt.** Select this option to generate a suspense listing that contains only suspended receipt records.
- (j) **Requisition.** Select this option to generate a suspense listing that contains only suspended requisition records.
- (k) **Status (Supply).** Select this option to generate a suspense listing that contains only suspended supply-status records.
- (l) **Survey.** Select this option to generate a suspense listing that contains only suspended survey records.
- (m) **Support Package.** Select this option to generate a suspense listing that contains only suspended support-package records.
- (n) **Sub-custody.** Select this option to generate a suspense listing that contains only suspended sub-custody records.
- (o) **Summary Report.** Select this option to generate only a suspense summary report.

- (3) **Step 3.** On the same screen, select one of the following options from the Sort By Group Box:
- (a) **Suspense Code.** This option allows you to select to sequence records on this report by suspense code.
 - (b) **Document Number.** This option allows you to select to sequence records on this report by UIC, Julian date, and serial number.
 - (c) **Source Indicator.** This option allows you to select to sequence records on this report by source indicator.
 - (d) **NIIN.** This option allows you select to sequence records on this report by NIIN.
- (4) **Step 4.** Select the Apply Option from the Icon Menu Bar to finalize this process.
- (5) **Step 5.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.



log411.pcx

i. To Generate a Delayed Receipt Listing.

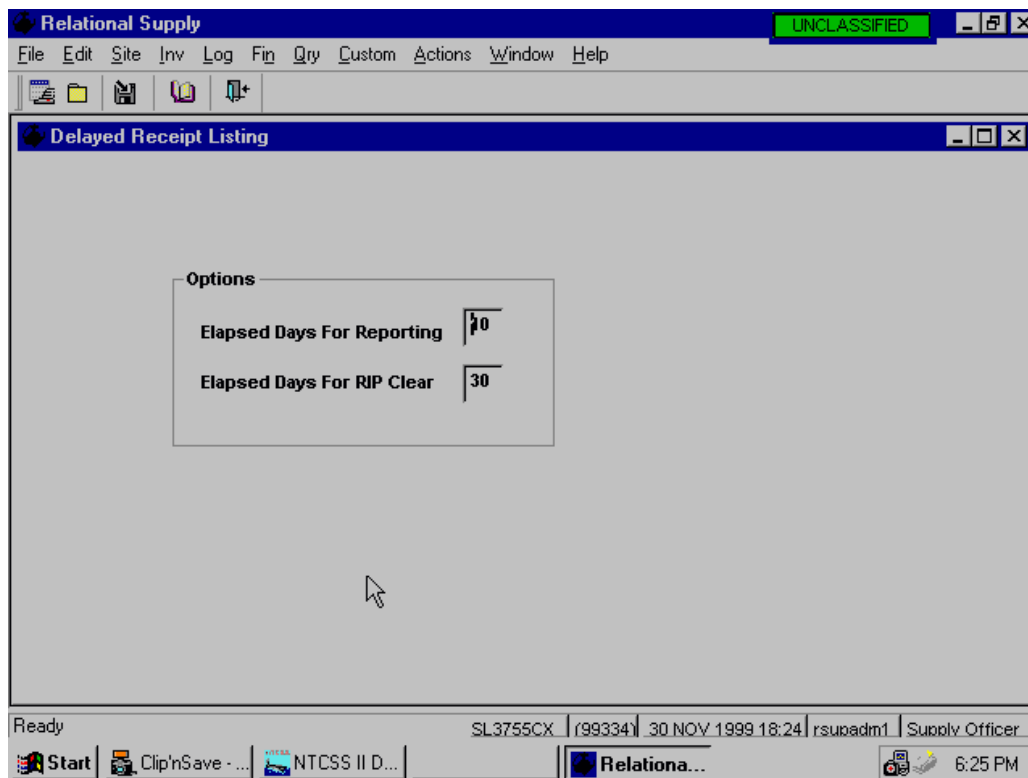
- (1) **General.** The Delayed Receipt Listing Option allows you to generate a report for use in identifying receipt-on-board (ROB) transactions without matching receipt transactions (DI X71) that processed within a specific number of days. The system will identify all receipt-on-board transactions (DI X72) for which the time that has transpired since processing meets the following conditions:
- (a) Greater than the number of days specified in the lapsed days for reporting,

(b) Less than the lapsed days for RIP clear.

The program will clear the RIP flags on all receipt records (DI X72) for which the time that has transpired since processing is greater than the number of days specified in the lapsed days for RIP clear.

(2) **Procedures.** The step-by-step procedures for this process are as follows:

(a) **Step 1.** On the Logistics Reports Submenu, select the Delayed Receipt Listing Option.



log412.pcx

(b) **Step 2.** On the Delayed Receipt Listing Screen, change the values for the following options if necessary.

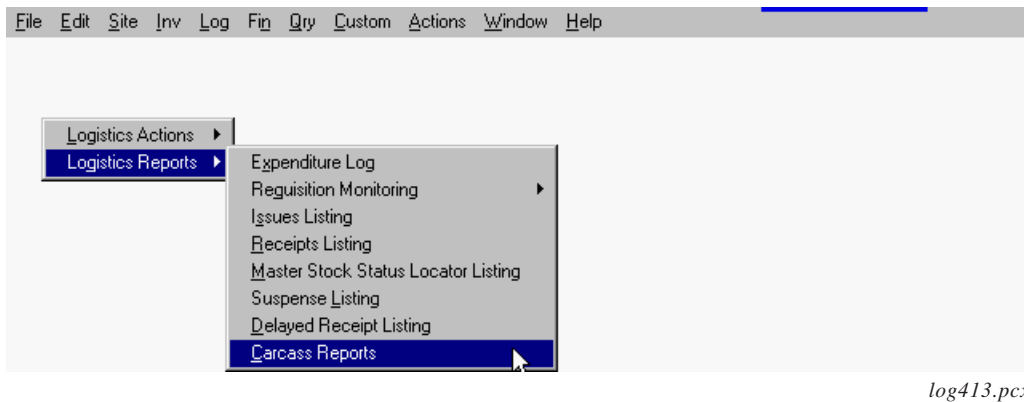
[1] **Elapsed Days for Reporting.** This option allows you to select the number of days that the system will wait before reporting transactions.

[2] **Elapsed Days for RIP Clear.** This option allows you to select the number of days that the system will wait before clearing RIP transactions.

(c) **Step 3.** Select the Apply Option from the Icon Menu Bar to finalize this process.

(d) **Step 4.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

(3) **Business Rules.** You can modify the number of days to match the unit's internal requirements, but the system defaults to 10 days for *lapsed days for reporting* and 30 days for *lapsed days for RIP clear*.



log413.pcx

j. To Generate a Carcass Report.

(1) **General.** The Carcass Reports Option allows you to generate one of the following reports:

- (a) Overdue Carcass Turn-ins,
- (b) Overdue Carcass Shipments,
- (c) Completed Shipments,
- (d) Carcass-tracking Report.

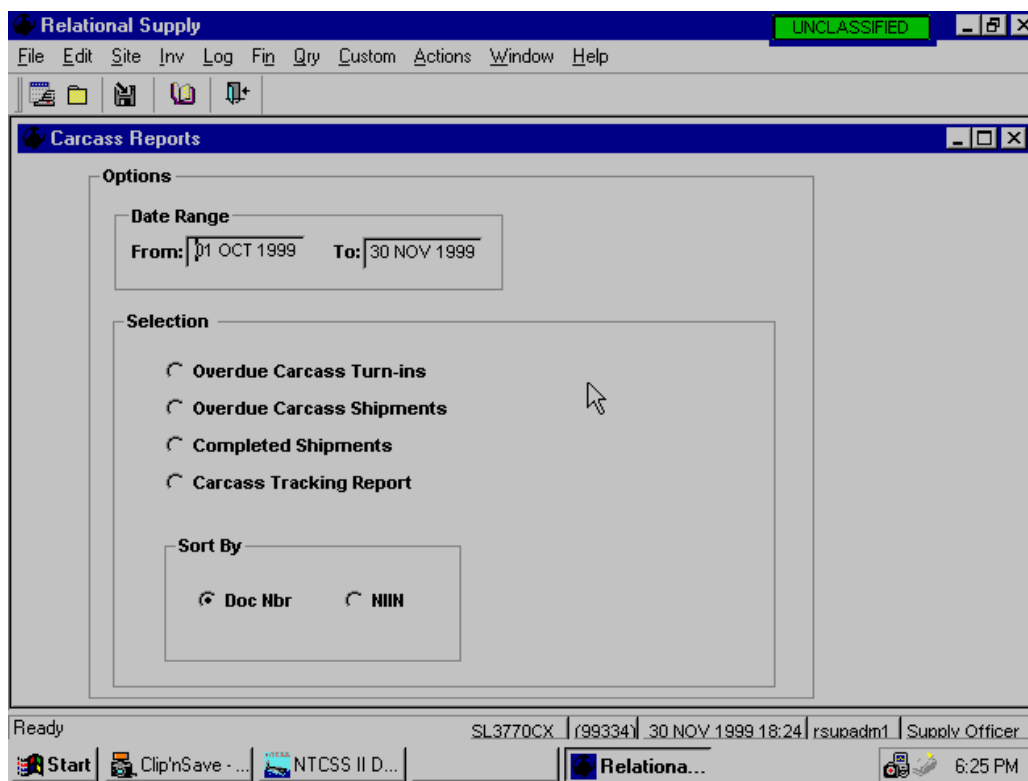
(2) **Release Carcass.** This function provides you with the opportunity to review and then release DI BK2 transactions to the supply system. You can choose to release all transactions or narrow the selection based on Cog, NIIN, or document number.

- (a) The system provides you with the option to review the records before releasing them. The default setting is to review the record first, so, if you don't want to review them, clear the selection from the Review Option (checkbox).
- (b) The BJN (Recovery Only) Option appears at the bottom of the screen. Select this option to recover a job if you encountered errors while running the batch job. You can enter the BJN so that the system will display only the transactions that failed on the previous job.

- (c) The Carcass Review Screen provides you with the opportunity to release or cancel transactions. Basic data such as NIIN, Cog, response code, and mode of shipment will appear next to the Release and Cancel options (checkboxes). When you cancel the transaction, the system deletes it from the Carcass Status Out Table.
- (d) The QR Column on the Carcass Review Screen indicates the system previously approved the DI BK_ transaction for release, but hasn't run the job or encountered a problem while running the batch portion. You can select to release the records against the new batch or ignore them entirely.

(2) **Procedures.** The step-by-step procedures for this process are as follows:

- (a) **Step 1.** On the Logistics Reports Submenu, select the Carcass Reports Option.



log415.pcx

- (b) **Step 2.** On the Carcass Reports Screen, enter the appropriate date data to the From and To data blocks within the Date Range Group Box.

(c) **Step 3.** Select one of the following options from the Selection Group Box:

[1] **Overdue Carcass Turn-ins.** Select this option to generate a report that contains all DLR transactions with an exchange advice code that indicates there was no carcass turn-in to the Supply Department.

[2] **Overdue Carcass Shipments.** Select this option to generate a report that contain all DLR transactions with an exchange advice code that indicates shipment of the carcass turn-in to the DOP or hub.

[3] **Completed Shipments.** Select this option to generate a report that contains all the carcass shipments that the system completed within a specific date range.

[4] **Carcass Tracking Record.** Select this option to generate a report that contains carcass transactions and the associated DI A0_ and BK_ transactions that you received from the inventory control point (ICP).

(d) **Step 4.** Select one of the following options from the Sort by Group Box:

[1] Document Number,

[2] NIIN.

(e) **Step 5.** Select the Apply Option from the Icon Menu Bar to finalize this process.

(f) **Step 6.** Select the New Request Option to process another record or the Close Screen Option to exit from this process.

(3) **Business Rules.** You may only select one report option per session.

This page has been left blank intentionally.